

**TOWN OF FAIR HAVEN, VERMONT  
SELECT BOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS  
MAY 17, 2011**

**CALL TO ORDER (EXECUTIVE SESSION)**

Board Chair Jeff Sheldon called the May 17, 2011 meeting of the Fair Haven Select Board to Order at 6 :30 p.m. Board members Christopher Cole, <sup>Roach</sup> Ted Holzworth, Timothy Langlois, and Claire Stanley immediately went into Executive Session with the Chair to discuss personnel.

**REGULAR MEETING**

Select Cole made a motion to come out of Executive Session at 7:25 p.m. Second by Select Langlois. Motion carried with a 4-0 vote.

Select Cole made a motion to direct the Chair to direct the Town Manager to take appropriate action subsequent to the Executive Session. Second by Select Holzworth. Motion carried with a 4-0 vote.

**OTHERS PRESENT**

Peter Hathaway, Bob Richards, Craig Markcrow, Shaun Tomasi, Ted Parisi, Karen Close, Debi Bailey, Ray Phillips, Glen Roberts, Fred Capron, Neil Robinson, Gordon Dgitschilo, John Berryhill, Ken Jones

**APPROVAL OF MINUTES**

Select Stanley made a motion to approve the minutes of the May 3, 2011 Select Board meeting. Second by Select Langlois. Select Cole suggested a clarification , that being that it was DPW that requested four 10 hour days to be a work week. Motion passed with a 4-0 vote with that correction..

**APPOINTMENTS WITH INDIVIDUALS**

**NBF Architect (John Berryhill)** represents a firm that has done a preliminary study of the municipal building. His main question is what kind of detail does the town want at this time to make the second floor ready for money making occupancy, etc. He recognizes this would require proposals from other firms so his discussion is limited. He identifies the location of the fire department as a key factor to consider in looking at the future of the municipal building

**Ray Phillips** asked the Select Board for permission to hold the Project Graduation Coin Drop this Saturday. After discussion, Select Stanley made a motion to allow the Class of 2011 to hold a Coin Drop on Saturday, May 21, 2011. Second by Select Holzworth. Motion carried with a 4-0 vote.

**PUBLIC COMMENT**

**Peter Roach** from the high school asked for permission to use the gazebo (band stand) in the park for a concert, June 2. He was advised that was fine.

**Neil Robinson** asked if they knew when "letters of interest" would be requested from persons interested in being on the Hydro Committee.

**Bob Richards** said he felt the explanation regarding the "spills" he asked about at the last meeting was very vague. He would like more information. The Town Manager explained one was at the waste water treatment plant and involved a new chemical feed system. There was a two hour discharge of untreated waste water. The state was notified and we were not fined. The other incident was a pump station over flow. That prompted a call to the plant operator who called the state and was informed it was happening all over as a result of heavy rain fall. Again, the Town Manager said there was no fine involved.

#### **DEPARTMENT HEAD REPORTS**

**Jack Eaton** said he and his crew have been working on streets and on the playground. The park fountain is in place.

**Town Manager Peter Hathaway** reported on receiving a thank you note from the Class of 2011 for the donation for Project Graduation. He announced a Rt. 22A Corridor meeting in Benson, June 8, 4:30. VLCT has awarded grants for public works equipment and chain saw training. Fourth Street sidewalk bids will be opened at 4 p.m. Monday and then sent to VTRANS for review. The old fire truck is listed for sale on the VLCT website.

(Neil Robinson asked why Project Graduation can get money from the town (\$100) when other organizations have to get it by petition.)

#### **NEW BUSINESS**

**Collapsed Shed.** The Board is considering the bids of Taggart Bros. in the amount of \$23,309 and Ray Phillips Construction for \$12,518. There was discussion on the difference in terminology used in the bids and the need for the specs to be written in the future to avoid this if possible. A sheet on comparisons of the bid items was prepared for Board review, showing the cost from Taggart and from Phillips. Select Holzworth made a motion to award to bid to Ray Phillips Construction. Second by Select Stanley. Voting in favor of the motion-- Selects Holzworth, Stanley, and, Cole. Voting no, Select Langlois. Motion carried.

