

**TOWN OF FAIR HAVEN
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

NOVEMBER 2, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: Phil Stannard, Jr., Scott Gardner, Karen Close, Neil Robinson, John Lulek, Ken Jones, Bob Richards, Larry Hughes, Allen Bowen, Chief Bill Humphries, Serena Williams

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board Chair Ron Adams.

APPROVAL OF MINUTES

Julie Ellis made a motion to approve the minutes of the October 19, 2010 meeting of the Select Board. Second by Claire Stanley. By way of corrections it was pointed out page three, line three, should read "Officer" not "Office" and by way of addition, on the last page it should state the gate was installed by the National Guard. With the correction and addition the minutes were approved.

APPOINTMENTS WITH INDIVIDUALS

Phil Stannard/Forest Management: Mr. Stannard had hoped to have his report finished but problems he encountered have prevented this. Most of the data is gathered. He has experienced much difficulty with boundary lines. And, his work is indicating earlier people have also had like problems. The need for some boundary marking was not included in his original proposal. He estimated an additional 12 hours could be needed. Julie Ellis made a motion to authorize him to mark the boundaries on Compartments One and Two. Second by Claire Stanley. The motion carried.

Energy Audit Municipal Building: Scott Gardner discussed the Energy Audit of the Municipal Building with the Select Board. He said he would answer questions and go through the recommendations. (Board members had previously been given copies of the audit report.) One of the main factors he mentioned is the amount of heat that is going around in the building where it isn't needed. The Chair asked him to identify the one thing that would be most beneficial to be taken care of. In response, Mr. Gardner identified the second floor where at this time there is no occupancy other than a fire department office and significant heat is being wasted. It was pointed out the main portion of the second floor is being considered for a teen center. The Municipal Building has poor or no insulation throughout the building. The Town Manager is going to see if there are grants available for the work that needs to be done. The Energy Audit was paid for by Rutland Regional Planning Commission.

PUBLIC COMMENT

Neil Robinson had questions about the medical insurance being offered to town employees.

Karen Close spoke of the school board meeting Thursday night, 7 p.m., at the grade school. At the meeting, important budget issues will be discussed and the impact on the *school teaching staff. teachers + staff.*

Bob Richards is afraid the Town is not as supportive of Beaver Wood as it should be. The Chair and Town Manager attempted to assure him this is not the case.

DEPARTMENT HEAD REPORTS, COMMITTEES

No reports.

NEW BUSINESS

MBS/Corporate Resolution Certificate: Claire Stanley moved to approve the resolution with MBS. This relates to the town's invested money and its interest. MBS wants to deposit interest earned directly to the related account instead of sending a check. Second by Jeff Sheldon. Motion carried with a 5-0 vote.

Brook Field Service Contract: This is a service contract on the generator at the grade school. Julie Ellis made a motion to renew the contract. Second by Claire Stanley. The cost is \$998. And this includes inspection, service and licensing. Motion carried with a 5-0 vote.

Transfer Station: There is a need for clarification on the cost of disposing of tires at the transfer station. Claire Stanley made a motion to charge as follows for disposal of tires: 16" or less-\$3, 20" or less-\$6, over 20"-\$15. Second by Julie Ellis. After discussion both the motion and the second were retracted. Jeff Sheldon made a motion to charge \$3 for disposal of all passenger car and light truck tires 20" or under; all tires over 20" are to be weighed and charged 10 cents per pound. Second by Julie Ellis. Motion carried with a 5-0 vote.

Park Ordinance: Jeff Sheldon made a motion to approve the Park Ordinance as presented with the exception of removing the words "lean on" from item 10 under Section 3. Second by Claire Stanley. After discussion, the motion carried with a 5-0 vote. The Ordinance will go into effect 60 days after publication.

Union Dues: Jeff Sheldon made a motion to pay Union dues for John Root in the amount of \$104.70. Second by Claire Stanley. This action is as a result of discussion in a recent Executive Session. Motion carried with a 5-0 vote.

(8:35 p.m., the Chair declared a recess.)

Executive Session/Union Contract: Back in session at 8:45, Julie Ellis made a motion to go into Executive Session with the Town Manager to discuss the Union Contract. Second by Jeff Sheldon. The motion carried with a 5-0 vote. The Chair stated no action was taken in the Executive Session. At 9:45 p.m., the Board returned to regular session on motion by Julie Ellis, second by Jeff Sheldon. Motion carried with a 5-0 vote.

Move this to just before adjournment

OLD BUSINESS

There was no Old Business

REVIEW OF FINANCE REPORTS

The Town Manager provided Finance Reports for the Board to review. She reported taxes are coming in. With all bills paid there is approximately \$149,000 in the General Fund. A question was asked regarding the amount of security on the checking account. The Manager will discuss this with the Town Clerk.

REPORTS OF BOARDS

Town Manager Serena Williams asked the Board to look over the material she had given them on the budget proposals and announced the auditors will be at the next meeting. At 6 p.m. on the 16th there will be a Public Hearing on the Fourth Street sidewalk. There are several new requests for funding. A shelter for women in Rutland is asking for \$150. and the Red Cross wants \$1,000, also the Association of the Blind wants funding from the Town. All requests for funding must come via a petition. She initiated some discussion on the employees' health insurance which will have a 17.56% increase (\$25,280). Jim Heller and Fire Chief Dave Ward drew up plans for their new fire truck. They have been approved and the Corporation is going to pay the cost difference. Employees with contracts need to meet with the Board regarding budgets and salary. The Chair suggested a meeting dedicated to the budget. This will be announced later. The Manager suggested discussions on the contract for hauling trash needs to get started. On, November 9th at 4 p.m. there will be a Special Meeting to approve the recommended contractor for construction related to the West Street project.

Jeff Sheldon had questions about items in the audit report. He was encouraged to ask his questions when the auditor comes before the Board.

Claire Stanley reported on the trip she took with Beaver Wood to see one of their other operations.

SIGNING OF WARRANT

Claire Stanley made a motion to approve the warrant as follows: Payroll-\$25,467.25; General Fund-\$61,947.78. Second by Julie Ellis. Motion carried with a 5-0 vote.

* ADJOURNMENT

At 9:46 p.m. Claire Stanley made a motion to adjourn. Second by Ray Bunker. The meeting adjourned.

Respectfully Submitted,
Wilma B. DeSpain



Claire Stanley, Clerk