

FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
CEMETERY COMMISSIONERS--LIQUOR COMMISSIONERS
SPECIAL SELECT BOARD SESSION
SEPTEMBER 3, 2013

Members Present: Christopher Cole, Bob Richards, Jeff Sheldon, Claire Stanley, Dave Ward
Others Present: Glen Roberts, John Lulek, Beverly Fedolfi, George Lovell, Peter Root, Town Manager Herb Durfee, Recorder Wilma DeSpain

CALL TO ORDER

Board Chair Christopher Cole called the Special Session to order at 7:01 p.m. and asked everyone to stand for the Pledge of Allegiance to the Flag.

AMENDMENTS TO THE AGENDA

Durfee asked to add to the agenda the Benson contract for police service and introduction of the new Office Assistant / Accounts Receivable staff member. On motion by Stanley, second by Ward, the two items were added to the agenda under New Business. All voted aye.

APPROVAL OF MINUTES

Stanley moved to approve the minutes of the August 19, 2013 Select Board Session. Second by Sheldon. All voted aye.

PUBLIC COMMENT

John Lulek asked if there are rules for yard sale signs. They are frequently up a week before and a week afterwards and they are attached to poles they shouldn't be (e.g., telephone poles). Durfee agreed to see if a yard sale ordinance is in effect.

NEW BUSINESS

Introduction: Durfee introduced Beverly Fedolfi, the newest member of the Town Hall staff. She will serve as a front line staff person for tax and utility payments and their administration. She also will carry out office tasks associated with the Town Manager's duties and responsibilities. The board welcomed Fedolfi and wished her well.

Bid Opening: Bids for winter sand and ¾" minus gravel were presented as received from Pike and Markowski. Pike's bids equaled \$18.98/cy for winter sand and \$19.98/cy for ¾" minus gravel. Markowski's bids equaled \$16.53/cy for winter sand and \$17.68/cy for ¾" minus gravel. According to the Selectboard's Purchasing Policy, Durfee said he and the DPW Superintendent reviewed the bids and recommend that Markowski's bids for winter sand and ¾" minus gravel at the amounts not to exceed \$16.53/cy and \$17.68, respectively, be accepted by the board. Ward moved to accept Markowski's bid according to the recommendation of the Town Manager and the DPW Superintendent. Second by Sheldon. All voted aye.

Town Manager: Durfee reported a 5-year service award will be awarded to Dale Kerber, a member of the Fair Haven Police Department. Durfee shared with the Board a copy of a letter from the Public Service Board asking to hear from Beaver Wood by September 5. He told the

Board the fiscal year ending June 30, 2013's estimated Fund Balance is not as great as he would like balanced with the board's fiscal policy. However, it's estimated that it will have a positive balance. The audit report will confirm whether the estimate is accurate. Durfee also announced a Summary Judgment in favor of the Town regarding the Michael Billewicz court case.

Benson Contract: Since the Police Chief had mentioned the contract's available over the course of a couple of meetings, Durfee recommended that the contract for police services be approved. Stanley moved to authorize the Board Chair to sign the contract to provide Benson with police coverage averaging three hours weekly according to the terms of the contract. Second by Ward. There was considerable discussion on the motion. The vote carried 4-1-0 with Richards opposed.

Executive Session: Sheldon moved to go into Executive Session to include the Town Manager, George Lovell, and Peter Root for a Grievance Hearing. Second by Ward. All voted aye. At 8:07 p.m., Stanley moved to return to Open Session. Second by Sheldon. All voted aye. Sheldon moved to authorize the Board Clerk (Stanley) to draft the board decision on the grievance for review by the board at its September 16 meeting. Second by Ward. All voted aye.

REVIEW OF FINANCE REPORTS

Durfee provided financial reports for Board review. He said the checking account is "flush" since property tax payments recently were due along with a utility payment. The checkbook balance is \$490,961.07.

WARRANT

Stanley moved to pay the warrant as follows: General Fund--\$33,511.21; Payroll--\$25,222.92. Second by Sheldon. All voted aye.

BOARD QUESTIONS

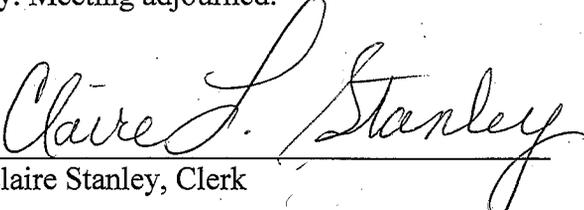
Sheldon asked for status of the hydro dam study work. Durfee indicated he has not received a signed copy of the contract back from Jay though he has tried a couple of times to contact the consultant. He will try again.

Richards asked about staff persons using the time clock. Durfee said that due to whether or not a staff person is in the union or salaried generally describes who uses a time clock. He indicated that the Office Assistant/Accounts Receivable position is an hourly, union employee. The Accountant position is a non-union position. However, he said he would look into the issue. Stanley asked if there are plans to paint stripes on River Street and Scotch Hill Road. It was said the state will do it. Also, she wonders if the closing of Vermont Yankee would help with the Beaver Wood project.

ADJOURNMENT

At 8:22, Sheldon moved to adjourn. Second by Stanley. Meeting adjourned.

Respectfully Submitted,
Wilma B. DeSpain



Claire Stanley, Clerk

Upcoming board meetings: Monday, September 16, 2013 and Monday, September 30, 2013.