

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**APRIL 26, 2011
SPECIAL MEETING**

Members Present: Christopher Cole, Rod Holzworth,II, Timothy Langlois, Jeff Sheldon, Claire Stanley

Others Present: Town Manager Peter Hathaway, Kenny Jones, Dave Ward

CALL TO ORDER

Select Board Chair Jeff Sheldon called the April 26, 2011 Special Meeting of the Fair Haven Select Board to order at 7 p.m.

DISCUSSION OF TOWN PLANNING ITEMS--NEEDS AND WANTS

Fourth Street Sidewalk: The Town Manager reported little success with the Board's request that a letter be written to VTRans asking for a waiver of the requirement to hire an inspection engineer for projects over \$250,000. They can't be flexible because Federal funds are involved. The Town Manger will advertise for an inspector. The inspector will be hired as quickly as possible in hopes of not delaying the start of the sidewalk project.

Key Projects to Enhance the Town: The Town Manager presented a listing of "Items on the table now" (This is follow-up to the previous Planning Session)

Public Works: Depot Street Bridge and moving town garage to the airpark

Sewer Plant: River Street pump station

Police: PACIF Equipment Grant, Vests, Defibrillators (A trailer to show drivers their speed was added in discussion.)

Municipal Office: Building study-out to bid? Renters for rehab space

Town: Brochures, Welcome signs, Beaver Wood, Tech Committee-creation process, Teen Center

Transfer Station: Tim-Curb pick-up

The Manager suggested the Board select from three to five projects that will enhance the town over the next few years.

River Street pump station: It was agreed the River Street pump station has to be at the top of the list. Options were considered and the best one selected. Estimated cost: \$125,000 to \$175,000. It will need to go before the voters.

Beaver Wood remains in the discussion. Supportive information must reach the Public Service Commission by May 4. Select Stanley will write a letter for the Board to sign.

Moving the town garage: Because the garage is now located in the flood plain, FEMA assistance in relocation could be possible. Discussion included a move to the airpark or the possibility of the National Guard area being available. Manager will look into the National Guard situation.

Town Hall Building use: This will be discussed further at the Board meeting. A study could be done to determine what would be involved in making greater use of the building. Could there be revenue to support the building?

(There was a break from 9:20 to 9:25 p.m.)

Brochure for Town: Select Cole agreed to take the lead on creating a brochure. The Tech Committee was discussed. A notice has been posted on the website asking for letters of interest. No letters yet.

Welcome signs: The Town Manager is working on this with Public works.

Teen Center: The town's insurance policy cannot cover the Teen Center. Relocation is being worked on by Zoning and Planning; the Town Hall second floor space is not feasible.

Transfer Station: Select Langlois presented information related to ^{CURB} ~~curb~~ side pick-up. This will be considered further. He believes this could be an opportunity to improve the transfer station operation. Some preliminary numbers were discussed.

Evaluations: There was discussion of employee evaluations (department heads). It was agreed some changes in the process would be helpful.

ADJOURNMENT

Select Stanley made a motion to adjourn at 11:10 p.m. Second by Select Langlois. The meeting adjourned at 11pm.

Respectfully Submitted,
Wilma B. DeSpain


Claire Stanley, Clerk