

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--COMMISSIONERS**

JUNE 15, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon

Others Present: Roy Eckler, John Lulek, Karen Close, Michael O'Malley (Dept of Corrections), Bob Richards, Patrick Frazier, Phil Fernandez (Dept. of Corrections), Jack Eaton, Bonnie Rosati, Peter Laramie, John Root, Bill Humphries

CALL TO ORDER

The meeting was called to order at 7:20 p.m. by the Chair, Ron Adams, following a public meeting regarding 22A Corridor Study.

APPROVAL OF MINUTES

Jeff Sheldon made a motion to approve the minutes of the June 1, 2010 meeting of the Select Board. Second by Julie Ellis. No omissions or corrections noted and the motion carried 4-0.

PUBLIC COMMENT

John Lulek asked about the work needing to be done on roadsides.

Ray Eckler had questions about the town policy regarding reimbursement for work his son had done on a culvert at his driveway entrance.

Bob Richards was interested in where the town is with regard to the quit claim deed from Vermont Structural and rights to the sloth way He also asked about the case before the Vermont Supreme Court.

Patrick Frazier wanted to bring to the Board's attention the rumor of three area businesses leaving the downtown.

APPOINTMENTS WITH INDIVIDUALS

Mike O'Malley, Parole and Probation District Manager, came to the meeting in response to a letter from the Select Board highlighting the need for the Police Department to have information regarding persons residing in the community on early release or other special programs. The police chief indicated 90% of the issues in the letter have been addressed. The need for networking was acknowledged and O'Malley will return in December.

DEPARTMENT HEAD REPORTS, COMMITTEES

Jack Eaton (Pubic Works), mentioned drainage problems on some streets, hydrant flushing, work on South Main Street to begin July 7, brush cutting. He was asked about roadside mowing which led to a discussion regarding putting it out to bid. This will be addressed in the fall.

The fire department sent out 12 requests for proposals on a fire truck and received only

four responses.

NEW BUSINESS

Acting Zoning Administrators: Jeff Sheldon made a motion to , acting on the recommendation of the Planning Commission, appoint Nick Michaels Acting Zoning Administrator for the period of June 21-25, 2010, and George Stannard, Acting Zoning Administrator for the period of June 28-July 2, 2010. Second by Julie Ellis. The action is to cover the period of the Zoning Administrator's vacation. Motion carried with a 4-0 vote.

(The Chair declared a 10 minute recess at 8:25 p.m.)

Water and Sewer Budget: In a general discussion of the budget, the Town Manager said there is an overall increase of 1.92 %. In the current year the water and sewer budget was \$825,905. At this time, \$725,142 has been spent. People appear to be using water conservatively. For instance, it was projected the water plant would sell 52 million gallons of water in the present fiscal year. However, only 46 million gallons have been sold and this resulted in less than the projected revenue. Ray Bunker made a motion to approve the water and sewer budget for the 2010/2011 fiscal year in the amount of \$841,797. Second by Julie Ellis. The motion carried with a 4-0 vote.

West Street water line: This is a 700 ft plastic line that must be replaced. We can apply for a USDA grant for 45% of the cost, \$67,500. A loan would need to be secured for \$82,500. Jeff Sheldon made a motion to put the West Street line of 700 ft. to complete the existing line out to a bond vote, August 24, 2010, with the Town Manager to begin the grant application process with USDA for the \$67,500 grant. It should be noted this is only a line replacement project; there is no extension involved. Second by Ray Bunker. Motion carried with a 4-0 vote.

Speed Limit--Main Street: The Traffic Study Report recommended the speed limit on Main Street remain 30 miles per hour. The consensus of the Board is to leave the speed limit as it is. No action was taken.

OLD BUSINESS

Old Fire Truck Bids: Again reporting no bids for the purchase of the old fire truck. After discussion, Julie Ellis made a motion to authorize the Town Manager to advertise the truck on Auction International (an internet agency). Second by Ray Bunker. Motion carried with a 4-0 vote.

REVIEW OF FINANCE REPORTS

Board members were provided with reports for their review. The Town Manager reported everything is fine. Only \$159,000 is still out on the 2010 property taxes. The total of that and previous years is just over \$200,000.

REPORTS OF BOARDS

Town Manager Serena Williams told the Board, Suellen Schneider is asking if she can have a key to the Town Hall front door to use when the Teen Center people are going to

meet upstairs. After discussion it was agreed she could be provided with a key, exclusively for her use. The outside auditors will be in the Town offices the week of August 30. Suggestion was made that negotiations for the Union contract should begin. It was agreed to post signs at Cedar Grove Cemetery gates advising people to walk dogs on a leash and to please pick up after the dogs. For ease in closing out the fiscal year without two meetings, it was agreed to schedule the next meeting for Wednesday, June 30, instead of the 29th. She is still waiting for the State on the Fourth Street sidewalk regarding the engineer proposal. Project Graduation did not use its "Coin Drop". Others are asking about using their slot. It was agreed there had been a deadline for applications and another one could not be picked at this time. She plans to file another application in behalf of turning the old informational building at the edge of the park into a "park and ride booth". The Depot Street bridge needs to be replaced. Jack is looking for a grant. Julie Ellis brought up the need for a needs assessment of the streets--a survey to see what needs to be done.

Jeff Sheldon expressed appreciation for the thank you note received for the contribution made to Project Graduation.

SIGNING OF WARRANT

Julie Ellis made a motion to pay the warrant as follows: General Fund-\$105,794.88; Payroll-\$30,359.08. Second by Jeff Sheldon. Motion carried with a 4-0 vote.

ADJOURNMENT

Jeff Sheldon made a motion to adjourn at 10:10 p.m. Second by Julie Ellis. The meeting adjourned.

Respectfully Submitted,
Wilma B. DeSpain

Claire Stanley. Clerk of the Board