

**TOWN OF FAIR HAVEN  
SELECT BOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**SPECIAL MEETING  
JULY 6, 2010**

**Members Present:** Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

**Others Present:** Roy Eckler, Town Manager Serena Williams

**CALL TO ORDER**

Chair Ron Adams called the Special Meeting of the Fair Haven Select Board to order at 7 p.m.

**SET 2010/1011 TAX RATE**

Julie Ellis made a motion to set the total Homestead Tax Rate as 1.9670 and the total Non-Residential Tax Rate as 2.1743. Second by Jeff Sheldon. The motion carried with a 5-0 vote. A full copy of the Tax Rate Data is attached to the minutes.

**SET 2010/2011 WATER AND SEWER RATE**

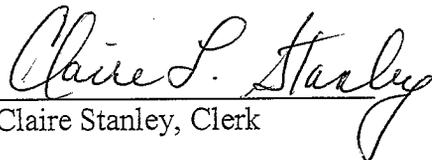
Claire Stanley made a motion to approve the Schedule for Water Rates and Fees as presented by the Town Manager. Second by Ray Bunker. Motion carried with a 5-0 vote. A complete Schedule of Rates and Fees is attached to the minutes.

Julie Ellis made a motion to approve the Schedule of Sewer Rates and Fees as presented by the Town Manager. Second by Claire Stanley. Motion carried with a 5-0 vote. A full copy of the Schedule of Rates and Fees is attached.

**ADJOURNMENT**

Claire Stanley made a motion to adjourn at 7:20 p.m. Second by Julie Ellis. The meeting adjourned.

Respectfully Submitted,  
Wilma DeSpain

  
Claire Stanley, Clerk

## FY 10/11 Tax Rates

### Municipal Tax Rate Data

Town Tax Liability:	\$1,587,700
Total Municipal Grand List Value:	\$1,806,047
Town Tax Rate: (Liability divided by GL)	.8791
Homestead Tax Rate:	1.0861
Non-residential Tax Rate:	1.2934
Local Tax:	.0018
Total Homestead Tax Rate:	.8791
	.0018
	<u>1.0861</u>
	1.9670
Total Non-residential Tax Rate:	.8791
	.0018
	<u>1.2934</u>
	2.1743

TOWN OF FAIR HAVEN

SCHEDULE OF RATES AND FEES - WATER

Effective Date: 7/1/10 - 6/30/11

This Schedule of Rates and Fees was adopted on 7/6, 2010 and is effective on 7/1/10, 2010 6/30/11

RATES

- 1. Base Rate ..... \$30.00 per account per quarter
- 2. Metered Rate ..... \$6.58/1,000 gallons of metered usage.
- 3. Delinquent Interest Rate ..... 1-1/2% per month applied to the delinquent amount of each water bill.

FEES

- 4. Application Fee ..... \$10.00 /Application. This fee shall accompany the Application.
- 5. One-Time System Fee ..... \$2.00/gallon of allocated flow as determined on a gallon per day basis. The Environmental Protection Rules, Chapter 21, current edition, shall be used to calculate the allocated flow.
- 6. Tapping / Inspection Fee ..... \$ 110.00 per service tap.
- 7. Reconnect Fee ..... \$25.00 /each occurrence.  
..... \$37.50 /each occurrence when done on overtime.
- 8. Collection Trip Fee.....\$25.00 /each occurrence. (This fee maybe charged no more than one time per delinquency)
- 9. Seasonal Disconnect ..... \$25.00 per occurrence.  
Reconnect ..... \$25.00 per occurrence.  
..... In addition to these charges, materials and equipment at cost, plus labor at the current hourly rate may also be charged.
- 10. Meter Test Fee ..... Materials and equipment at cost, plus labor at the current hourly rate plus the charge for having the meter tested.
- 11. Miscellaneous Fee ..... Materials and equipment at cost, plus labor at the current hourly rate.

