

**FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**FEBRUARY 5, 2013
SELECT BOARD SESSION**

Members Present: Christopher Cole, Jeff Sheldon, Claire Stanley, Dave Ward
(Absent: Timothy Langlois)

Others Present: Town Manager Herb Durfee, Police Chief Bill Humphries, Lucia Suarez, Bud Panoushek, Ray Phillips, Neil Robinson, Glen Roberts. John Lulek

CALL TO ORDER

Board Chair Cole called the meeting to order at 7:04 p.m. and asked everyone to stand for the Pledge to the Flag.

APPROVAL OF MINUTES

Select Sheldon **moved to approve the minutes of the January 15, 2013** meeting of the Select Board. **Second** by Select Stanley. **All voted aye.**

Select Sheldon **moved to approve the minutes of the January 22, 2013** meeting of the Select Board. **Second** by Select Stanley. **All voted aye.**

Select Ward **moved to approve the minutes of the January 24, 2013** meeting of the Select Board. **Second** by Select Sheldon. **All voted aye.**

APPOINTMENTS WITH INDIVIDUALS

There were no appointments.

PUBLIC COMMENT

Neil Robinson expressed appreciation for the new Town Manager, Herb Durfee.

DEPARTMENT HEAD REPORTS, COMMITTEES

Police Chief Humphries reported the State Police are now operating from the Fair Haven department. They are still working to get some of their electric equipment installed.

Select Stanley, Board Clerk, read a letter expressing the Board's appreciation of the work Bill Humphries, Police Chief, has done for the past six plus months while serving also as interim town manager. It was a "job very well done," the letter said.

DPW Panoushek reported the sidewalk equipment is fixed and work is being done on the sidewalks as planned.

Town Manager Durfee gave the Board a listing of the things he has been working on since his arrival.

NEW BUSINESS

River Street Pump Station: The pump station is ready to go out for bid. Select Sheldon **moved to advertise the River Street pump station upgrade project for bids.** **Second** by Select Ward. **All voted aye.**

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Telecommunications facility proposal: Mainly this will involve the installation of equipment in a 10' x 10' space between the town building and the Congregational Church. This is a VTel Wireless project. A **motion authorizing the Town Manager to sign the agreement allowing the project to move forward** was made by Select Sheldon. **Second** by Select Stanley. **All voted aye.** Within seven days of the completion of the setting of the pole, the town will receive \$25,000 (two payments) from VTel Wireless, Inc. This will be deposited to the General Fund.

Liquor and tobacco license approvals:

- Jekyll & Hyde Corp. (dba Tomasi's)--**Motion to approve 1st Class Cabaret License** made by Select Sheldon, **Second** by Select Ward. **All voted aye.**
- Fair Haven Aerie #3907, Inc, (dba Eagles)--**Motion to approve 1st Class Liquor License** made by Select Sheldon, **Second** by Select Ward. **All voted aye.**
- American Legion Post 49--**Motion to approve 1st Class Liquor License and Tobacco License** made by Select Sheldon. **Second** by Select Stanley. **All voted aye.**
- S.W. Wolk Corp. (dba Liberty Street Market)--**Motion to approve 2nd Class Liquor License and Tobacco License** made by Select Sheldon, **Second** by Select Ward. **All voted aye.**
- R.L. Valee, Inc (dba Maplefields at Fair Haven)--**Motion to approve 2nd Class Liquor License and Tobacco License** made by Select Sheldon. **Second** by Select Stanley. **All voted aye.**

OLD BUSINESS

Hampton Fire Protection: Select Sheldon moved to approve the agreement between the Fair Haven Fire Department and the Town of Hampton Fire Protection District No. 11. **Second** by Select Stanley. **All voted aye except Select Ward who abstained due to conflict of interest.**

Schedule Town Manager welcome: Board members agreed to have a welcome/meet the new Town Manager. It will be February 26. Time and place to be determined.

ROUNDTABLE

Public Works Supt Panoushek said with installation of a couple of direction signs there is no need for a street light on the Depot Street by-pass.

Select Stanley said she will not be in town for the next Board meeting.

The first meeting in March will be Wednesday, March 6, due to Town Meeting on Tuesday, March 5.

REVIEW OF FINANCE REPORTS

Finance reports were provided for the Selects to review. The checkbook balance is \$268,338.57

SIGNING OF WARRANT

Select Stanley moved to pay the warrant as follows: **General Fund--\$34,456.40; Payroll--\$26,635.93.** **Second** by Select Ward. **All voted aye.**

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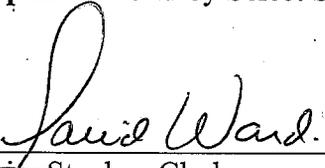
EXECUTIVE SESSION

Select Stanley moved to go into Executive Session at 7:52 p.m. with the Board and the Town Manager to discuss legal issues. Second by Select Ward. All voted aye. At 8:01 p.m., Select Stanley moved to come out of Executive Session. Second by Select Ward. All voted aye. No action taken.

ADJOURN

Select Ward moved to adjourn at 8:02 p.m. Second by Select Sheldon. The meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain



Claire Stanley, Clerk
DAVID WARD