

TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Select Board Meeting
July 8, 2013

UNAPPROVED MINUTES

Members Present: Christopher Cole, Robert Richards, Jeff Sheldon, Claire Stanley, David Ward.

Other Present: Town Manager Herb Durfee, Bud Panoushek, Glen Roberts, John Lulek, William Chmielewski.

Call to Order: Chairman Chris Cole called the meeting to order at 7:05 p.m. and led the assembly in the Pledge of Allegiance.

There were no amendments to the agenda.

Approval of Minutes: Claire Stanley moved to approve the June 24, 2013 Minutes; seconded by Bob Richards and passed unanimously.

Claire Stanley moved to approve the July 1, 2013 Minutes; seconded by Jeff Sheldon and passed unanimously.

Public Comment: John Lulek commented about water runoff on West Street -- Bud Panoushek, (Department of Public Works, DPW) is working on that issue.

Mr. Panoushek reported that Scotch Hill paving is finished; weather permitting, Green Road paving will commence on July 7th; Dirt roads are damaged from excessive rainfall; Cedar Grove cemetery was in less than perfect condition for July 4th, again because of excessive rain.

Town Manager Herb Durfee presented a comprehensive "Town Manager Report" and noted 44 applications for the Office Assistant position are received to date.

Bob Richards requested a like report from the Department of Public Works (DPW). Bob suggests the Farmers' Market trade days with Castleton so it would coincide on Thursday evenings with Concerts in the Park.

Dog Licensing: There was discussion re: best practice to do a dog census. Mr. Durfee suggests an inclusion with tax bills for next year.

Sewer/Water Budget and Rates: Town Manager Durfee presented a spreadsheet and explained the formula/calculations and process to arrive at budget and rate figures that include the change of three line items made at the last budget work session. There followed lengthy discussion re: funding the \$25,000 chlorine feed building with base or usage rates.

Bob Richards made a motion to **adopt the Sewer/Water Budget, FY 2013-14** with revenues of \$831,112 and expenditures of \$831,112; seconded by David Ward and passed unanimously.

Jeff Sheldon made a motion to **set the Water Use Rate, FY 2013-14 at \$6.51; Sewer Use Rate, FY 2013-14 at \$9.07; Water Base Rate, FY 2013-14 at \$31.20; Sewer Base Rate, FY 2013-14 at \$23.72.** The motion was seconded by Bob Richards and passed unanimously.

Roundtable: Claire Stanley commented that Brad Stevens announced at the Lumberjack show that he hoped to receive enough donations to replace the "Christmas" tree (at the cannon location) and to replace two maple trees in the park. She commented that leaves two more maples to be replaced.

Bob Richards asked that weeds and bushes be cleared around the recently acquired Colvin Road building. Mr. Durfee will work with the tenant.

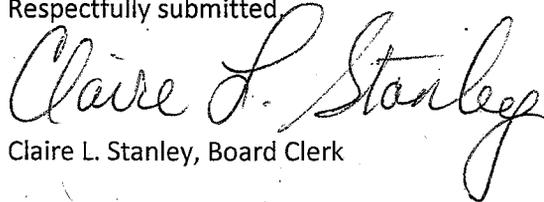
Mr. Durfee will look into answering Mr. Richards' questions re: three bills in the warrant.

Executive Session: Claire Stanley moved the Board and Town Manager into executive session at 8:00 p.m. to discuss the Union Contract Health Care Change Agreement; seconded by Dave Ward and passed unanimously.

Out of executive session at 8:30 p.m. with no action taken.

The meeting was adjourned at 8:30.

Respectfully submitted



Claire L. Stanley, Board Clerk