

Fair Haven Select Board, April 6, 2010

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS—CEMETERY COMMISSIONERS**

APRIL 6, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: Jane Ellis, Ann Pelkey, Karen Close, Bob Richards, Gordon Dritschilo, Judy Folmsbee, Patty Roberts, Larry Hughes, Bonnie Rosati, Rick Wilson, John Lulek, Patrick Frazier, Chief William Humphries, Robert Laramie, Joe Laramie, Rose Anne VanLew, Neil Robinson, Peg Manley, Peter Manley, Ray Phillips, Shawn Hewitt, Jay Brown, Jack Eaton (Public Works), Dave Ward (Fire Chief), Town Manager Serena Williams

CALL TO ORDER

The April 6, 2010 meeting of the Select Board was called to order at 7 p.m. by the Chair, Ron Adams.

APPROVAL OF MINUTES

Julie Ellis made a motion to approve the minutes of the March 23, 2010 Select Board meeting. Second by Jeff Sheldon. Julie Ellis prompted discussion which led to correcting the page 2 comments under "Rick Wilson" by omitting the sentence beginning "The Police Chief advised." Also, page 3, 4th line from the bottom, omit the word "is" after Brad Kendall, and as well, omit the last sentence, "Another will be on the following agenda." Last line, change "She" to "The Town Manager." The minutes were approved as corrected with a 5-0 vote.

PUBLIC COMMENT

Rose Anne VanLew commented on the number of people in attendance and the fact this allows them to know what is really going on as opposed to "hearsay." She also had comments on the crosswalk issue.

Bob Laramie believes people should have a chance to vote again on penalties, payment schedule, discounts, and interest relative to property tax.

Joe Laramie wanted an apology for the town's change in the Veterans' Day holiday (moving the observance of the holiday to Monday for the town employees, thus creating a longer weekend). Individually, the Board members apologized for the action, regretting the decision that had been made. The Chair agreed it should not have happened and will not happen again.

Bob Richards asked about progress with Vermont Structural on the quit claim deed and the ingress and egress issue. He questioned the legality of the Board going in to executive session to discuss employee evaluations and the number of executive sessions held. He also had budget questions.

Neil Robinson spoke of a limb about to fall from a tree on West Street.

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Jane Ellis wished to echo the sentiment of Joe Laramie relative to Veterans' Day.

Larry Hughes asked when the crosswalk work will be completed. Town Manager discussed the process and need for weather cooperation.

Patrick Frazier brought up a need for enforcing the burn ordinance. Town Manager will work with him on this.

APPOINTMENTS WITH INDIVIDUALS

PTA representatives Judy Folmsbee and Patty Roberts attended on behalf of the Land and Water Conservation Grant being applied for by the town to cover up to one-half of the total cost of playground equipment, ground cover and installation. The police chief suggested the possibility of getting workers through the Dept. of Corrections, therefore cutting installation costs. Jeff Sheldon made a motion to approve the grant application and authorize the Town Manager to sign the application on behalf of the town. Second by Ray Bunker. The motion passed with a 5-0 vote.

DEPARTMENT HEAD REPORTS

Police Chief Bill Humphries reported he has made personal contact with 99% of the downtown people in regard to the 2 hour parking regulation. The majority are pleased, but believe there needs to be stricter enforcement. The main suggestion is to wait another six months and then revisit the issue.

Jack Eaton, Public Works Supt. Reported the town is responsible for the base on South Main Street and for marking where work needs to be done. The state will assist with written specifications. On April 14, at 10 a.m. there will be a meeting on the South Main Street to draw out on the road what needs to be corrected. We have been assured that doing this work now will not cause any delay in the paving on 22A to the New York state border. He also advised the new speed bumps have been ordered for the playground, and the old speed bumps from the playground will be put on Grape Street.

Ron Adams made note of the new forms being used by Public Works to identify work to be done and work completed.

