

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS
SELECT BOARD SESSION
MAY 13, 2013**

Members Present: Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, David Ward
Others Present: John Lukek, Bud Panoushek, Glen, Roberts, Fred Capron, Ray Phillips,
Recording Clerk Wilma DeSpain

CALL TO ORDER

Select Board Chair Cole called the meeting to order at 7 p.m. and asked everyone to stand for the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA

Stanley moved to amend the agenda to include Depot Street bridge under Old Business and minutes of May 6, 2013 meeting under Approval of Minutes. Second by Richards.
All voted aye.

APPROVAL OF MINUTES

Stanley moved to approve the minutes of the April 29, 2013 meeting of the Board. Second by Ward. All voted aye.
Ward moved to approve the minutes of the May 6, 2013 meeting of the Board. Second by Richards. All voted aye.

APPOINTMENTS WITH INDIVIDUALS

No appointments

PUBLIC COMMENTS

Fred Capron, Chair of the Concerts in the Park Committee, expressed the appreciation of the Committee members for the support of the Select Board. The covered trailer purchased to house and transport concert equipment, complete with names of the trailer sponsors and the Concerts in the Park "logo", was parked outside Town Hall for viewing. Sheldon expressed the Board's appreciation for all of Capron's efforts in connection with Concerts in the Park.

DEPARTMENT HEADS AND COMMITTEE REPORTS

Public Works Department Supt. Panoushek reported his department is getting the cemetery ready for Memorial Day.

NEW BUSINESS

Town Policies: The Board discussed a town smoking policy. There were questions as to whether or not there is an existing rule against smoking in town vehicles. It was asked if there could be no smoking at Concerts in the Park. The town manager will be asked to draft something for the next meeting.

Bid Opening: The single bid received in response to the RFP for the Wastewater Treatment

Fair Haven VT, May 13, 2013

Facility Chlorine Feed Building was from Smalley Contractors. They will provide all materials and crew for \$66,595. Motion by Sheldon, second by Stanley, to postpone action until the next meeting. All voted aye.

OLD BUSINESS

Professional Auditing Services: Durfee recommended the Board select the bid from RHR and Company in the amount of \$10,300 for 2013, 2014, and 2015 for auditing the town accounts. This is the auditor currently in use and was also the lowest bid. Sheldon moved to authorize the manager to move forward with a contract for RHR and Company. Second by Richards. All voted aye.

Policies and Ordinances: After a brief discussion, Stanley made a motion to table the sidewalk issue and purchasing until Durfee is available. Second by Sheldon. All voted aye.

Attorney Bloomer is working on deeds for property in connection with the Depot Street Bridge by-pass. A \$40,000 grant for payment is expected. In keeping with Board consensus, Sheldon moved to have the Chair sign property transfer documents in connection with the Mary Sale and Wilbur Wood properties, cost not to exceed \$40,000. Second by Stanley. Richards opposed the motion. All others voted aye. Motion carried.

ROUND TABLE

Sheldon expressed concern on the condition of the airport road.

Richards asked what is the policy on access to, or use of, the airpark (airport) property. He believes there should be something in writing.

The bench some of our youth participated in the creation of at the studio in West Rutland will be placed with ceremony at the park fountain, Monday, May 27, at 10 a.m.

There will not be a Select Board meeting on May 27. Ward moved to authorize the Chair to sign warrants in absence of the Board meeting. Second by Sheldon. All voted aye. The next regular meeting of the Select Board will be June 10, 2013.

REVIEW OF FINANCE REPORTS

Finance Reports were presented to the Board for their review. The checkbook balance is \$778,916.98

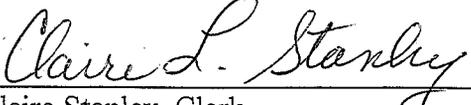
SIGNING OF WARRANTS

Stanley moved to sign the warrants as follows: General Fund--\$77,154.50; Payroll--\$28,049.21. Second by Ward. All voted aye.

ADJOURN

Ward moved to adjourn at 7:47 p.m. Second by Stanley. Meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain


Claire Stanley, Clerk