

**TOWN OF FAIR HAVEN  
SELECTBOARD  
WATER & SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS—CEMETERY COMMISSIONERS**

**NOVEMBER 17, 2009**

**Members Present:** Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

**Others Present:** Betty Barnouw, Jennie Reed,, John T. Adams, Jack Eaton, Karen Close, Debi Bailey, Sherril Bailey, Norma Lalime, Police Chief William Humphries, Bob Spaulding

**CALL TO ORDER**

The meeting was called to order at 7 p.m. by Selectboard Chair Ron Adams.

**APPROVAL OF MINUTES**

Ray Bunker made a motion to approve the minutes of the November 3, 2009 meeting. Second by Jeff Sheldon. There were no omissions or corrections. The motion carried with a 5-0 vote.

**PUBLIC COMMENT**

**Betty Barnouw** spoke of a program sponsored by the Drug Free Action Alliance. The focus is getting parents to not host parties with alcohol and drugs for teenagers. She asked for permission to post a banner and a placard relating to the effort. Public Works will place the placard in a window of the information building at the south end of the park, and the banner in one of the usual places banners are placed on the park fence.

**Jennie Reed** came before the Board to express concern over activity at Cedar Grove Cemetery. Her main concern was a recent incident of negligent shooting by three young men in an out of state car. They were in an area that at one time was blocked to traffic by a large log. A log will be placed to again block the area and it was the consensus of the Board that, for this time of year, a new sign should be placed at the gate indicating the cemetery is open from 7 a.m. to 3:30 p.m.

**Bob Spaulding** brought the Board photographs of the large metal "box" used in solid waste disposal. It was agreed it would be taken to the garage for welding repairs. A new one will cost approximately \$4600.

**APPOINTMENTS WITH INDIVIDUALS**

**Fair Haven Legion Auxiliary**

Sherril Bailey, representing the Auxiliary, asked for permission to plant three "memory trees" in honor of veterans. Ray Bunker made a motion to allow the Auxiliary to plant the trees in the spring. Second by Jeff Sheldon. The motion carried with a 5-0 vote. A committee of Jeff Sheldon, Claire Stanley, Serena Williams and Sherril will meet to determine the best place for planting the trees.

**DEPARTMENT HEAD REPORTS**

Police Chief Humphries reported one ticket has been written related to the two-hour parking regulation. Officers have been working on the problem of kids hanging out in the

parking lot. The department has been awarded \$6,000 from a special program for equipment. He is waiting for the list of eligible items.

Public Works Supt. Jack Eaton said the gate at the Air Park has been locked. The Park is now closed to vehicular traffic. It is felt people were given a chance, but in too many instances, people were not respecting the property. The clean-up work on Prospect Street is about all taken care of. Some of the pile of rubble still needs to be moved.

## **NEW BUSINESS**

### **Police Car Bids**

In response to advertising, police car bids were from the state (\$22,623), Foster Motors, Inc.(\$22,231), and Fair Haven Dodge (\$22,200). Ray Bunker made a motion to purchase the police car from Fair Haven Dodge for \$22,200, all specs being met. Second by Jeff Sheldon. Motion carried 5-0. The police Chief hopes to buy a new LED light bar from the \$6,000 grant. He is uncertain which existing car to sell, but the money from any sale will go into Police Equipment Reserve Fund.

### **Sewer Charges/Waneta Steves & Approval of Sewer Connection Permit**

Steves has been paying sewer use charges but was not connected to the sewer until May, 2008. Following discussion, Julie Ellis made a motion to accept the sewer connection permit application from Steves. Second by Claire Stanley. The motion carried with a 5-0 vote. Jeff Sheldon made the motion to refund Steves for sewer useage charges from 2001 to May of 2008 in the amount of \$1,722.78. Claire Stanley second the motion. Motion carried with a 5-0 vote. Following lengthy discussion, two things became apparent: One, plumbers and/or home owners are not always securing necessary permits; and two, required fees should be paid. Julie Ellis made a motion to rescind her earlier motion. Second by Claire Stanley. The motion carried with a 5-0 vote. Julie Ellis made new motion to accept the sewer connection permit as long as all proper fees were paid. Second by Claire Stanley. The Town Manager will calculate the fees and inform Mrs. Steves. Motion carried with a 5-0 vote.

