

**TOWN OF FAIR HAVEN, VERMONT  
SELECTBOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS  
Regular Select Board Meeting  
March 6, 2013**

**UNAPPROVED MINUTES -- Reorganization**

**Members Present:** Christopher Cole, Robert Richards, Jeff Sheldon, Claire Stanley, David Ward.

**Other Present:** Town Manager Herb Durfee, Lucia Suarez, John Lulek, Bud Panoushek, Mary McNeil, Ray Phillips, Glen Roberts.

**Call to Order:** Town Manager Herb Durfee called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Jeff Sheldon nominated Chris Cole to serve as Select Board Chair; seconded by David Ward. There being no other nominations, Chris Cole was appointed Board Chair.

David Ward nominated Claire Stanley to serve as Board Clerk; seconded by Jeff Sheldon. There being no other nominations, Claire Stanley was appointed Board Clerk.

Jeff Sheldon made a motion to hold regular Select Board meetings every other Monday at 7:00 P.M. at the Municipal Building beginning March 18<sup>th</sup>. This change from Tuesday's is because many regional meetings are held on Tuesdays where the Town Manager would attend. The motion carried unanimously.

Claire Stanley nominated Rod Holzworth, Glen Roberts, Claire Stanley to serve as Fence Viewers; seconded by Jeff Sheldon. There being no other nominations, those three were appointed.

David Ward nominated Ken Jones to serve as Poundkeeper; seconded by Claire Stanley. There being no other nominations, Ken Jones was appointed Poundkeeper.

Claire Stanley nominated Ray Phillips to serve as Inspector of Lumber, Shingles & Wood; seconded by Jeff Sheldon. There being no other nominations, Ray Phillips was appointed for the above.

David Ward nominated Ray Phillips as Weigher of Coal; seconded by Claire Stanley. There being no other nominations, Ray Phillips was appointed as Weigher of Coal.

David Ward nominated Bud Panoushek as Tree Warden; seconded by Jeff Sheldon. There being no other nominations, Bud Panoushek was appointed Tree Warden.

Claire Stanley nominated John Lulek as Health Officer and Ray Phillips as Assistant Health Officer; seconded by Jeff Sheldon. There being no other nominations, John Lulek and Ray Phillips were appointed for the above.

Jeff Sheldon nominated Town Manager Herb Durfee to serve as Service Officer; seconded by Claire Stanley. There being no other nominations, Herb Durfee was appointed as Service Officer.

Claire Stanley moved the Board to accept the Fire Department Slate of Officers as presented -- Chief, David Ward; 1<sup>st</sup> Assistant Chief, James Heller; 2<sup>nd</sup> Assistant Chief, Jodi McGee; Captain, Tom Fucile; Lieutenant, Ryan Rooker; Lieutenant, Steve Pelerin; seconded by Bob Richards and passed with David Ward abstaining.

David Ward moved to table appointment of Trustees of Public Funds; seconded by Bob Richards and passed unanimously.

David Ward nominated Jim Heller to serve as Emergency Management Coordinator; seconded by Claire Stanley. There being no other nominations, Jim Heller was appointed for the position.

Bob Richards made a motion to table appointment of Regional Planning Commission and Regional Transportation Council; seconded by David Ward. These two positions are due in July and it is suggested that both be advertised. The motion carried unanimously.

David Ward nominated Bonnie Rosati as Solid Waste Alliance Communities Representative; seconded by Bob Richards. There being no other nominations, Bonnie Rosati was appointed.

Jeff Sheldon moved the Board to Reaffirm the Recreation, Cemetery and Energy Committees; seconded by Bob Richards. It was noted that there are now two Select Board members on the Energy Committee. The motion carried unanimously.

Bob Richards moved to amend the agenda to include, "Rules of Procedures" and "Listers' Form"; seconded by David Ward and passed.

Jeff Sheldon made a motion to reaffirm the Town of Fair Haven Select Board Rules of Procedure; seconded by David Ward and passed unanimously. A signature copy will be available at a later date.

**Approval of Minutes:** Jeff Sheldon moved to approve the minutes of the February 19, 2013 meeting; seconded by David Ward. CORRECTION. Pg.1, ¶ 6. . . suggested a large box be placed at the Post Office to collect unwanted Town Report booklets. The motion carried with Claire Stanley and Bob Richards abstaining.