For purposes of this document, "current hourly rate" shall mean an employee's hourly wage plus the employee's benefits, currently figured at forty-three (43%) of the hourly wage.

APPROVED BY THE BOARD OF WATER COMMISSIONERS

Ronald Adams  
Mike Sh...  
Ray Bunker

Clair L. Stanley  
Julie A. Ellis

**TOWN OF FAIR HAVEN**  
**SCHEDULE OF RATES AND FEES WATER**

**RATE AND FEE DEFINITIONS**

1. **Base Rate** - The Base Rate is charged quarterly per account and is used to cover a portion of the Water Budget fixed expenses.
2. **Use Rate** - The Use Rate is dependent on metered consumption and is used to cover the variable portion of the Water Budget and remaining fixed cost.
3. **Delinquent Interest Rate** — The delinquent interest rate shall be applied to all delinquent water charges on a monthly basis. Delinquent water charges are those charges that have not been paid by the due date posted on the water bill or within thirty (30) days from the bill's postmark date.
4. **Application Fee** - The application charge is assessed on each new account, and on each existing account transferred to a new owner or otherwise changed.
5. **One-Time System Fee** - The One-Time System Fee is that fee assessed on all new services connecting to the municipal water system and any account with a change of use whose proposed flow basis is greater than the existing flow basis. The fee shall be determined on a gallon per day flow basis calculated from the Environmental Protection Rules, Chapter 21, current edition. For accounts with a change of use, the fee shall be based on the net increase in flow basis in gallons per day.  
**Tapping / Inspection Fee** — The Tapping / Inspection Fee is for tapping the municipal water main for a service connection. In addition to this charge, materials and equipment at cost, plus labor at the current hourly rate may also be charged.
7. **Reconnect Fee** - The reconnect fee is charged to an account when the Water Department reconnects water service to a service location upon payment after service has been disconnected for nonpayment of a delinquent bill.
8. **Collection Trip Fee** - The collection trip fee is assessed against an account when the Water Department dispatches an employee to the service location in order to collect the amount overdue/delinquent on a recurring charge.
9. **Seasonal Disconnect/Reconnect** - The seasonal disconnect/reconnect fee is billed to an account for each disconnection and each reconnection of water service at that service location for other than reasons of disconnect due to delinquency. In addition to this charge, materials and equipment at cost, plus labor at the current hourly rate may also be charged.
10. **Meter Test Fee** - The meter test charge is assessed on each meter which is tested for accuracy upon the customer's request. Materials and equipment at cost, plus labor at the current hourly rate plus the charge for having the meter tested will determine the amount of each individual meter test charge.
11. **Miscellaneous Fees** - In addition to the fees noted above, the TOWN may bill additional fees such as fees for meter repair when the customer is found to be at fault for meter damage and fees for water system related work that is necessitated by actions of applicants, customers or other persons or by the Fair Haven Water Ordinance, current edition. These fees shall be for materials and equipment at cost, plus labor at the current hourly rate.

TOWN OF FAIR HAVEN  
SCHEDULE OF RATES AND FEES - SEWER

Effective Date: 7/1/10 - 6/30/11

This Schedule of Rates and Fees was adopted on 7/1, 2010 and is effective on 7/6/10, 2010

RATES

- 1. Base Rate ..... <sup>15.00 <sup>ADDED</sup> 7/6/10</sup> \$17.00 per account per quarter
- 2. Metered Rate ..... \$ 8.42/ 1,000 gallons of metered usage.
- 3. Non-Metered Use Rate ..... 10,000 gallons per quarter
- 4. Delinquent Interest Rate ..... 1-1/2% per month applied to the delinquent amount each sewer bill.

