

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

JANUARY 25, 2011

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: Jim Doran, Paul Laramie, John Lulek, Neil Robinson, David Ward, Suzanne Duchame, Peg Manley, Bob Richards, Jeff Disorda and Guy Carruth (East Ethan Allen Snow Travelers), Frank Faryniarz, Patrick Szabo, Jr. (VAST Snowmobile Club), Karen Close, Lisa Thornton (VT Dept. Forests, Parks, and Recreation), RoseAnne VanLew, Ken Jones, Don Proctor, Rod Holzworth, II

CALL TO ORDER

Board Chair Ron Adams called the meeting to order at 6:30 p.m.

EXECUTIVE SESSION

As the agenda first called for Executive Session with the Town Manager Search Committee, on motion by Claire Stanley, second by Julie Ellis; all voting aye, the Board immediately went to Executive Session with Fred Capron, Chair of the Search Committee, and representatives of the Committee. No action was taken. The Chair reported interviews with the five candidates will be set up and Board members notified.

(Board Chair Ron Adams concluded the Executive Session at 7 p.m. and called for a brief recess. The Chair again called the Select Board meeting to order at 7:10 p.m.)

ACTION ON MINUTES

Claire Stanley made a motion to approve the minutes of January 11, 2011. Second by Julie Ellis. No omissions or corrections. The motion carried 5-0. Julie Ellis made a motion to approve the minutes of the January 18 meeting. Second by Jeff Sheldon. No omissions or corrections. Motion carried 5-0. Julie Ellis made a motion to approve the minutes of the January 20, 2011, 4 p.m. meeting. Second by Jeff Sheldon. No omissions or corrections. Motion carried with a 5-0 vote. Jeff Sheldon made a motion to approve the minutes of the January 20, 2011, 7 p.m. meeting. Second by Julie Ellis. No omissions or corrections. Motion carried 5-0.

PUBLIC COMMENTS

Peg Manley, Grape Street resident,, complained about the disturbing and dangerous activity of the snowmobilers that are riding up and down Grape Street in the late evening hours. It is worse beginning around 9 p.m. and continues well into the night. She believes the response of the police department has been inadequate and ineffective. She does not understand why, with a recently passed ordinance, the operators cannot be, at least, charged with disturbing the peace.

A law enforcement officer (Constable) present offered some suggestions that could be helpful.

Neil Robinson asked if the candidates for Town Manager were to be interviewed in person. He was told they will be on site or interviewed through electronic means that will let them be seen.

Town Clerk/Treasurer Suzanne Duchame questioned the intent of (or her feeling regarding) a discussion at the January 18th meeting of the Board. The discussion had to do with an extra \$500 for deputy pay, her taking time off and pay for her assistant. She was not present for the meeting in January. She said she would like to see everyone in the office working together and this sentiment was echoed by the Select Board. There was mention of the door between the Town

Clerk's area and the rest of the Town offices sometimes being locked. The combined access is necessary due to the copy/fax machine being located in the Town Clerk's section of Town Hall. Agreement was made to continue to leave the door locked after normal office hours, however, the door shall be opened promptly at 8 AM each business day. Additionally, arrangements may be made to leave the door unlocked after 4PM if anyone is working late on any particular day. The issue seems to be resolved.

APPOINTMENTS WITH INDIVIDUALS

No appointments.

DEPARTMENT HEAD REPORTS, COMMITTEES

Don Proctor, Fire Department, circulated invitations to the Select Board to attend the Fire Department's annual banquet, February 26.

Fire Dept. Chief Dave Ward reported the cab of the new fire truck is in the final stage of completion, about ready for the cab and chassis to become attached. He says it should be finished by the end of March.

Interim Town Manager Rod Holzworth, II distributed copies of a statement on the bid opening procedure and also had other policies to present.

(The Chair declared a brief recess at 8:35 p.m. The meeting reconvened at 8:45 p.m.)

NEW BUSINESS

Review of outstanding policies.

Julie Ellis made a motion to approve the bid opening policy as presented. Second by Jeff Sheldon. Motion carried 5-0.

Julie Ellis made a motion to approve the town website policy as presented. Second by Jeff Sheldon. Motion carried 5-0.

Julie Ellis made a motion to approve the after hours town vehicle use policy as presented. Second by Jeff Sheldon. Motion carried 5-0.

VAST Snowmobile Club/Trail

The Chair advised this topic came as a result of a conversation he and Frank Faryniarz recently had regarding grooming of the snowmobile trails. Lisa Thornton, in her position with the Vermont Department of Forests, Parks and Recreation, was present to help clarify issues. The presence of a gate on the trail was discussed. Reportedly, there was a 1987 agreement where there would be no gate on the trail. She said the gate was installed by her predecessor. It was pointed out that any future agreement(s) will be between the State, Lee Sheldon (et al), and the snowmobile club. Several club members participated in the lengthy discussion. The Chair said it would be helpful to have a VAST representative attend a Select Board meeting each year.

Beaver Wood Energy

Nothing new to report.

OLD BUSINESS

None

REVIEW OF FINANCE REPORTS

Interim Town Manager Rod Holzworth, II distributed finance reports for Board review. He advised there are no big issues although he said he identified "items of interest", those being areas where more than 60% of the budgeted amounts have been spent. "As we move forward in the next few months we need to stay on track," he said.

REPORTS OF BOARDS

Claire Stanley complimented the workers for what they had done on the roads as a result of recent storms.

Julie Ellis asked about the plowing of the Coryell Road., a Class 3 road marked "private".

Jeff Sheldon asked if the Union contract had been received. (Not yet.)

Ron Adams questioned the Town's involvement with the Rutland Regional Planning Commission and asked that the agendas and meeting minutes be addressed to the Town Manager rather than being sent directly to his house.

SIGNING OF THE WARRANT

Claire Stanley made a motion to pay the warrant as follows: Payroll-\$28,642.15; General Fund-\$70,513.04. Second by Julie Ellis. Motion carried 5-0.

ADJOURNMENT

Prior to adjournment Rod Holzworth announced the Town Report dedication page photo of Andy Brown will be in color, compliments of Ruby Printing. Appreciation will be expressed. Julie Ellis made a motion to adjourn. Second by Jeff Sheldon. The meeting adjourned at 9:45.

Respectfully submitted,
Wilma B. DeSpain


Claire Stanley, Clerk