

**TOWN OF FAIR HAVEN, VT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

SEPTEMBER 6, 2011

Members Present: Christopher Cole, Rod Holzworth,II, Timothy Langlois, Jeff Sheldon, Claire Stanley

Others Present: Peter Hathaway, Lucia Suarez, Debi Bailey, Karen Close, Glen Roberts, John Lulek, Mary Lulek, Janet Currie, Lamar Enzor, David Ward, Jack Eaton

CALL TO ORDER

Select Board Chair Jeff Sheldon called the September 6 meeting of the Fair Haven Select Board to order at 6:00 p.m.

EXECUTIVE SESSION

Select Cole moved the Board go into Executive Session at 6:01 p.m. with Jenny Bertrum to discuss personnel matters. Second by Select Holzworth. Motion carried 4-0.

Claire Chair Stanley moved to recess the Executive Session until the end of the Regular Session. Second by Select Langlois. Motion carried 4-0.

APPROVAL OF MINUTES

After a brief recess, the Regular Session continued at 7:06.

Select Stanley made a motion to approve the minutes of the August 16 meeting of the Select Board. Second by Select Langlois. Motion carried 4-0.

Select Cole made a motion to approve the minutes of the August 19 meeting of the Select Board. Second by Select Holzworth. Motion carried 4-0.

Select Stanley made a motion to approve the minutes of the August 23 meeting of the Select Board. Second by Select Cole. Correction under Executive Session: Select

Holzworth made the motion directing the Town Manager to take care of the matter. Select Stanley seconded it. Stanley and Holzworth voted in favor of the motion; Cole

and Langlois opposed it. Correction on page 2. SWAK should be SWAC. Approved as corrected 4-0.

Select Langlois made a motion to approve the minutes of the Hydro Project Public Forum, August 30. Second by Select Cole. Motion carried 4-0.

APPOINTMENTS WITH INDIVIDUALS

No appointments

PUBLIC COMMENT

John Lulek presented information concerning storm water causing problems at his West Street residence. He had water in his basement and a large hole was created next to the foundation. He is asking for a storm drain to keep this from happening again. Jack Eaton

(P.W.) was asked to explore the situation and solutions; then bring in costs to the Board.

Attorney Lamar Enzor introduced himself to the Board. He is interested in being considered for Town Attorney. He does not currently serve as attorney for any town. He did several years ago. He said the Town Manager has his "bio" information.

DEPARTMENT HEAD REPORTS

Jack Eaton (Public Works) reported they have been working on the West Street Cemetery problems. Some of them spent time last week helping Benson recover from storm damage. Sheldon Road is being readied for paving when the weather is right. The storm drain on Pleasant Street is "in the works".

David Ward (Fire Dept.) said the "9-11 monument" should be here Friday. The local ceremony will be at 6 p.m. Sunday. The problems with the radio system have been cleared up. The Department is going to help clean off the tennis court.

Jim Heller told the Board we had 5.4 inches of rain. Sunday night a rapid rise in the Castleton River. To file for FEMA assistance there are two categories: A-removal of debris and B-anything for public safety. At this time the town has \$1950 reimbursable costs. Reimbursement is a 75%--25%. He has a press release he will e-mail to the Town Manager to put on the website.

NEW BUSINESS

Cemetery Deed: Select Stanley made a motion to deed to Debi Bailey one grave site in Lot 142 North, Section 11, Cedar Grove Cemetery. Second by Select Holzworth. Motion carried 4-0.

Liquor License: Select Holzworth made a motion to approve a liquor license for Fairwood Lanes Again (Randy Martelle). Second by Select Stanley. Motion carried 4-0.

Grand List: A request from the Listers is to change Glen Sims' property assessment from \$27,300 to \$9,600. The error is due to computer software. Select Cole made a motion to make the change. Second by Select Langlois. There was discussion regarding the error, such as: do they know there are no other errors, is the problem with the software corrected? Select Cole voted yes on the motion. The other three voted no. Motion defeated 3-1. Select Holzworth made a motion to table action and request additional information from the Listers, including previous assessments for the property. Second by Select Langlois. Select Cole voted no and the other three voted yes. Motion passed 3-1.

OLD BUSINESS

Hazard Mitigation Plan: The plan has gone to Rutland for approval. After approval it will come back here.

Union Employee Evaluation: The requested change was made in Item 6. Select Langlois made a motion to approve the evaluation process, Second by Select Stanley. Motion carried 4-0. The Town Manager complimented the Board on their action. There has not been an evaluation process before.

Computer User Policy: After conferring with the Police Chief a change was made. A motion to adopt the policy was made by Select Stanley. Second by Select Langlois. The Manager said he is pleased the Board is adopting this policy. Motion carried 4-0.

ROUNDTABLE

Select Langlois asked about the job of Recreation Director. Are there applications already? (No.) Can the position be split--Recreation and Softball/Baseball. It was decided he should discuss this with the Recreation Department when they meet Wednesday.

Select Stanley Brad Stevens needs to be contacted to see what is his decision on providing the two trees for the park. West Street Cemetery fence and the grave markers (having been straightened) are looking good.. Sometime ago \$100 was given in appreciation for the appearance of the cemetery. Can it be used to buy two trees? (Town Manager to check on this,)

Select Holzworth recalled some slate tiles came off the roof last winter. He believes a roofer needs to check before winter. (Town Manager reported the roof has been checked.)

Peter Hathaway, Town Manager, advised the Board the River Street pump station is to be eligible for a grant equal to 25% of the cost. The grant will be available in 2012. We have met the basic requirements for the grant. A Recreation Grant has been submitted. The engineer has suggested the town re-bid the Fourth Street Sidewalk project in January. The Town Manager and Jack Eaton have been with the National Guard at the Air Park. An enhancement grant could provide \$6500 for a mapping system for the town. There will be an Open House at the Teen Center Saturday afternoon.

REVIEW OF FINANCE REPORTS

The Board was given finance reports for review. The checkbook balance is \$714,705.14.

SIGNING OF THE WARRANT

Select Stanley made a motion to pay the warrant as follows: Payroll--\$26,910.10; General Fund--\$34,206.20. Second by Select Holzworth. Motion carried 4-0.

ADJOURNMENT

Select Stanley made a motion to adjourn to the previously recessed Executive Session at 8:55 p.m. Second by Select Holzworth. Motion carried 4-0.

EXECUTIVE SESSION

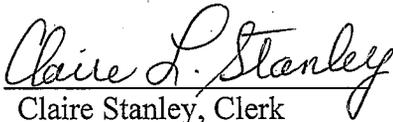
Select Cole made a motion to return to open session at 10:55 p.m. Second by Select Holzworth. Motion carried 4-0.

Select Cole made a motion to authorize the Board Chair to take appropriate action. Second by Select Langlois. Motion carried 4-0.

ADJOURNMENT

Select Stanley made a motion to adjourn at 10:58 p.m. Second by Select Langlois. The meeting adjourned.

Respectfully Submitted
Wilma B. DeSpain


Claire Stanley, Clerk