Town of Fair Haven THE SLATE CENTER OF TH... • CHARTERED OCTOBER 27, 1779

FAX: 265-3176 • MUNICIPAL BUILDING • NORTH PARK PLACE • FAIR HAVEN, VERMONT 05743 • TEL. (802) 265-3010

FAIR HAVEN BOARD OF CEMETERY COMMISSIONERS' CEMETERY COMMITTEE BYLAWS

ARTICLE I – GENERAL

1) Annually at its re-organizational meeting, the Board of Cemetery Commissions shall establish its regular meeting schedule.
2) Special and emergency meetings of the Commissioners, as appropriate may be called by the Chair and/or the Town Manager.
3) The Town Office staff and officials will have control of the funds, vouchers, books of accounts, deeds and papers. They shall receive all monies belonging to the Commissioners or held in trust for them. And pay out the same on orders drawn and shall perform all duties required by law. The Trustees of Public Funds are expected to carry out their duties pursuant to Vermont law and, otherwise, are expected to collaborate with Town Office staff and officials.
4) The Secretary shall keep an accurate record of the meetings of the Commissioners and properly notice all meetings.
5) Under the supervision of the Town Manager, the Superintendent of the Department of Public Works (DPW) shall be responsible for the general upkeep of the Town's cemeteries according to the policies of the Commissioners.
6) The Commissioners transfer to the Cemetery Committee the oversight and the day-to-day care of the cemeteries including the approval of planting and removal of shrubs, etc.

ARTICLE II – BURIAL LOTS & IMPROVEMENTS

1) The cemetery located on Cemetery Street in Fair Haven which was placed in the hands of the Board of Cemetery Commissioners at the Annual Meeting of said Fair Haven in 1883 shall be known as Cedar Grove Cemetery. The cemetery located on both the north and south sides of West Street, established in the 1790's, shall be known as West Street Cemetery.
2) The size and price of the burial lots shall be fixed by the Commissioners.
3) No person shall take possession of any lots or make any improvement thereon, until the price of such lot is paid to the Treasurer, and a receipt obtained therefore. Also, no grave shall be dug or interment made, or the remains of any body be deposited on any lot until a conveyance or location certificate is issued by the Town, accepted by the purchaser, and in accordance with Vermont law.
4) The Superintendent of the DPW shall attend to the maintenance of the lots, and if the proprietors employ others to do the work, the manner of the grading must be directed by the Superintendent.
5) The Commissioners may direct the removal of any monuments or sepulchral structures or inscriptions they determine to be offensive, improper, or injurious to the appearance of the surrounding grounds.
6) All workers employed in maintaining lots must be subject to the control and direction of the Superintendent of the DPW. Persons refusing to conform to this regulation shall be excluded from the cemetery.
7) No trees growing within a lot or border or in or on the sides of an avenue, walkway, or path shall be removed, destroyed or mutilated, nor any tree or shrub be placed or set on a border or outside a lot, without the permission of the Cemetery Committee. Such

shrubberies must be maintained so as not to interfere with an avenue, walkway or path, or said shrubberies will be removed.

8) Cornerstones for lots are required to be purchased at an additional fee, said fee to be set by the Commissioners, and placed by the Department of Public Works.
9) Any proprietor of a lot may at any time transfer ownership in whole or in part to another as long as there are still plots remaining for burial and the transfer is received in writing, for the purposes of recording in the cemetery records at the Town Office.
10) All deeds must be approved by the Cemetery Commissioners.
11) All graves and lots shall be reduced to a common level and no mounds or embankments shall be allowed, and no paths or walks shall be made between lots except under the direction of the Commissioners, and no fence or other obstructions or device shall be erected within any cemetery for the purpose of enclosing lots or graves. The West Street Cemetery does contain fences and built up plots which historically were customary. These historic landmarks and lots shall not be disturbed. New plots, if any, will be subject to the bylaws contained herein and any other rules and regulations then in effect.
12) All forms of ornamentation must be removed and properly disposed of by October 1st each year.

ARTICLE III – OF GRAVES & BURIALS

1) All graves shall be dug under the direction of the Superintendent of the DPW.
2) The Superintendent of the DPW shall be consulted as to the time of burial to allow for site preparation.
3) No disinterment shall be allowed without permission being first obtained from the Commissioners and in accordance with Vermont law.

ARTICLE IV – RULES CONCERNING VISITORS, ETC.

1) No vehicle shall travel through any cemetery in excess of 10 mph.
2) No pets shall be left unattended. All pet waste shall be removed immediately and properly disposed of by the pet's attendant.
3) All persons are prohibited from picking any flowers, either wild or cultivated, or mutilating or injuring any trees, shrubs or plants.
4) All persons are prohibited from writing upon, scratching, defacing or injuring any monument, fence, or other structures, in or belonging to the cemetery.
5) Any person disturbing the quiet and good order of the place by noise or other improper conduct will be compelled instantly to leave the grounds.

Adopted by the Fair Haven Cemetery Commission (aka Selectboard) on June 24, 2013:

Chris Cole, Chair

Jeff Sheldon

Claire L. Stanley

Claire Stanley, Clerk

Dave Ward

Bob Richards