**Ruth Whipple and R & L Investment** have (on both accounts) been paying the sewer use charge and are not on the sewer. Claire Stanley made a motion to reimburse Ruth Whipple \$2257.72 and R & L Investment \$2595.24 for sewer fees. Second by Ray Bunker. Motion passed with a 5-0 vote.

**VT 4A Final Sign Off:** In discussion, it was noted that a "sink hole" in the intersection of Liberty and Main Streets needs attention, and also elsewhere, some manhole cushions are needed. Jeff Sheldon made a motion to table action on the sign off until the December 1 meeting. Second by Claire Stanley. Motion carried with a 5-0 vote.

**Jankowski Property** at the corner of Liberty and Cottage Streets needs to be secured in some manner. Tracy Adams, who has a hold on the property via the tax sale, agreed to go through the house with Jodi Hewes and determine what needs to be done to secure the property. Julie Ellis made a motion to have the Town Manager work with Jodi Hewes and Tracy Adams to secure the house and make it safe at the lowest cost. Second by Ray Bunker. The motion passed with a 5-0 vote.

**FY 10-11 Budget:** The budget for the next fiscal year (at this time) shows a 7% increase in the General Fund. Under the direction of the Town Manager, the Board spent considerable time going over budget projections for the next fiscal year. New work sheets will be given out and work on the budget will continue at the next meeting.

**Executive Session/Personnel (Held at the end of the meeting)** Julie Ellis made a motion to go into Executive Session with the Town Manager at 10:30 p.m. to discuss personnel. Second by Jeff Sheldon. The motion carried with a 5-0 vote. The Board returned to Regular Session at 11:55 p.m. The Chair reported the Town Manager will take action on the personnel issue.

Claire Stanley moved that, since the Board is in receipt of a memo from the accounting firm of Angolano, and being apprised of the State Statute dating to 1980, the Board directs the Town Clerk to make all Clerk accounts available to the Angolano accounting firm. Second by Julie Ellis. The motion carried with a 5-0 vote.

### **OLD BUSINESS**

No agenda items of Old Business

### **REVIEW OF FINANCE REPORTS**

The Town Manager distributed reports for Board review, stating the finances are doing fine.

### **REPORTS OF BOARDS**

**Town Manager Serena Williams** advised the Board she will be on vacation January 25-February 15. She has sent the RFP for the Fourth Street sidewalk to 12 engineering firms with a December 28 date. A recreation grant for the playground in the amount of \$12,706 was awarded to the Town. Proposals are due by December 1.

**Claire Stanley** reported that, in response to a letter she wrote regarding trash around the railroad station, the area has been cleaned up. It was suggested one of the trash receptacles be placed where people wait for the train and this should help. It will be done.

**Julie Ellis** asked about LED street lights. (Town Manager advised we already have some and others are being replaced.) She thought they would save the town money because they use less electricity. Town Manager said all lights are charged same amount; the cost is not based on the kilowatts used. Julie attended a Historical Society meeting where Dave Nelson spoke about the Opera House and his restoration of it. He has set the project up as a 501-C3 project.

**Town Manager** asked if we should be looking at other health care options. Discussion followed related to limited options Vermont allows and Union regulations.

**Jeff Sheldon** said he believes the sewer issue needs to be revisited in terms of illegal hook-ups, and never again should we switch Veterans Day. There was Board consensus on the Veterans Day issue.

### **SIGNING OF WARRANT**

Claire Stanley made a motion to pay the warrant as follows: General Fund-\$61,906.97; Payroll-\$25,701.09. Second by Jeff Sheldon. The motion carried with a 5-0 vote.

**ADJOURNMENT** Julie Ellis made a motion to adjourn the meeting at 11:58 p.m. Second by Claire Stanley. The meeting adjourned.

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Respectfully Submitted,  
Wilma DeSpain

Claire Stanley, Clerk