

Fair Haven, VT Select Board, March 20, 2012

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**MARCH 20, 2012
SELECT BOARD**

Members Present: Christopher Cole, Timothy Langlois, Jeff Sheldon, Claire Stanley, David Ward

Others Present: Peter Hathaway, Lucia Suarez, Chuck Goodling (DuBois & King), Neil Robinson, John Lulek, Roy Eckler

CALL TO ORDER

Board Chair Cole called the meeting to order at 7:06 p.m. and led in the Pledge of Allegiance.

ACTION ON MINUTES

Select Sheldon moved to approve the minutes of the February 21, 2012 meeting of the Select Board. Second by Select Langlois. All voted aye.

Select Sheldon moved to approve the minutes of the February 28, 2012 meeting of the Select Board. Second by Select Langlois. All voted aye.

Select Sheldon moved to approve the minutes of the March 8, 2012 meeting of the Select Board.. All voted aye.

OLD BUSINESS

Rules of Procedure: Select Stanley moved to approve the Town of Fair Haven Select Board Rules of Procedure. Second by Select Sheldon. All voted aye.

APPOINTMENTS WITH INDIVIDUALS

Chuck Goodling, from the engineering firm of Dubois & King, advised the contract for the Fourth Street sidewalk is approved by them and also by VTrans. Select Langlois moved to award the contract for the Fourth Street Sidewalk to the Beldon Co.. Second by Select Stanley. Requests for change orders coming from the contractor will first be carefully reviewed for approval by the engineers. It was agreed change orders will be discussed with Town Manager. All voted aye. Yet to come is the contract signing and the notice to proceed. The contract timing for the project is 60 consecutive days. ~~April 1 is a projected date for beginning the project.~~ ^{same}

PUBLIC COMMENT

Neil Robinson reported on a meeting in January where Beaver Wood was a topic of interest. He thought questions were handled well and things are looking good for the project in Fair Haven.

John Lulek expressed concern about the dog feces being left in the park and on the playground. Town Manager agreed to deal with the problem. People need to be reminded

to pick up after their dogs.

DEPARTMENT HEAD REPORTS

Chief Ward reported there have been 24 runs so far this year and usually 9 members reporting for each run. This compares favorably with last year. Spring training is April and May. It is a dry season and he is worried about fires. The state has not issued any "no burning" regulations yet. The town is still issuing burn permits. Select Ward also expressed appreciation for the road work being done in Cedar Grove Cemetery.

NEW BUSINESS

River Street Pump Station: This project is moving ahead. Select Sheldon moved to sign the contract with A & E for design of the River Street Pump Station. Second by Select Langlois. All voted aye.

Liquor/Tobacco Licenses: Select Stanley moved to award a tobacco and liquor license to Stewarts. Second by Select Sheldon. All voted aye. Select Sheldon moved to award a tobacco and liquor license to Fair Haven Mobil. Second by Select Stanley. All voted aye.

Appointments: Zoning Board of Adjustment--Select Sheldon moved to reappoint Bonnie Rosati and Cindy Adams to the Zoning Board of Adjustment. Second by Select Langlois. All voted aye. Select Stanley moved to appoint John Lulek to the Zoning Board of Adjustments. Second by Select Langlois. (One vacancy remains.) All voted aye. **Planning Commission--**Select Stanley moved to appoint David Eighmey to the Planning Commission. Second by Select Langlois. All voted aye.

Emergency Management Coordinator--Select Sheldon moved to reappoint Jim Heller Emergency Management Coordinator. Second by Select Stanley. All voted aye.

Recreation Committee--Select Langlois moved to appoint Melinda Eaton to the Recreation Committee. Second by Select Stanley. All voted aye. **Fire Department--**Select Sheldon moved to appoint the following: Fire Department Chief David Ward, 1st Assistant Chief Jim Heller, 2nd Assistant Chief Jodie Mc Gee. Second by Select Stanley. Select Ward abstained, remainder all voted aye. Select Stanley expressed great appreciation for the commitment of the Fire Department personnel.