FEES

- 5. Application Fee ..... \$10.00/Application. This fee shall accompany the Application.
- 6. One-Time System Fee ..... \$ 2.00/gallon of allocated flow as determined on a gallon per day basis. The Environmental Protection Rules, Chapter 1, current edition, shall be used to calculate the allocated flow.
- 7. Service Wye Inspection Fee ..... \$ 110.00 per service wye
- 8. Miscellaneous Fee ..... Materials and equipment at cost, plus labor at the current hourly rate.

For purposes of this document, "current hourly rate" shall mean an employee's hourly wage plus the employee's benefits, currently figured at forty-three (43%) of the hourly wage.

APPROVED BY THE BOARD OF SEWER COMMISSONERS

Ronald Adams  
Claire L. Stanley  
Jerry R. ...  
Ray Bunker  
Julie A. Ellis

**TOWN OF FAIR HAVEN**  
**SCHEDULE OF RATES AND FEES – SEWER**

**RATE AND FEE DEFINITIONS**

1. **Base Rate** - The Base Rate is charged quarterly per account and is used to cover a portion of the Sewer Budget fixed expenses.
2. **Use Rate** - The Use Rate is dependent on metered consumption and is used to cover the variable portion of the Sewer Budget and the remaining fixed cost.
3. **Non-Metered Use Rate** - The Non-Metered Use Rate is used in place of the Use Rate as discussed above, for accounts that do not have a water meter.
4. **Delinquent Interest Rate** - The delinquent interest rate shall be applied to all delinquent sewer charges on a monthly basis. Delinquent sewer charges are those charges that have not been paid by the due date posted on the sewer bill or within thirty (30) days from the bill's postmark date.
5. **Application Fee** - The application charge is assessed on each new account, and on each existing account transferred to a new owner or otherwise changed.
6. **One-Time System Fee** - The One-Time System Fee is that fee assessed on all new services connecting to the municipal sewer system and any account with a change of use whose proposed flow basis is greater than the existing flow basis. The fee shall be determined on a gallon per day flow basis calculated from the Environmental Protection Rules, Chapter 1, current edition. For accounts with a change of use, the fee shall be based on the net increase in flow basis in gallons per day.
7. **Service Wye Inspection Fee** — The Service Wye Inspection Fee is for inspecting each sewer service connection to the municipal sewer main.
8. **Miscellaneous Fees** - In addition to the fees noted above, the TOWN may bill additional fees such as fees for sewer system related work or additional inspection that is necessitated by actions of applicants, customers or other persons or by the Fair Haven Sewer Ordinance, current edition. These fees shall be for materials and equipment at cost, plus labor at the current hourly rate.

## Water and Sewer Rates – FY 10/11

### Water & Sewer Budgets - FY 10/11

<u>Water Budget</u>		<u>Sewer Budget</u>
50% Administration	-	\$31,462
Watershed	-	\$2,700
Water Lines	-	\$17,100
Water Treatment	-	\$176,345
Water Meters	-	\$10,700
Debt Service	-	\$97,107
50% Benefits	-	\$63,108
Capital Improve	-	<u>\$17,000</u>
 Total Expenses	 	 \$415,522
 Less Revenues	 -	 \$110,040
		<u>- \$ 2,950</u>
		\$302,532
 Estimated Water Users – 917		 Estimated Sewer Users –846
Estimated Water Use -46 MG		Estimated Sewer Use - 44 MG
 <b>Proposed Water Rates - \$6.58</b>		 <b>Proposed Sewer Rates - \$8.42</b>
(FY 09/10 Water Rates - \$5.94)		(FY 09/10 Sewer Rates - \$7.92)
 Base Water Rates Changed		 Base Sewer Rates Changed
Base Water Rate - \$30.00		Base Sewer Rates - \$15.00
(FY 09/10 Base Water Rate - \$27.05)		(FY 09/10 Base Sewer Rates - \$11.00)

Water Use Rate = \$302,532/46,000 units or "Tgals" = \$5.58 per 1,000 gallons  
 Sewer Use Rate = \$370,265/44,000 units or "Tgals" = \$8.42 per 1,000 gallons