Fire Dept. Chief Dave Ward reported the second draft of specs for the new fire truck has been circulated, and they are now working on the final draft.
(The Chair declared recess from 8 — 8:10 p.m.)

NEW BUSINESS

Ordinances: Noise in the Nighttime, Disorderly Conduct, Disturbing the Peace by Phone or Electronics, Drug Paraphernalia. These ordinances were presented a year ago and tabled then, the Town Manager reminded the Board. The Chief said the Ordinances all mirror state statutes and he has looked at similar ones in Castleton, Violations are first "criminal complaints" and they are handled in Criminal Court vs. Judicial Court. Ray Bunker made a motion to have them reviewed by VLTC and put back on the agenda for the next meeting. Second by Jeff Sheldon. Motion passed with a 5-0 vote.

Hydro Committee: Jeff Sheldon made a motion for the following to serve on the committee: Bonnie Rosati (representing the Planning Commission), Ray Bunker (representing the Select Board), Bill Canfield, Mike Stannard, Jack Adams, and Bob Richards. The Committee will work with the Town Manager. Second by Claire Stanley.

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Motion passed with a 5-0 vote.

Coin Drop: Four are to be approved and four requests were entered. Ray Bunker made a motion to approve the following coin drops: Fair Haven Union High School (Project Graduation), May 8; American Legion (projects), July 2; Knights of Columbus, no date given; Fair Haven Recreation Department, May 22. Second by Claire Stanley. The motion passed with a 5-0 vote. It was noted all are local non-profit organizations.

Driveway Permit: Ray Bunker made a motion to approve the Driveway Permit of Jack and Roxie Helm, 400 River Street. Second by Claire Stanley. Motion passed with a 5-0 vote.

Water Ordinance Amendment, Article 6: Jeff Sheldon made a motion to table this agenda item until the next meeting. Second by Julie Ellis. Motion carried with a 5-0 vote.

Executive Session/Personnel: The Chair asked for a Special Meeting, Tuesday, April 14 to address this agenda item. He plans for a 30 minute review each with Williams, Eaton, and Humphries to review evaluations and contracts. The meeting will be open to the public after those sessions. Claire Stanley made a motion to schedule a Special Meeting, Tuesday, April 14, at 7 p.m. to discuss evaluations and contracts related to these three employees. Second by Julie Ellis. Motion carried with a 5 to 0 vote. In each instance, they will discuss a three year contract and a one year salary.

OLD BUSINESS

None

REVIEW OF FINANCE REPORTS

Finance Reports were distributed for Board review. The Town Manager said we are now in the final quarter. Some categories are over budget. This is an issue, especially, in Public Works and she has talked to Jack Eaton. Cash flow is doing well with the last quarter of taxes still to come in. A list of reserve accounts and amounts is available in the office.

REPORTS OF BOARDS

Town Manager Serena Williams indicated most of her items had already been taken care of. She did make note of the fact that the Teen Center Agreement has been given to the Teen Center Committee. The painting of the park fence was discussed. The schedule of events needs to be checked, so painting does not affect the activities.

Ray Bunker asked when work will begin on the Fourth St. sidewalk. He was advised the State has to approve plans we have until May.

Jeff Sheldon asked when is Green-Up Day and it is May 1.

Ron Adams reminded the Board of a Recreation Meeting, 7 p.m., Thursday and of the Grand Opening for Shaw's at 8:30 a.m., April 30. Also, he noted by the next regular meeting, he wants an evacuation plan for the Police Department. He says we still need a back-up plan for employees—as in, who else can do each job.

SIGNING OF WARRANT

Ray Bunker made a motion to pay the warrant as follows: General Fund--\$66,627.79; Payroll--\$24,600.72. Second by Jeff Sheldon. Motion carried with a 5-0 vote.

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ADJOURNMENT

Julie Ellis made a motion to adjourn at 8:20 p.m. Second by Claire Stanley. The meeting adjourned.

Respectfully submitted,
Wilma DeSpain

Claire Stanley, Clerk