

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS---CEMETERY COMMISSIONERS**

**MARCH 18, 2013
SELECT BOARD SESSION**

Members Present: Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, Dave Ward

Others Present: Glen Roberts, Lucia Suarez, Thom Brusco, Ray Phillips, Rod Holzworth

CALL TO ORDER

Chair Cole called the March 18, 2013 meeting of the Fair Haven Select Board to order at 7:02 p.m. and invited everyone to stand for the Pledge of Allegiance.

AMENDMENT TO AGENDA

Stanley moved to add to the agenda, "Pay Warrant". Second by Select Richards. All voted aye.

APPROVAL OF MINUTES

Sheldon moved to approve the minutes of the March 12, 2013 Select Board session. Second by Stanley. Motion carried.

APPOINTMENTS WITH INDIVIDUALS

Invitees Relative to Extending Credit to Businesses Using Transfer Station: Town Manager sent letters to the users inviting them to attend this meeting. There are business users now with credit having been issued. Transfer station workers received a policy about two weeks ago. However, it was basically formalizing what was being done. New forms to be issued to the business users were discussed, including credit checks, schedule for payment, and extent of review. Sheldon moved to table the policy on credit until the next meeting. Second by Stanley. All voted aye.

PUBLIC COMMENT

Glen Roberts has questions related to the responsibility of the "town auditors", issues related to their positions, etc. Town Manager offered to work with them for more understanding of their role.

DEPARTMENT HEADS

Fire Chief Dave Ward reported fire destroyed a local business last night. The call came in at 9:24 p.m. Other departments responded. Fire Marshall and State Police are investigating to determine the fire's cause.

Town Manager Durfee reported the Depot Street By-Pass Bridge, which no longer carries vehicular traffic, needs to be removed from the state bridge database. Stanley moved to amend the agenda to include removal of the Depot Street Bridge from the state bridge database. Second by Sheldon. All voted aye. Sheldon then moved to authorize the Chair to sign the bridge removal letter on behalf of the Select Board. Second by Stanley. All voted aye.

Town Manager mentioned the following correspondence:

- from the auditor.

- from Mike Stannard regarding new street lights.
- from Greg Marcy reporting he is working with the state on clarification of water treatment problems.
- from Phil Stannard, Sr. questioning status of Beaver Wood.
- from Dave Kitchen with his resignation from the Recreation Board.
- from Town Attorney indicating his hourly rate will go from \$80 to \$100 beginning July 1, 2013.

NEW BUSINESS

- a. Town Policies: A number of old policies were brought to the attention of the Board as needing to be dealt with, as well as issues needing to be included. Concerns mentioned as needing to be looked at for possible inclusion were health insurance, out of town vehicle use, tax stabilization, evaluation process for new employees, capitol budget policy. Board was asked to send related information to the Town Manager in preparation for the next meeting.
- b. Appointments: Ward moved to appoint Maureen Hall to a 3-year term as Trustee of Public Funds and Charlotte Capron to a 2-year term. Second by Sheldon. All voted aye. Sheldon moved to table the 1-year appointment until the next meeting. Second by Ward. All voted aye.
- c. Coin Drops: By consensus this will be on the April 15 agenda.
- d. Waste Water Treatment Facility: The small chlorine feed building and its related system at the waste water treatment facility has been identified by the state as being inadequate and needing replacement. The consideration is for a two-room building --with one room for chlorine feed and one for electrical and heating/ventilating equipment. Richards moved to have the Town Manager prepare an RFP for the building. Second by Stanley. All voted aye.

OLD BUSINESS

Transfer station credit policy was dealt with earlier in session.

ROUND TABLE

No comments.

WARRANT

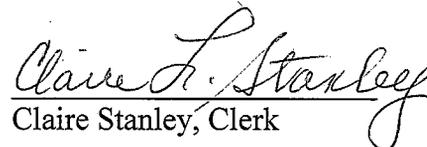
Stanley moved to pay the warrant as follows: Payroll-\$25,817.74; General Fund-\$58,212.33. Second by Sheldon. All voted aye.

ADJOURN

Ward moved to adjourn at 8:58 p.m. Second by Sheldon. The meeting adjourned.

Respectively submitted,

Wilma B. DeSpain


Claire Stanley, Clerk