

Fair Haven,,VT, April 1, 2013

**FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**APRIL 1, 2013
SELECT BOARD SESSION**

Members in Attendance: Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, Dave Ward

Visitors: Don Howard, Town Clerk Suzanne Duchame, Glen Roberts, John Lulek, Bonnie Rosati, Raymond Phillips, Mary McNeil, Police Chief Bill Humphries, Town Manager Herb Durfee

CALL TO ORDER

Chairman Christopher Cole called the meeting to order at 7:02 p.m. and invited everyone to stand for the Pledge of Allegiance.

AMENDMENT TO AGENDA

Stanley moved to add approval of liquor and tobacco license to agenda. Second by Ward. Motion carried.

APPROVAL OF MINUTES

Stanley moved to approve the minutes of March 18, 2013. Second by Ward. Correction noted: in "New Business". The Coin Drop is to go on the April 15 agenda. With the correction, all voted aye on approval of minutes.

APPOINTMENTS WITH INDIVIDUALS

No appointments.

PUBLIC COMMENT

John Lulek hopes work is being done to market the Skyline property.

DEPARTMENT HEAD, COMMITTEE REPORTS

Police Dept.: Chief Humphries said they have been dealing with a number of complaints.

Fire Dept.: Chief Ward reported everything has been quiet in his department.

Town Manager: Manager Durfee's information indicated there is a little activity in regard to the Skyline property. Timber harvesting is continuing. At a future meeting there will be discussion of the purchasing policy. April 24 there will be an important health care meeting at the Rutland library. He will attend and hopes for at least one Board member to attend also. Bids for the River Street pump station will be before the Board at the next meeting. He reported local highway aid is down; he is unsure what will result.

NEW BUSINESS

Depot Street Bridge Project: Sheldon moved to go into Executive Session at 7:17 p.m. with the Town Manager to discuss legal issues related to the bridge project. Second by Stanley. The Board voted 4-1 with Richards opposed. Ward moved to come out of Executive Session at 7:30 p.m. Second by Ward. All voted aye. Durfee updated the public on the history of the project and the status of remaining work. He indicated the roadway project is not complete and there are still realignment issues and one additional easement to be obtained that will total about \$40,000. Durfee also indicated that all of those costs are covered by the funding program and that the project as realigned saved the town money. Sheldon moved to authorize the Chair to

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execute a deed for the Lombardi property at 27-29 and 31 River Street at a cost not to exceed \$31,000. Second by Ward. All voted aye.

Town Policies: The Board agreed to look at the sidewalk policy and the purchasing policy at the next meeting. Durfee will also work on the Tax Stabilization Policy. In discussion the Board asked Durfee to draft a substitute policy for the Banners Over Main Street Policy with the park posts that have been placed at two locations on the fence for this purpose.

Solid Waste Alliance Committee (SWAC)-Appointment (s): Ward moved to appoint Bonnie Rosati to serve on the SWAC. Second by Stanley. All voted aye.

Town Clerk Memorandum of Understanding (MOU): After discussion regarding the need for the MOU and its content, Stanley moved to approve the Memorandum of Understanding between the Select Board and the Town Clerk. Second by Ward. All voted aye.

Liquor and Tobacco License: Sheldon moved to award a 2nd class liquor and tobacco license to Midway Oil Corp (d/b/a Fair Haven Mobil, that is, the Irving station). Second by Stanley. All voted aye.

OLD BUSINESS

Trustee of Public Funds: Ward moved to table this item until the next meeting. Second by Sheldon. All voted aye.

Rutland Regional Planning Commission/Transportation Council: Bonnie Rosati is interested in the Rutland Regional Planning Commission. Stanley moved to appoint Rosati as Alternate to the Commission. Second by Sheldon. After discussion it was agreed that Durfee should look in the existing reps and their level of commitment. Stanley withdrew her motion. Sheldon moved to table the appointments until the next meeting. Second by Stanley. All voted aye.

Policies Discussion focused on establishing credit at the transfer station. It was agreed credit should be established only to businesses. Ward moved to adopt the Policy for Extension of Credit to Eligible Businesses – Transfer Station as amended by Durfee. Second by Sheldon. All voted aye. Durfee will prepare the policy for signature at the next meeting.

ROUNDTABLE

Richards asked when the last time the Town conducted a dog “census”.

REVIEW OF FINANCE REPORTS

Finance reports were distributed for review by Board members. The checkbook balance is \$243,845.91.

SIGN WARRANT

Stanley moved to pay the warrant as follows: Payroll--\$30,054.51; General Fund--\$74,606.90. Second by Ward. All voted aye.

ADJOURN

Sheldon moved to adjourn at 8:58 p.m. Second by Stanley. Meeting adjourned.

Respectfully submitted,

Wilma B. DeSpain


Claire Stanley, Clerk