

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**SELECT BOARD
JUNE 12, 2012**

Members Present: Christopher Cole, Timothy Langlois, Jeff Sheldon, Claire Stanley, David Ward

Others Present: Peter Hathaway, John Lulek, Ethel Ranney, Janet Briggs, Neil Robinson, Dennis Shorey, Todd Shorey, Suzanne Duchame, Charlotte Capron, David Kitchin, Melinda Eaton, Mike Stannard, William Humphries

CALL TO ORDER

Board Chair Christopher Cole called the June 12, 2012 meeting of the Fair Haven Select Board to order at 7 p.m. and asked all to stand for the Pledge of Allegiance.

APPROVAL OF MINUTES

Select Stanley moved to approve the minutes of the May 29, 2012 meeting. Second by Select Langlois. All voted aye. Select Sheldon moved to approve the minutes of the June 6, 2012 meeting of the Select Board. Second by Select Stanley. Addition: Minutes should indicate the Board relocated to the Fire Station for the Executive Session in the interest of privacy as there was a meeting in the room adjoining the Board Room. With the addition, all voted to approve the minutes.

APPOINTMENTS WITH INDIVIDUALS

Kathy Munger: To be rescheduled.

Mike Stannard: Representing the Energy Committee, he asked for approval of the committee's RFP. Select Sheldon moved to approve the RFP for the scope of services for the Feasibility Study for Potential Development of Energy Recovery Low Impact Hydro(n) for the town of Fair Haven and advertise it. Second by Select Ward. All voted aye. Stannard said the RFP needed wide distribution to get a good response.

Town Clerk Suzanne Duchame brought to the Board's attention there are 155 known unregistered dogs in town. After discussion, Select Ward moved to send friendly reminders to the owners. Second by Select Stanley. Select Langlois moved to amend the motion as follows: Legal action can be taken if there is no response/action within two weeks following the sending of post cards by the Town Clerk. Second to the amendment by Select Ward. All voted aye to the amendment. All voted aye to the motion as amended.

Charlotte Capron came again in behalf of the Historical Society's involvement with the West Street Cemetery. She says there are 61 headstones needing repair. She asked for permission to get proposals for the repair. She will do this. She asked if the Town workers could be available to help with the clean up work that needs doing. Select Langlois moved to approve signs as presented by Mrs. Capron. Second by Select Stanley.

All voted aye. Select Sheldon moved to approve four signs that will label the three town cemeteries, not to be more than \$25 each. Second by Select Langlois. All voted aye. Mrs. Capron expressed appreciation to Select Stanley for her bringing to the Board the suggestion of taking the shrubs being removed from the Fourth Street Wemette yard to the West Street cemetery as a means of helping to control bank erosion.

PUBLIC COMMENT

Ethel Ranney and Janet Briggs brought to the Board's attention that there needs to be proper signage at the bridge on Adams Street. It was agreed it does not accommodate two vehicles at the same time.

DEPARTMENT HEAD, COMMITTEE REPORTS

David Kitchin and Melinda Eaton brought a number of suggestions and concerns to the Board regarding the town recreation program. Initially, it was advised the handbook needs to come off the website, be updated, and the job descriptions needs to be worked on. They have yet to have a report on the roadblock and wonder who has access to the checkbook. The Town Manager is going to schedule a meeting with the town accountant (Jenny), Jackie and Kitchin. The Fathers' Day Babe Ruth Tournament has only four teams for the 5th and 6th grade section and three teams of 3rd and 4th graders.

Police Chief William Humphries reported on a number of law enforcement related items recently awarded the department. Coverage during graduation and concerts in the park (especially July 5) was discussed. He believes everything is taken care of.

NEW BUSINESS

Benson Contract: The contract providing police coverage for Benson is the same as the previous one. It provides coverage by the Fair Haven department until July 1, 2013. Benson has approved the contract. Select Stanley moved Fair Haven approve the contract. Second by Select Ward. Select Langlois asked for documentation that the contract is not costing our department (the town). In light of his questions, Select Stanley moved to table action until the June 26 meeting. Second by Select Sheldon. All voted aye. (Chief Humphries later returned to the meeting with the requested information. Select Stanley moved to recind the motion to table. Second by Select Sheldon. All voted aye. Motion to authorize the police chief and town manager to sign the Benson contract was made by Select Langlois. Second by Select Sheldon. All voted aye.)

OLD BUSINESS

Appointment to committee: Kim Ezzo and David Camera, Jr. have written letters of interest in the Recreation Committee. As recommended by the committee, Select Stanley moved to appoint David Camera, Jr. Second by Select Langlois. All voted aye.

Jen Eaton has submitted a letter of interest in serving on the Recycling Committee. Motion made by Select Ward, second by Select Sheldon, to appoint Jen Eaton to the Recycling Committee. All voted aye. There continues to be a need for representative to the Rutland Regional Planning Commission. There is a letter of interest from one individual. He will be invited to attend the next Board meeting as no one on the Board knows him.

Water and Sewer Budget: There are still some questions regarding the budget. It will be

approved at the next Board meeting.

ROUNDTABLE

Select Langlois wants to be sure traffic control for graduation is adequate.

Select Sheldon had questions regarding fuel purchases. Have all the issues mentioned in the audit report been addressed? (They have with the exception of the handling of cash at the transfer station.)

There was discussion regarding the improved appearance in front of Town Hall with the bulletin board being removed.

REVIEW OF FINANCE REPORTS

Reports were distributed to the Board for review. There is a balance in the checkbook of \$315,606.93

SIGNING OF WARRANT

Select Sheldon moved to approve the warrant as follows: General Fund-\$217,810.38; Payroll-\$29,068.72. Second by Select Sheldon. All voted aye.

EXECUTIVE SESSION

Select Ward made a motion to go to Executive Session with the Town Manager at 9:41 p.m. to discuss personnel. Second by Select Sheldon. All voted aye. Motion to return to open session was made by Select Langlois at 10:33 p.m. Second by Select Stanley. All voted aye. No action taken in Executive Session.

ADJOURNMENT

Select Ward moved to adjourn at 10:34 p.m. Second by Select Stanley. Meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain



Claire Stanley, Clerk