TOWN OF FAIR HAVEN DRIVEWAY REGULATIONS

Driveway entrances, highway grades; drainage. It shall be unlawful to develop, construct, regrade or resurface any driveway, entrance, or approach, or build a fence or building, or deposit material of any kind within, or to in any way affect the grade of a highway right-of-way, or obstruct a ditch, culvert or drainage course that drains a highway, or fill or grade the land adjacent to a highway so as to divert the flow of water onto the highway right-of-way, without a written permit from the agency, in the case of state highways, or the legislative body, or designee of a municipality, in the case of town highways. As a condition of any such permit, compliance with all local ordinances and regulations relating to highways and land use shall be required. The agency or legislative body, within their respective jurisdictions, may make such rules to carry out the provisions of this section as will adequately protect and promote the safety of the traveling public, maintain reasonable levels of service on the existing highway system, and protect the public investment in the existing highway infrastructure, but shall in no case deny reasonable entrance and exit to or from property abutting the highways, except on limited access highways, using safety, maintenance of reasonable levels of service on the existing highways, and protection of the public investment in the existing highway infrastructure as the test for reasonableness, and except as necessary to be consistent with the planning goals of 24 V.S.A. § 4302 and to be compatible with any regional plan, state agency plan or approved municipal plan. However, in any case involving an access permit for a development contributing 75 or more peak hour trips to state highways or class 1 town highways, the permit may include reasonable conditions and requirements to protect service levels on such highways.

1. No driveway or other means of access abutting a Town Way or a Way maintained by the Town of Fair Haven shall be installed without a driveway permit issued by the Public Works Supervisor and Zoning Administrator, and subject to the terms and conditions imposed herein.

2. All projects under this regulation shall be inspected by the Public Works Superintendent.

3. Where drainage is deemed necessary, a state regulated pipe of sufficient size and length shall be used. Such pipe shall be installed with sufficient slope to provide adequate flow. Specific pipe sizes and installation slopes shall be determined by the Public Works Superintendent on a case-by-case basis.

4. All permit applications shall be accompanied by a working sketch of the project, detailing dimensions, distances from property lines and rights-of-way, grade specifications, and any other relevant information. Approval, if and when granted, shall be for the project as presented, and any changes in the proposed plan shall be approved *in* writing by the Public Works Superintendent prior to the commencement of construction.

5. All property owners are liable of the maintenance of their culverts and driveways.

6. Appeals of the Superintendant of Public Works can be made to the Select board within 30 days of a denial.

7. **Title 24: § 4465. Appeals of decisions of the administrative (Zoning) officer**: An interested person may appeal any decision or act taken by the administrative officer in any municipality by filing a notice of appeal with the secretary of the board of adjustment or development review board of that municipality or with the clerk of that municipality if no such secretary has been elected. This notice of appeal must be filed within 15 days of the date of that decision or act, and a copy of the notice of appeal shall be filed with the administrative officer.

RIVEWAY PERMIT APPLICATION process is hereby approved by the Select board on June 26, 2012

Select Board, Fair Haven, VT

Chris Cole, Chairman

Tim Langlois

David Ward

Claire Stanley, Clerk

Jeff Sheldon

TOWN OF FAIR HAVEN
3 N PARK PLACE
Fair Haven, VT 05743

DRIVEWAY PERMIT APPLICATION

Tax Map# _____ Utility pole number near location of driveway: _____

Property Owner's Name_____ Phone#_____
Address: _____
Location of Property (if different from above):_____

Name of Contractor: _____ Phone#_____

Please attach a sketch of the project, detailing dimensions, distances from property lines, grade specifications, drainage pipe, and any other relevant information.

I hereby agree to abide by the Fair Haven Driveway Regulations adopted by the Board of Selectmen and I authorize the inspection of my property for review of the proposed driveway and for a final inspection of the completed driveway.

_____ _____
Signature of Applicant Date

FOR TOWN USE ONLY

Public Works

Public Works Supervisor inspection of the location of the proposed driveway on: Date_____

Action by Public Works Supervisor:
_____Approved

_____Approved with the following required conditions:

_____Denied: (Reason for denial)

_____ Date
Signature Public Works Supervisor

**********Zoning Administration**********

Receipt of driveway permit application for review
Date_____

Action by Administrative Officer:
_____Approved

_____Denied: (Reason for denial)

_____ Date _____
Signature Zoning Administrative Officer

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THIS DRIVEWAY PERMIT WILL BE NULL AND VOID IF THE DRIVEWAY IS NOT COMPLETED WITHIN TWO (2) YEARS OF THE DATE OF FINAL APPROVAL OF THIS PERMIT.

A RECORDING FEE OF $10.00 IS DUE IF THE DRIVEWAY PERMIT IS APPROVED.

YOU MUST NOTIFY THE PUBLIC WORKS SUPERVISOR FIVE (5) DAYS BEFORE THE COMPLETION OF THE DRIVEWAY FOR THE REQUIRED FINAL INSPECTION

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PUBLIC WORKS SUPERVISOR FINAL INSPECTION FOR COMPLIANCE

DATE: _____ PUBLIC WORKS SUPERVISOR SIGNATURE: _____

TOWN OF FAIR HAVEN
ZONING APPLICATION & DRIVEWAY FEES

Zoning Permit application fees:

Subdivision of Property (each Subdivision)	$45.00
Establishing Home Occupation in Residential Area	$35.00
Single Family Residence Construction (initial)	$60.00
Commercial Building Construction	$275.00
Manufacturing Building Construction	$275.00
Mobile Home Park	$275.00
Multi-Family Dwellings	$60.00
Additional Units (each)	$30.00
Driveway entrance approval	$10.00
Zoning Permit Research	$75.00

Zoning Board of Adjustment application fees:

	(Residential)	(Commercial)
Filing Notice of Appeal from the decision of the Zoning Administrative Officer	$125.00	$175.00
Filing an application for a Conditional Use Permit	$125.00	$175.00
Filing an application for a variance	$125.00	$175.00
Filing an application related to structures in the Flood Hazard Area District	$125.00	$175.00

Planning Commission application fees:

Filing an application for Planning Commission Site Plan Review	$125.00	$175.00

Filing a combined application to the Zoning Board of Adjustment & Planning Commission Site Plan Review.....$250.00

Miscellaneous Zoning Permits: (Examples are not all inclusive)
Private garage, shed, porch, deck, enclosure of porch or deck, razing or relocating a building, rebuilding a structure, awnings, above-ground pools with decks, in-ground pools, fences, signs, adding roof area, etc..... $35.00

STATE LAW REQUIRES recording of municipal permits relating to land, structures, and other improvements to the land, including zoning, planning, subdivision, site plan, health, street, building, or other municipal permits or approvals required by statute, ordinance or regulation, and minutes of meetings that relate to municipal permits, and permit amendments. Additional recording fees could be required in certain cases in the zoning permit process.

nge in Fee schedule for Zoning Board and Planning Commission is hereby approved by the Select board on June 26, 2012

Select Board, Fair Haven, VT

Chris Cole, Chairman

Tim Langlois

David Ward

Claire Stanley, Clerk

Jeff Sheldon