

**TOWN OF FAIR HAVEN, VERMONT  
SELECT BOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**JULY 12, 2011**

**Members Present:** Christopher Cole, Rod Holzworth, Timothy Langlois, Jeff Sheldon, Claire Stanley

**Others Present:** Peter Hathaway, Michael Billewicz, John Lulek, Glen Roberts, Neil Robinson, Bonnie Rosati, Karen Close, Janet Currie

**CALL TO ORDER**

Select Board Chair Jeff Sheldon called the meeting to order at 7:04 P.M.

**APPROVAL OF MINUTES**

Select Stanley made a motion to approve the minutes of the June 28, 2011 meeting , Second by Select Langlois. Corrections: Page 2 contract with BYO is for purchase only; Page 3 add the amount of \$8200 to Ray Phillips' Park and Ride contract. Minutes approved as corrected with a 4-0 vote.

Select Stanley made a motion to approve the minutes of July 1, 2011. Second by Select Holzworth. Corrections: page 1 paving contract, second line, remove word "apparent"; after water and sewer budget, add " Town Manager will attach water and sewer rates to the minutes". Minutes were approved as corrected.

Select Stanley made a motion to approve the minutes of the July 5, 2011, A.M. meeting Second by Select Cole. Correction: Change the times noted to "A.M." instead of "P.M." As corrected the minutes were approved with a 4-0 vote.

Select Stanley made a motion to approve the minutes of the July 5, 2011, P.M. meeting of the Select Board. Second by Select Holzworth. No corrections. Motion carried with a 4-0 vote.

**APPOINTMENTS WITH INDIVIDUALS**

**Michael Billewicz:** Mr. Billewicz is asking for abatement of a water and sewer bill related to property he purchased at a tax sale. After lengthy discussion, Select Holzworth moved to deny the request for abatement on the bill. Second by Select Langlois. Motion carried with a 4-0 vote.

**PUBLIC COMMENT**

Neil Robinson asked who was the low bidder on the paving contract. He was told it was Wilk Paving and they were awarded the contract. He questioned the purchase of envelopes through the Department of Corrections as opposed to purchasing them locally. He asked about the quality of the work being done by the prisoners assigned to the cemetery.

**DEPARTMENT HEAD REPORTS, COMMITTEES**

No reports.

### NEW BUSINESS

**Swift Cost Tables:** In the office of the Listers computers (per state requirements) have the Swift Cost Tables in them. Approval to use the tables is required and an annual payment of \$231.. Select Cole made a motion to approve the arrangement. Second by Select Stanley. Motion carried with a 4-0 vote.

**VLCT Broker of Record:** VLCT is changing their way of offering health insurance plans. They may be offering more plans and more services. It was agreed more information is needed before the Board can make any decision.

**Driveway Permit:** Select Stanley made a motion to approve a driveway permit for Bruce Gordon at 26 Academy Street. Second by Select Cole. Motion carried with a 4-0 vote.

**West Street Cemetery Fence:** Three bids were received in response to advertisement for fencing on West Street Cemetery. Cooper Fence, \$10,750; Springfield Fence, \$15,350; Middlebury Fence, \$14,777.37. Select Holzworth made a motion to confirm the bid from Cooper Fence, find out when they can begin on West Street Cemetery and table action until the next meeting. Second by Select Langlois. Motion carried with a 4-0 vote.

### OLD BUSINESS

**Recreation Committee:** This was a review of the term policy for membership and other items related to the Recreation Committee document. The Select Board fills vacancies on the Committee. There is to be an addendum listing the members of the committee. Select Cole made a motion to accept the membership as listed with terms ~~to be for three years.~~ *Recreation Committee Membership Policy was accepted Vote 4-0.* Second by Select Langlois. Motion carried with a 3-0 vote. (Select Stanley abstained due to family member on the committee.) Select Cole made a motion to attach a list of members to the minutes of this meeting. Second by Select Langlois. Motion carried with a 4-0 vote. *as presented*

**Dubois and King Agreement:** Select Langlois made a motion to sign an agreement with Dubois and King to provide construction inspection services on the Fourth Street sidewalk project. Second by Select Stanley. Motion carried with a 4-0 vote. Reports indicate the project could start September 6 or 7.

### ROUND TABLE

**Town Manager Peter Hathaway** said the work on the Teen Center has started and they are asking to dispose of some construction materials at the landfill (sheetrock and 2x4s). They want to do it with the town absorbing the cost. The summer program is starting and they are inviting people to help. Correspondence from UVM indicates they have a grant to do research study on old dumps. Board said they are not interested in having our old dumps studied. He has received a check for \$20,000 for the old fire truck.

**Select Cole** expressed appreciation for the Concert in the Park. Others agreed.

**Select Langlois** suggested we have two hazardous waste collections a year instead of one.

**Select Stanley** suggested when the street in front of the Marble Inn is to be closed for events, Marble Inn owners need to be informed. She asked about the repair of pavement in front of Reece Pedro's house. She received a letter from the governor acknowledging her contact with him regarding the Beaver Wood Energy project.

**Select Holzworth** spoke in regard to recent problems with an employee's insurance card and concluded there are communication problems within the insurance company's system.

**REVIEW OF FINANCE REPORTS**

Financial statements were distributed to the Board review. Check book balance is \$202,962.35.

**SIGNING OF WARRANT**

Select Stanley made a motion to approve the warrant as follows: Payroll--\$21,536.66; General Fund--\$43,395.82. Second by Select Holzworth. Motion carried with a 4-0 vote

**EXECUTIVE SESSION**

Select Stanley made a motion to go into an Executive Session at 9:30 P.M., with the Select Board only, to discuss a personnel matter. Second by Select Holzworth. Motion carried with a 4-0 vote.

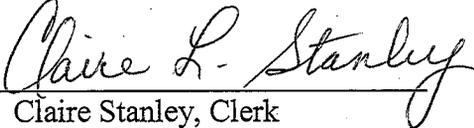
Select Stanley made a motion to come out of Executive Session at 9:45 P.M. Second by Select Langlois. Motion carried with a 4-0 vote.

Action: The Chair will deliver the Town Manager's evaluation to him.

**ADJOURNMENT**

Select Cole made a motion to adjourn at 9:46 P.M. Second by Select Stanley. Meeting adjourned.

Respectfully Submitted,  
Wilma B. DeSpain

  
Claire Stanley, Clerk