FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS

FEBRUARY 19, 2013
SELECT BOARD SESSION

Members Present: Christopher Cole, Timothy Langlois, Jeff Sheldon, David Ward (Absent: Claire Stanley)

Others Present: Ray Phillips, Dave Pereau, John Lulek, Glen Roberts, LyAnna Sanabria, Joshua Ferguson

CALL TO ORDER
Select Board Chair Cole called the meeting to order at 7:05 p.m. and asked everyone to stand for the Pledge to the Flag.

APPROVAL OF MINUTES
Select Sheldon moved to approve the minutes of the February 5, 2013 meeting of the Select Board. Second by Select Ward. Town Manager advised Rite Aid should be added to the list of those being approved for Liquor License.
Minutes were approved as amended by all Selects voting aye.

APPOINTMENTS WITH INDIVIDUALS
Ron Smith, CPA, was scheduled to be present and provide a presentation of the Audit Report. He was unable to attend due to a family emergency. The presentation is tentatively scheduled for a Special Session, March 12.

PUBLIC COMMENT
John Lulek suggested a large box be placed at the Post Office to collect unwanted Town Reports.

DEPARTMENT HEAD REPORTS, COMMITTEES
Town Manager Durfee informed the Board members he provided each one (via their individual folder) a report of the things he has been working on since the previous Board meeting. He advised the defamation case against the town has been dismissed by the judge. There has been a malfunction of some equipment at the water treatment plant and he has been assisting with that.

NEW BUSINESS
Transfer Station credit accounts: There was discussion of the existing policy on extending credit to users of the transfer station. The recent work on the town's audit of this area raised some questions. The manager will work with the Board on a revision of the policy. No action was taken on the issue at this time.
Pereau water leak: The house at 35 W.4th Street is unoccupied but a family member

checks on it almost daily. On a particular visit he found himself standing in deep water in the basement. He turned the water off where it came in the house after observing where the break was in the line. A one-time request is being made to have some relief in paying a water and sewer bill totaling over $2,000.
Select Langlois moved to waive the sewer cost of $1327.25 as the water did not go through the sewer. Second by Select Sheldon. All voted aye.
Audit: Select Langlois moved to accept the FYE 2012 Final Audit Report. Second by Select Ward. All voted aye.
Vt. Town Road and Bridge Standards: Select Ward moved to adopt the amendments to the Vt. Road and Bridge Standards. Second by Select Langlois. All voted aye.
Beer and Wine license: Select Sheldon moved to approve a 1st and 2nd class liquor license for Rite Aid. Second by Select Langlois. All voted aye, Select Sheldon moved to approve a second class liquor license and tobacco license for Brockton Corp. (d/b/a/ Shaw's) Second by Select Ward. All voted aye.
DPW Supt. Job Description: Select Ward moved to go to Executive Session at 8 p.m. with the Town Manager to discuss the DPW Supt job description. Second by Select Sheldon. All voted aye. At 8:06 p.m. Select Ward moved to come out of Executive Session. Second by Select Langlois. All voted aye. In open session Select Langlois moved to approve the Job Description for DPW Supt. as written/presented. Second by Select Ward. All voted aye.

OLD BUSINESS
New Town Manager Reception: After discussion it was agreed to have the reception Thursday March 7, from 6 to 8 p.m. at the American Legion.

ROUNDTABLE
Select Sheldon reported there are trees needing attention on West Street and Bolger Road. Also, there are potholes on Airport Rd.

REVIEW OF FINANCE REPORTS
Finance reports were given to Board members for their review. The Manager informed the Board, the revenue looks good. Taxes are coming in. The checkbook balance is $644,391.05

SIGN WARRANTS
Select Ward moved to pay the warrant as follows: Payroll--$27,383.49; General Fund--$80,336.45 Second by Select Langlois. All voted aye.

ADJOURN
Select Sheldon moved for dismissal at 8:25p.m. Second by Select Langlois.

The meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain

David Ward
David Ward, Acting Clerk