

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

JULY 26, 2011

**Members Present: Christopher Cole, Rod Holzworth,II, Jeff Sheldon, Claire Stanley
(Member Absent: Timothy Langlois)**

**Others Present: Peter Hathaway, Dave Ward, Bill Humphries, Lucia Suarce, Glen Roberts,
Waneta Steves, Brian Steves, David Wood, Neil Robinson, RoseAnne VanLew, Tracy
Hardiman, William Wells, Richard Wells, Jack Eaton**

CALL TO ORDER

Board Chair Jeff Sheldon called the July 26, 2011 meeting of the Fair Haven Select Board to order at 7:04 p.m.

APPROVAL OF MINUTES

Select Stanley made a motion ~~to~~ approve the minutes of the July 12 meeting of the Select Board. Second by Select Holzworth. Motion carried by a 3-0 vote.

APPOINTMENTS WITH INDIVIDUALS

RoseAnne VanLew, speaking in behalf of Southwest Freedom Riders, said the organization is sponsoring a bike run, August 7, and asked for permission to end the ride at the Air Park. Because it is a benefit ride with proceeds to go for breast cancer screening and awareness, she asked if the \$50 fee for use of the park facilities could be waived. Select Holzworth made a motion to allow them the use of the Park and to waive the \$50 fee. Second by Select Stanley. When asked, Ms. VanLew agreed to provide proof of insurance. Motion passed with a 3-0 vote.

PUBLIC COMMENT

Neil Robinson asked for additional discussion on the bid for printing envelopes that was recently awarded to the Dept. of Corrections instead of to a local printer. The Town Manager said he believes in selecting the lowest bid. (The bid from the local printer was three times more than the one from Corrections.) Mr. Robinson said consideration should have been given to the local bid which was from someone who pays almost \$3,000 a year in property taxes.

Representatives from two separate neighborhoods (Pleasant Street and Sharon Drive) came to discuss problems in their neighborhoods. There is a woman who uses a bull horn to shout her complaints of noise-- such as radios, motorcycle, children playing in a swimming pool. In another instance it is noise as well as appearance of work on cars (more than a hobby or work on

personal vehicles.) The police chief said these issues are not criminal activity, rather civil issues and if they can document (record) enough information they can take the offending parties to court. There was discussion about putting something in the utility bills to help handle the situation. It was finally decided to have a public meeting to discuss a daytime noise ordinance. Select Cole made a motion to hold a public meeting to discuss a daytime noise ordinance. Second by Select Holzworth. Motion carried with a 3-0 vote. The date is to be within the next two weeks. The Warning is to be published in the Free Press.

DEPARTMENT HEAD REPORTS, COMMITTEES

Police Chief Bill Humphries: Select Stanley said she had been told the state is looking for four distribution places for medical marijuana. It appeared she was asking the Board and the police chief for a response. The Chief did not react favorably and the Board was unanimous in rejecting the idea.

Fire Chief David Ward said they have been "working their butts off." Friday there was a car wreck involving a good bit of activity.

Public Works Supervisor Jack Eaton reported work on Sheldon Road and Scotch Hill, Depot Street bridge, storm drains and West Street Cemetery.

NEW BUSINESS

Vision Statement: This relates to a revision of the Employees Vision Statement. Select Holzworth made a motion to accept the current version of the statement as corrected. Second by Select Stanley. Motion carried with a 3-0 vote.

Recreation Committee: Only one response was received in response to advertising for someone to serve on the Recreation Committee. Select Cole made a motion to appoint Karen Stannard to the open position on the Recreation Committee. Second by Select Holzworth. Motion carried with a 3-0 vote.

OLD BUSINESS

VLCT Broker of Record: VLCT uses a Broker to find the best health insurance provider. By consensus the Board agreed to have the Town Manager sign the agreement.

West Street Cemetery: Cooper Fence had the lowest of four bids opened at the previous meeting, The Board asked the Town Manager to review the information submitted. Select Cole made a motion to accept and approve the contract with Cooper Fence, including performance and payment information. Second by Select Holzworth. Motion carried with a 3-0 vote.

Playground Equipment: This has to do with installing the new equipment being purchased from BYO. They will do the installation for \$7,615 and this price includes a one year warranty. Motion to approve this made by Select Cole. Second by Select Stanley. Motion carried with a 3-0 vote. The cost not covered by the grant will be paid for by the PTA, according to Tracy Hardiman who was the representative at the Board meeting. She also advised the \$744.88 left after the installation will be applied toward the purchase of the mulch which will be required around the equipment.

ROUNDTABLE

Town Manager Peter Hathaway reported the school ^{bus} radios and town radios are on the same

frequency. There will be a meeting to work this out. A new program for families eligible for free school lunch has additional benefits including computers for the children. He has a letter from someone appreciating the appearance of Cedar Grove Cemetery and enclosing \$100. (It was suggested the money be used to replace one of the dead trees.) Jackie Phillips has resigned her position with the Recreation Dept. effective the end of the season. A policy from the State of Vermont says we can charge a late fee of between 1% and 8% for late payment of bills. Castleton Town has signed their agreement relative to Police Dept. housing. There is a luncheon Thursday at the Teen Center.

Select Christopher Cole said the new web site is ready to go. This will save the town \$450 a year. He asked about sewage treatment plant issues with the state. In response to his question about the River Street pump station, the Town Manager advised he is working to get information to Rural Development so they can tell how much grant money we will get for the project.

Select Claire Stanley said she and Select Cole will attend a VLCT meeting in October. The registration fee is \$50 each. (Board approved payment.) She recalled Brad Stevens agreed to provide a tree for the Park several summers ago. A large maple was removed and needs to be replaced. Is he still interested? A tree on West Street, across from Mary Phelps, needs to be removed.

Select Rod Holzworth asked about the work that is being done or is to be done by the three local auditors. Introduced discussion on the head count of employees of the water and sewer department and the need for job descriptions to promote efficiency and cost savings. We need clarification on the intended future use of "our space" by the Teen Center.

REVIEW OF FINANCE REPORTS

Reports were distributed for review and discussion. The checking account balance is \$214,145.

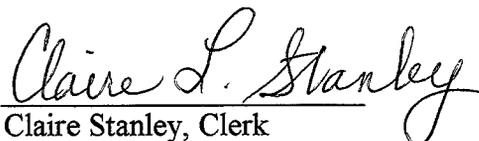
SIGNING OF WARRANT

Claire Stanley made a motion to pay the warrant as follows: Payroll--\$30,182.74; General Fund--\$195,908.12. Second by Select Holzworth. Motion carried with a 4-0 vote.

ADJOURN

Select Cole made a motion to adjourn at 9:52 p.m. Second by Select Holzworth. The meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain


Claire Stanley, Clerk