#### **OLD BUSINESS**

**Delinquent Water/Sewer/Tax Policies.** Current policies were discussed and a document prepared by the Town Manager was reviewed and suggestions were made. Some discussion involved the question of what constitutes acceptable legal advice. After considerable discussion, Select Cole made a motion to table any action. Second by Select Langlois. Motion carried with a 4-0 vote.

**Beaver Wood:** There was discussion among people present and agreement that interest remains high in having Beaver Wood locate here.

**Financial Policy Committee.** Select Langlois made a motion to appoint the following persons to a Financial Policy Committee: Suzanne Dechame, Bob Paul, Peter Hathaway, Shaun Tomasi, and Steve Wolk. Second by Select Holzworth. Motion carried with a 4-0 vote.

**Letters of Interest--Trustee of Public Funds.** A letter of interest was received from Karen Close as a person interested in serving as a Trustee of Public Funds. Select Cole

nominated her to serve in that capacity. The nomination was seconded by Select Langlois. Action approved with a 4-0 vote.

**Technology Committee** Select Cole made a motion to appoint Debi Bailey to the Technology Committee. Second by Select Langlois. Motion carried with a 4-0 vote.

**Dams: Mike Stannard** delivered a detailed written report (relating to the Hydro Committee) on the dams on the Castleton River in Fair Haven, their impact and potential for impact on the area. There was significant discussion and a number of questions. Cost was a major concern, benefit to the area was discussed, the need for insurance (liability, etc.) was mentioned. It was initially pointed out by Attorney Parisi that the Select Board took Quit Claim Deed Action on the dams in February of 2010.

Select Holzworth made a motion to have the Town Manager put out inquiries to at least three insurance companies other than VLCT requesting quotes on coverage for the dams and to set up (property) closing on the dams between Attorneys Bloomer and Parisi.

Second by Select Stanley. Motion carried with a 4-0 vote.

A reasonable next step would be a feasibility study to determine how productive the dams and river could be. Stannard estimates such a study would cost \$14,000. Select Holzworth made a motion to table further action on a feasibility study until the town manager has an opportunity to determine where \$14,000 could come from. Second by Select Cole. Motion carried with a 4-0 vote.

#### **ROUNDTABLE**

**Town Manager Peter Hathaway** noted a new Transportation Enhancement Grant (80%-20% match), circulated a copy of a newsletter from the Benson Select Board or Town Office, reported a positive response to the Recreation Committee, work on the dug-outs is finished, he has been working with Jackie. This week there is a VLCT meeting and June 2 a USDA meeting.

**Select Cole** reported the employees had reached a conclusion the four-day-work-week was not going to work for them.

**Select Langlois** wonders if there are significant items "hanging out there" needing to be discussed. He would like to have another Board planning session.

**Select Stanley** complimented the appearance of the flags around the park.

**Select Holzworth** reminded Fourth Street sidewalk bids will be opened at 4 p.m. Monday.

#### **REVIEW OF FINANCE REPORTS**

The Town Manager distributed reports for the Board to review.

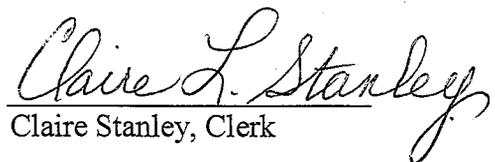
#### **SIGNING OF WARRANT**

Select Stanley made a motion to pay the warrant as follows: Payroll: \$27,267; General Fund: \$492,253.07 (School payment included in amount) Second by Select Cole. Motion passed with a 4-0 vote.

#### **ADJOURNMENT**

Select Stanley made a motion to adjourn at 10:45 P.M. Second by Select Langlois. The meeting adjourned.

Respectfully submitted,  
Wilma B. DeSpain

  
Claire Stanley, Clerk