

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

SEPTEMBER 7, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: Neil Robinson, Larry Hughes, Roy Eckler, Patrick Frazier, Ron Smith, Nancy Sardhill, Debi Bailey, Karen Close, Bob Richards, Jamie Stewart, Bonnie Rosati, Suzanne Dechame, Loraine Brown, Serena Williams

CALL TO ORDER

The meeting was called to order at 7 p.m. by the Chair, Ron Adams.

APPROVAL OF MINUTES

Julie Ellis made a motion to approve the minutes of the August 24, 2010 meeting of the Select Board. Second by Jeff Sheldon. Motion carried with a 5-0 vote.

PUBLIC COMMENT

Bob Richards had a letter relating to Shaun Tomasi's property on River Street. He asked to have a copy of the letter attached to the minutes. He believes Shaun is not being treated fairly.

Bonnie Rosati reported, that on September 25 there will be a prescription medication disposal opportunity at Diamond Run Mall. Notice will be posted around town. A case in the Environmental Court was heard and a decision was made in favor of the town on Sept.3.

Larry Hughes objected to minutes in paper appearing to have him quoted as saying something he did not say. He continues to have questions regarding the transfer station operation. Permits are not being displayed so it appears there is use of the transfer station by people without permits. He says this is not fair to the tax payers of Fair Haven.

Neil Robinson said he believes receipts should be given for all money received by the town, anywhere. It is just a good practice.

APPOINTMENTS WITH INDIVIDUALS

Jamie Stewart, REDC Executive Director, previously promised to stay in contact with the Board. He discussed the employment circumstances; even that Rutland County has the highest unemployment rate in Vermont. "That's not where we want to be" he said. The pellet plant will be good, but he said it is a few years off. Fair Haven does have industrial sites, he noted as a positive. He indicated he will remain in contact.

Ron Smith, owner and auditing the annual town's accounts, gave a preliminary oral report to the Board. This is his firm's first time to audit the Fair Haven accounts. When their work is complete there will be a written report with a number of recommendations,

several of which he eluded to in his comments to the Board.

Bonnie Rosati had information regarding the five year renewal of the Fair Haven Village District. Several questions were raised, not all of them answered. It does appear there are advantages to the designation and property owners or businesses in the designated area need to be informed. Julie Ellis made a motion to renew the Village designation. Second by Jeff Sheldon. Motion carried with a 4-0 vote. Select Bunker opposing. The Chair wants a committee to educate those who can benefit from the designation.

DEPARTMENT HEAD REPORTS

Fire Chief Dave Ward reported the department has been busy. There were five fires on Saturday. He acknowledged the Department received \$300 from Fair Haven Redevelopment Corporation.

NEW BUSINESS

Warning Approval: Jeff Sheldon made a motion to approve the Warning related to a property tax exemption for veterans 50% or greater disabled, to be voted on, November 2, as presented by petition. Second by Claire Stanley. Motion carried with a 5-0 vote.

Vermont Structural Dams: Several questions arose as a result of a letter regarding the Vermont Structural Slate dams and the Quitclaim Deed.. Jeff Sheldon made a motion to table any action until a committee can meet to review the issue. Second by Julie Ellis. The motion carried with a 5-0 vote.

Executive Session

Moved to the end of the meeting.

OLD BUSINESS

No Old Business

REVIEW OF FINANCE REPORTS

Finance Reports were given to Board members for their review. Town Manager reported she is still waiting for information from the state regarding the amount due the School District.

REPORTS OF BOARDS

Town Manager Serena Williams said the Energy Audit of Town Hall has been completed; the cost was paid by the Rutland Regional Planning Commission. There will be a written report. There was discussion regarding installing two more security cameras. No action to be taken at this time. On the next agenda there will be bids for sand and gravel. The town has rented an excavator for a month. This will be used to do ditching around town. This has not been done for a few years. The cost for the month is \$2700--- compared with \$70 an hour. Previously, 15 ft. of driveway paving on Maple Street was questioned. She reported that all paving companies were told to include the 15 feet because it was part Maple Street. She asked the public works supervisor who said he approved it. A question was recently asked about the length of time it takes for Fair Haven to get grant approvals. She said she had a conversation with the Poultney Town Manager who confirmed our length of time is no different than Poultney's.

