

**TOWN OF FAIR HAVEN, VERMONT  
SELECT BOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS  
SELECT BOARD SPECIAL SESSION  
JANUARY 13, 2014**

**Members Present:** Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, Dave Ward  
**Others Present:** Karyn Stannard, Melinda Eaton, Michelle Murray, Town Clerk/Treasurer  
Suzanne Dechame, Town Manager Herb Durfee, Recorder Wilma DeSpain

**CALL TO ORDER**

Select Board Chair Christopher Cole called the meeting to order at 7:03 p.m. and asked everyone to stand for the Pledge to the Flag.

**AMENDMENTS TO THE AGENDA**

No amendments.

**FIVE MINUTES FOR PUBLIC COMMENT**

No public comment.

**DEPARTMENT HEAD REPORTS**

**Town Manager Herb Durfee** reminded the Board he placed an update of his activities in their folders. He also informed them that based on research conducted by Judy Reed, Lister that it doesn't make sense to appeal the latest equalized education grand list figure calculated by the VT Tax Department, inclusive of CLA and COD figures. Durfee spoke of a recent article on the pellet industry and whether it would provide Beaverwood with any additional incentive. He also said he would be meeting with Beaverwood's engineer later in the week. Durfee reported he initiated staff evaluations and asked board members to evaluate him based on the form he provided. Lastly, Durfee handed out a draft policy and guideline document related to CDL alcohol and drug testing for employees. He indicated it would be on a future agenda.

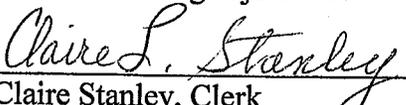
**OLD BUSINESS**

**2014-15 Budget Preparation:** The board continued its budget preparation with discussion involving the Town Clerk/Treasurer and with the Recreation Committee. The recreation program discussion involved whether or not to include a full-time director into the program, as requested by the Rec Committee. Conversation also dealt with the building at the Rec Field destroyed by fire. Other budget areas discussed included special events such as Memorial Day, Fire Department and Constables. Work is still needed on the budget and it was agreed to meet Wednesday, January 15 at 6 p.m. The Town Manager will take care of the necessary warning.

**ADJOURNMENT**

Stanley moved to adjourn at 10:08 p.m. Second by Sheldon. Meeting adjourned.

Respectfully submitted,  
Wilma B. DeSpain

  
Claire Stanley, Clerk