

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--SEWER COMMISSIONERS**

**SPECIAL SELECT BOARD SESSION
FEBRUARY 18, 2014**

Members: Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, Dave Ward.

Others: Bob Spaulding; Glen Roberts; Randy Dapron; Brent Patterson; Recorder, Wilma DeSpain; Town Manager, Herb Durfee.

CALL TO ORDER

Chair Christopher Cole called the February 18, 2014 meeting of the Select Board to order at 7:05 p.m. and asked everyone to stand for the Pledge to the Flag.

AMENDMENTS TO THE AGENDA

Under Liquor Licenses: Add Eagle Tavern and Tomasi's
Add: Re-appoint Kevin Durkee to Planning Commission
Add: Cemetery deed.

Stanley moved to approve adding the three items to the agenda. Second by Sheldon. All voted aye.

APPROVAL OF MINUTES

Sheldon moved to approve the minutes of January 30, 2014. Second by Stanley. All voted aye. Richards moved to table action on the February 3, 2014 meeting until the next Select Board meeting. Second by Ward. All voted aye.

PUBLIC COMMENT

Roberts had questions regarding snow plowing of town streets and roads.

DEPARTMENT HEAD AND COMMITTEE REPORTS

DPW reports they have been having problems with snow-snow-snow!!!

Police Department reports they have been busy with accidents and the recent double homicide.

Town Manager Herb Durfee showed Board the bulletin board that will go out front.

Some items needing attention are: installation of a sliding gate at the transfer station, Fire Department needs a metal cage into which they will place combustible bottles, also need an air compressor. This will cost in the vicinity of \$6500. Durfee also mentioned a number of recent newspaper articles worthy of attention and alluded to some activity and correspondence related to Union activity.

NEW BUSINESS

Select Board Resolution: Christopher Cole, as Chair of the Select Board, read a proclamation in honor of Select Claire Stanley who is retiring after serving on the Board for six years. It was a meaningful tribute to her service to the Board, to the citizens and to the Town of Fair Haven.

Public Hearing: A Public Hearing, as noticed, was established by Chair Cole at 7:22 p.m. for the purpose of receiving comment on a new road to be named Colvin Road. The contractor left before the job was finished. Some surface work is needed and trees planted. Following the Hearing, the Chair asked for a motion. Stanley moved to amend the existing street plan to include Colvin Road (off River Street). Second by Ward. All voted aye. Stanley moved to amend the 2014 Certificate of Highway Mileage to include Colvin Road, a Class 3 Highway. Second by Sheldon. All voted aye.

Bid Opening for Waste Hauler: The Town received responses from five qualified bidders. The Town Manager has not completed review and analysis of the submissions and asked for additional time for himself and for review by Board members. He will supply a copy of each response for each Board member to review. He will also supply each bidder with a copy of all bids. Motion by Stanley, second by Richards, to table action on the selection of the waste hauler to hopefully, no later than March 17, 2014. In response to a request from Durfee, Stanley made a motion to authorize him to prepare a month-to-month contract with Spaulding to continue service as needed.. Second by Richards. All voted aye.

Drug Free Workplace: What we are now in need of is an inclusive policy for all town employees and people affiliated with the town. (The previously adopted policy related to CDL employees.) Durfee suggested we not work nor take any action on this tonight.

Grand List Certification: Manager Durfee reported that there are no appeals nor pending suits in regard to the Grand List. Motion by Stanley, second by Richards, as there are no appeals nor suits pending, the Grand List be certified per E.S.A., paragraph 4167. All voted aye.

Town Meeting: The Manager will be available Monday, March 3, 2014 with an emphasis on preparation for Town Meeting. At the meeting he will have slides available to assist with such things as budget and the property tax increase.

Liquor and Tobacco: Motion by Sheldon, second by Ward, to approve tobacco and liquor licenses for R.L. Vallee, Inc., dba Maplefields, Inc. All voted aye. Motion by Stanley, second by Ward, to approve tobacco and liquor license for American Legion Post 349. All voted aye. Motion to approve liquor license for Jeckle and Hyde, Inc., dba as Tomasi's, by Stanley, second by Ward. All voted aye. Motion to approve liquor license for outside service at Eagles Fair Haven 3907 FOE, Inc. made by Stanley, second by Ward. All voted aye. Stanley made a motion to approve a liquor license for Eagles Fair Haven 3907 FOE, Inc. Second by Ward. All voted aye.

Planning Commission: Stanley made a motion to re-appoint Kevin Durkee to the Planning Commission. Second by Ward. All voted aye. There are still two vacancies on the Planning Commission.

Cemetery Deed: Motion by Sheldon, second by Stanley, to approve the sale of Cedar Grove Cemetery Lot 183N, Section 11, one grave to Tammy Lawrence. All voted aye.

EXECUTIVE SESSION

The Chair called for a break before the Executive Session. Motion by Ward, second by Stanley, to go into an Executive Session with the Town Manager at 8:28 p.m. to discuss the performance

evaluation of the Town Manager. All voted aye. Motion by Sheldon, second by Stanley, to come out of Executive Session at 8:58 p.m. All voted aye. Motion by Sheldon, second by Ward, to have the Town Manager review his evaluation and sign it within 24 hours. Chairman Cole will place the evaluation into the manager's personnel file. All voted aye.

OLD BUSINESS

CDL Drug and Alcohol Policy Review: Postpone until the March 17, 2014 meeting.

Recreation Policy: Postpone action until March 17, 2014 when Warning outcome will be known. Decisions on the committee membership can be made at that time also.

BOARD ROUNDTABLE

Richards inquired about an equipment- broken window. The Manager said the window was in the bucket loader which is also in need of repair. It will be taken out of service for repair at a later date. Stanley wants the DPW employees to know how very much their efforts are appreciated. She also wants people to know how important it is for everyone to vote. She encourages people who can't get to the Legion for voting to call Town Hall for an absentee ballot.

REVIEW OF FINANCES

The Town Manager reported the overtime hours needed by DPW continues. "It has been a tough winter," he said. One employee spent 9 1/2 hours Sunday working on sidewalks. Balance in the checkbook is \$606,952.88.

WARRANT

Stanley made a motion to pay the following: Payroll-\$30,339.25; General Fund-\$67,505.94. Second by Ward. All voted aye.

ADJOURNMENT

Stanley moved to adjourn at 9:07 p.m. Second by Sheldon. Meeting adjourned.
(Note: Selects will need to meet briefly after Town Meeting.)

Respectfully submitted,
Wilma B. DeSpain



Elaine Stanley, Clerk
2014 FEB 18