Letters of Interest: Select Sheldon moved to authorize requests for letters of interest for the following: Rutland Regional Planning Commission (Bonnie Rosati's resignation letter received), Town Service Officer, Auditor (1 year), Trustee of Public Funds (openings for 1,2,and 3 year positions), Rutland Regional Transportation Committee. Second by Select Langlois. All voted aye.

Purchase Policy Addendum : Select Sheldon moved to accept the addendum to the Purchase Policy as recommended by the Town Manager. Second by Select Stanley. Select Langlois asked that the Board be kept informed regarding major purchases. All voted aye (A copy of the Purchase Policy and the addendum to be attached to the minutes.)

Cemetery Deed: Select Sheldon moved deed the following to Dawn and Larry O'Neil: Lot 39, Section 11. Second by Select Ward. All voted aye.

ROUNDTABLE

Town Manager Peter Hathaway reported he contacted the Pound Keeper but has not

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had a reply. He has provided a copy of the water and sewer budget in their packets, He says there is lots going on but that is all he needs to report on just now.

Select Stanley reported she is very pleased with the appearance of the transfer station. She attended a "meet and greet" session in Montpelier with the legislators. The Beaver Wood issue (Bill 8468) will likely come out of the House this week and it will then go to the Senate. The Town Manager is going to write a letter to the Senators ⁱⁿ _{ON} behalf of the Select Board.

Select Langlois asked if there is a plan for locking and unlocking the gate at the playground. He also asked if the Town posts its dirt roads. He prompted a lengthy discussion of delinquent taxes--history, comparisons, etc.

Select Cole inquired about the sign board out front that is to be moved so it will not block the view of the 911 Memorial. Town Manager will work on any required permits so this project can be completed.

REVIEW OF FINANCE REPORTS

The Town Manager provided the Board with reports for review. Generally speaking, 68% of the budget funds have been expended. No large bills are expected that would put the town over budget. Check book balance is \$384,515.50

SIGNING OF WARRANT

Select Stanley moved to pay the warrant as follows: Payroll--\$26,340.62; General Fund--\$88,245.82 Second by Select Sheldon. All voted aye.

ADJOURNMENT

Select Stanley moved to adjourn at 8:47 p.m. Second by Select Sheldon. The meeting adjourned

Respectfully submitted,
Wilma B. DeSpain


Claire Stanley, Clerk

Town of Fair Haven
Municipal building
3 North Park Place
Fair Haven Vermont 05743

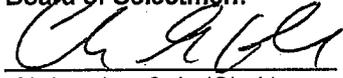
Addendum to the Fair Haven purchasing ordinance

ADDENDUM dated March 20, 2012

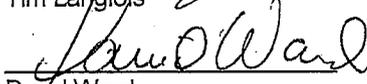
The items included in this Addendum are needed as a result of the Purchase Ordinance being approved in 2001. Since that time the need to make expenditures in a timely and efficient manner requires some changes. According to Section 8 of that ordinance the Selectboard is authorized to make amendments or changes for the efficient operation of the Town.

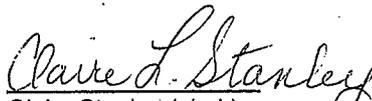
- The monetary amounts and the responsible board and/or official are hereby changed to read as follows:
 - a. Section 1 - \$2000 to \$5000 and minimum of two quotes are produced to the Town Manager for approval of one.
 - b. Section 2 - \$5000 to \$7500 requires minimum of three quotes are produced to the Town Manager for approval of one.
 - c. Section 3 - Anything over \$7500 requires an RFP and/or Selectboard approval.
- The updating of the amounts and the responsible board and/or official does not change any of the other requirements and/or exceptions in sections 4-10.

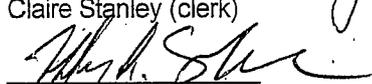
Board of Selectmen:


Christopher Cole (Chair)


Tim Langlois


David Ward


Claire Stanley (clerk)


Jeff Sheldon