There were no appointments with Individuals.

**Public Comment:** John Lulek reported there were two recent dog bite incidents. One unregistered dog and one not having Rabies shots was euthanized. He urged that the March 30<sup>th</sup> free Rabies clinic be well advertised and noted upwards of 100 unregistered animals.

Glen Roberts commented that there is a need to be more aggressive in Town funds investments.

**Department Head and Committee Reports:** Bud Panouчек reports running about average in salt usage to date. The culvert inventory is almost done. He cautions that mud season and spring road conditions are coming.

Fire Chief David Ward reports 16 incidents to date.

Town Manager Herb Durfee presented a handout of his activities since the last meeting and shared correspondence.

Mr. Durfee reported he prepared a request to participate in the Rutland Regional Planning Commission Local Hazardous Waste Mitigation Program.

Mr. Durfee is monitoring legislation re: State Aid for Transportation.

**Listers' Form:** Jeff Sheldon made a motion to sign the Listers' Annual Review form stating there are no appeals of suits pending; seconded by Bob Richards and passed unanimously.

**River Street Pump Station Bid Documents/Agreements:** Mr. Durfee noted that there are a number of documents that need to be completed. Jim Plouff prepared the grant application and Mr. Durfee is working with the attorney on the bid transaction. The bid officially went out today. The total cost of the project is \$238,000. The bid opening is scheduled for March 26<sup>th</sup>.

Jeff Sheldon made a motion to authorize the Chair to sign the Loan Resolution with Peoples United Bank for \$167,000; seconded by David Ward and passed unanimously.

Jeff Sheldon made a motion to authorize the Chair to sign the Grant Agreement of \$71,000; seconded by Bob Richards and passed unanimously.

**Licenses:** Claire Stanley moved the Board to approve liquor and tobacco licenses for Sherman V. Allen, Inc. (d/b/a Mac's Convenience Store/Truck Stop #20); seconded by Jeff Sheldon and passed unanimously.

David Ward moved the Board to approve a liquor license for Ieremias Family Enterprises, Ltd. (d/b/a Fair Haven Inn); seconded by Jeff Sheldon and passed unanimously.

**PEG TV:** There was lengthy discussion re: PEG TV's offer to televise meetings. No decision was made.

**Policy -- Transfer Station Credit:** There was lengthy discussion; a draft policy was presented; businesses currently using credit will continue until the Board resolves the matter. David Ward moved to table the matter until the March 18<sup>th</sup> meeting when credit using businesses will be invited to attend. The motion was seconded by Claire Stanley and passed unanimously.

**Round Table:** Jeff Sheldon suggests "thinking about" offering tax stabilization to those residents making home improvements.

Bob Richards asked for a list of Town vehicles being driven home.

Mr. Richards noted there may be a conflict when one person is serving on both the Planning and Zoning Boards.

There was brief discussion re: reviewing / revising policies.

David Ward commented that some parents have complained that the cost to participate in summer baseball and softball has risen. Mr. Durfee will bring up the matter at the next Rec committee meeting.

**Correspondence:** A letter was received from Fran LaPlaca thanking the Board for the Town Report dedication.

A letter was received from the Department of Environmental Conservancy congratulating Peter Laramie for receiving an award for excellence.

The Board received the Fair Haven Historical Society newsletter.

The Board wrote a congratulatory letter to Peter Laramie acknowledging his award for excellence.

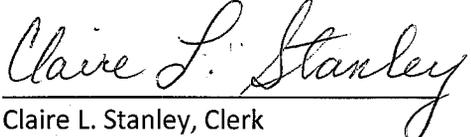
**Sign Warrants:** Claire Stanley made a motion to sign the warrants: Payroll, \$29,602.75; General Fund, \$548,005.18; seconded by Bob Richards. Note: school payments were made. The motion carried unanimously.

The checkbook balance is \$221,854.40

Reminder -- The reception for the Town Manager is tomorrow evening, 6 – 8 p.m. at the American Legion hall.

Chris Cole moved to adjourn at 8:57; seconded by Bob Richards and passed unanimously.

Respectfully submitted,  
Claire Stanley, Board Clerk

  
Claire L. Stanley, Clerk