Select Stanley reminded everyone, the town is still looking for a Health Officer.

Select Ellis reported a grant for the Depot St. Bridge, is still being sought.

Chair Adams emphasized again all mail, hand deliveries, fax messages, etc. directed to him, in his absence, are to go to the Town Manager.

SIGNING OF THE WARRANT

Claire Stanley made a motion to pay the warrant as follows: Payroll-\$26,119.08; General Fund-\$36,456.88. Second by Ray Bunker. Motion carried with a 5-0 vote.

EXECUTIVE SESSION

(Moved from New Business)

Julie Ellis made a motion to go into Executive Session to discuss evaluations following a short break at 9:20 p.m. Second by Ray Bunker. Motion carried with a 5-0 vote. The Executive Session concluded at 10:25 p.m. No action taken.

ADJOURNMENT

Claire Stanley made a motion to adjourn at 10:27 p.m. Second by Ray Bunker. The meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain



Claire Stanley, Clerk

Town of Fair Haven

THE SLATE CENTER OF THE NATION • CHARTERED OCTOBER 27, 1779

• 265-3176 • MUNICIPAL BUILDING • NORTH PARK PLACE • FAIR HAVEN, VERMONT 05743 • TEL. (802) 265-3010

Shaun Tomasi
One Marble Street
Fair Haven, Vermont 05743

COPY

RE: River Street Property

August 30, 2010

Dear Mr. Tomasi:

It is my understanding that you have inquired into the process to be followed to complete the permit process for the development of your property located on River Street.

First of all a Certificate of Compliance needs to be submitted for Permit #2008-52. Along with the Certificate of Compliance you will need to submit post construction elevations and grades, building dimensions, a site plan and the dimensions and locations of the required openings in both structures. (See Conditions 3 and 17 of the permit/ZBA decision. The licensed surveyor post construction information should be submitted at the same time as the Certificate of Compliance form is submitted to speed up the process.

Once the Certificate of Compliance is submitted to me, I have 15 days to complete my inspection and respond to you. If everything is received at the same time, weather depending, it should not take the full 15 days to complete the inspection and respond.

It is my understanding that you plan to add utilities such as heat, lights, water and sewer to the property. These utilities were not included in your original plan.

Because utilities were not included in the original plan and your development was permitted as a conditional use and your property is located in a flood hazard area and regulated floodway you would need to file an application for a zoning permit and provide all the information as stated at the top of Page 2 of the zoning application. Some of the information required on page 2 of the zoning application can be provided by your licensed land surveyor when he/she completes the post construction survey. I would suggest providing your surveyor with a copy of the conditions for Permit #2009-52 and a copy of Page 2 of a zoning application so that all the required information is gathered.

Please be aware that any application for a zoning permit where the development is located in a flood hazard area and regulated floodway must be initially denied by the zoning administrator, and must then be submitted, by the zoning administrator, to the state for their review and comment before an application for changes to conditional use can be submitted to the Zoning Board of Adjustment for a warned public hearing. You will also need a Project Review sheet from the Permit Specialist in Rutland.

For your convenience, I have attached a copy of the conditions placed on Permit # 2008-52 by the Zoning Board of Adjustment, an application for a zoning permit, an application for condition use and a fee schedule.

I hope this letter provides the information you were looking for. If you have questions, please do not hesitate to contact me. I am available Monday through Friday after 2:00 pm. If that time frame is not convenient for you, please call me to arrange a more convenient time.

Sincerely,

Bonnie Rosati

Bonnie Rosati
Acting Zoning Administrator