

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

AUGUST 9, 2011

Members Present: Christopher Cole, Rod Holzworth,II, Jeff Sheldon, Claire Stanley
(Absent: Timothy Langlois)

Others Present: Peter Hathaway ,Chris Chamais, Lucia Suarez, Glen Roberts, John Lulek,
David Ward, Karen Close, RoseAnne VanLew, Ken Jones

CALL TO ORDER

The August 9, 2011 meeting of the Fair Haven Select Board was called to order at 7:04 p.m. by Chair Jeff Sheldon.

APPROVAL OF MINUTES

Select Stanley made a motion to approve the minutes of the July 26, 2011 meeting of the Select Board. Second by Select Cole. Correction: First line under Roundtable-"school radios" should be "school bus radios". Minutes were approved as corrected with a 3-0 vote.

APPOINTMENTS WITH INDIVIDUALS

No appointments

PUBLIC COMMENT

No comments

DEPARTMENT HEAD REPORTS, COMMITTEES

Fire Chief David Ward reported on the work being done on the memorials honoring the fire fighters serving and killed in the 9-11 tragedy. The focal point of the memorials to be placed at each of three flag poles is a length of steel from the debris of the Twin Towers. They will be dedicated by the local department on September 11.

NEW BUSINESS

Hazard Mitigation Plan: Such a plan is necessary if the Town would ever want a grant from FEMA. Work began on this reportedly in 2004. The existing document likely has many inaccuracies, such as names of individuals in positions. Select Holzworth made a motion to table further discussion until Jim Heller and Bonnie Rosati can meet with the Town Manager and Select Board to assure accuracy of what has been done and is being done. Second by Select Cole. Motion carried with 3-0 vote.

Cemetery Deed: Select Stanley made a motion to deed to Jeffrey and Adrienne Weld two graves in Cedar Grove Cemetery, Section 11, Lot 155. Second by Select Cole. Motion carried with a 3-0 vote.

Computer User Policy: The Technology Committee drafted the policy and it has their approval. The Town did not previously have such a policy. This relates to employees personal use of the town computers. In discussion several suggestions were made. Under "Personal Use", to be added is a statement stating "no personal use for social networking". Select Holzworth moved to table action until the Town Manager can make additions as suggested. Second by Select Stanley. Motion carried with a 3-0 vote.

OLD BUSINESS

No Old Business

ROUNDTABLE

Select Cole reported the website Facebook page is up and running. There have been as many as 300 users. Also, the new website is up and running. The Town Manager does updates on Facebook and the website. Select Cole asked if anything can be done about vehicles parking on the sidewalk.

Select Stanley asked if all fire hydrants are in place and why are all house numbers not in place. She talked with Brad Stevens about his previous offer to replace a tree in the park. He said it will depend on how the finances for the Lumberjack event come out. She asked if it is true Skyline is closing. (Conversation seemed to indicate it is true although no public statement has been made.) She reported there has been an enthusiastic response to a program that would partner Green Mountain College with Beaver Wood. She believes it is time for a new round of support letters regarding Beaver Wood and she is going to get a handout with information on people to contact.

POWER

Select Holzworth discussed 2.93 acres of land being proposed to go to the town. It is probably in the floodplain. (Mr. Adams is checking it out.)

Town Manager Peter Hathaway advised the Board he is gathering information regarding "single service recycling", which he believes would save the city money. He prompted discussion on zoning fees and wants to do a thorough study of this issue. At this time no portion of the fees are allocated toward the town's cost of administrating the program. There was discussion on availability of an attorney who would bill the town for his services at a lesser rate than the present attorney. This will likely lead to advertising for proposals. Mr. Billewicz, who came to the Board for consideration regarding a massive water and sewer bill (July 12 meeting) and was denied, is taking the town to court. The bid opening on the Fourth Street sidewalk is scheduled for 8:30 a.m., August 19. The Town Manager noted some deficiencies cited in a 2010 Sanitary Water Survey. He advised we need an operator's manual at the water treatment plant. USDA finally has all the information needed to tell us how much of a grant we might get for the River Street sewer project. The Manager reported everything is in order to advertise for the RFPs for engineering services for the Depot Street Bridge. He is asking for responses by September 17. Castleton Select Board members were here last night to discuss the location of their Police Department. They indicated there is strong citizen support for having the Department in Castleton. The date for the Crop Walk is September 25.

REVIEW OF FINANCE REPORTS

Board members were given finance reports for their review. A checkbook balance of \$500,433.86 was noted.

Town of Fair Haven, Select Board, August 9, 2011

SIGNING OF WARRANT

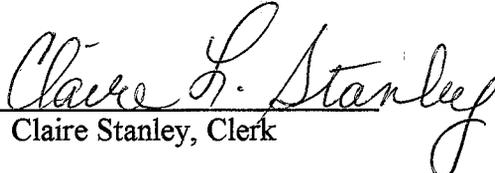
Select Stanley made a motion to pay the warrant as follows: Payroll-\$30,5564.44; General Fund-\$75,843.44. Second by Select Holzworth. Motion carried 3-0.

ADJOURNMENT

Select Stanley made a motion to adjourn at 9:42 p.m. Second by Select Cole. Meeting adjourned.

(Note: The Public Forum to discuss a noise ordinance is Tuesday, August 16, 7 p.m., Town Hall.)

Respectfully Submitted
Wilma B. DeSpain


Claire Stanley, Clerk