

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

NOVEMBER 16, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: Phil Adams, Suzanne Duchame, Pete Nardell, Bob Richards, Neil Robinson, Larry Hughes, Shaun Tomasi, John Lulek, David Ward, Ken Jones, Bill Humphries, Karen Close, Debbie Bailey, Serena Williams

CALL TO ORDER

The November 16, 2010 meeting of the Fair Haven Select Board was called to order at 7 p.m. by Chair Ron Adams.

APPROVAL OF MINUTES

Ray Bunker made a motion to approve the minutes of the November 2, 2010 Select Board meeting. Second by Claire Stanley. Two corrections were called for--page two, line four, should read "teachers and staff" as opposed to "teaching staff." The "Executive Session" notes are to be moved from "New Business" to become a separate item before "Adjournment" on page 3. As corrected, the minutes were approved by a 5-0 vote.

Claire Stanley made a motion to approve the minutes of the November 9, 2010 Special Meeting of the Select Board, called to approve the contractor for the West Street project. Second by Ray Bunker. The motion carried with a 5-0 vote.

Attendance at the meeting Wednesday night in the grade school library was emphasized. The meeting appears to be for the purpose of presenting negative information related to the Beaver Wood Biomass project. The Chair mentioned a letter received from Rutland Regional Planning Commission that is not supportive of the project at this time.

APPOINTMENTS WITH INDIVIDUALS

RHR Smith - Ron Smith, Auditor Mr. Smith went over with the Board some of his findings. Generally speaking, he thought the process went well. He expressed concern over the inadequacy of reserve funds in the Public Works and Highway Department. In the General Fund he thought the reserve was "probably adequate." He recommended some needed procedural changes in the town office and indicated his willingness to work with the staff and to provide sample policies. He voiced concern over the transfer station money handling and needed improvements. He discussed the town's investments and made recommendations. He also made a number of recommendations relative to money handling procedures within the office. The Board agreed to having the audit report move from "draft" form to regular audit.

PUBLIC COMMENT

The West Street water line project is underway. In response to a question, it was said all hook-ups to the new line will be done when the rest of the labor is complete.

Questions were asked about a water line (pipe) that ran from Sheldon Reservoir to Inman Pond. The questions are when was it cut, why, and by whom? The water from the cut is causing problems. The Manager will see what she can find out.

People were encouraged to attend the meeting the next night regarding the Beaver Woods project.

DEPARTMENT HEAD REPORTS, COMMITTEE

None to be heard.

NEW BUSINESS

Planning commission request: By letter, the Commission is requesting the number of members be reduced from seven to five. The request was granted by motion by Jeff Sheldon, second by Claire Stanley. The motion carried with a 5-0 vote.

Transfer Station/Scrap Metal and Tires: The Board discussed the need for the bids to be submitted on a uniform bid sheet form so they can effectively be evaluated. Bids are to be for three years for transfer station and one year for scrap metal and tires. Claire Stanley made a motion to advertise for bid proposals as amended. Second by Julie Ellis. Motion carried with a 5-0 vote.

OLD BUSINESS

FY 11/12 Budgets (The Chair announced he is not going to support anything but a zero increase. If it is otherwise, he will not vote in favor of it.)

Listers: The budget proposal submitted by the Listers is \$27,609 an \$847 increase over the FY10-11 budget.

Zoning Administrator: Phil Adams told the Board he is asking for a zero increase.

Planning Commission: Mr. Adams referenced the letter from the Planning Commission asking to have the number of members be reduced from seven to five. He spoke in favor of the action.

At the next meeting the Board will review budgets as follows: Recreation, Select Board, Auditors, Constables, Forest Fire Warden, and Town Clerk/Treasurer.

REVIEW OF FINANCE REPORTS

The Town Manager provided reports to the Board for their review. She advised them everything looks good. The town is still waiting for \$90,000 in grant money due from the state. \$68,000 is owed on the paving work.

REPORTS OF BOARDS

Town Manager Serena Williams reported the West Street project began today. She advised the Board she will be on vacation the rest of this week and the first three days next week. She has contacted all department heads and advised them to contact the Chair if they have questions or problems. Office mail in her absence is to be put in a box and the Chair is to take care of it. The public meeting at the grade school regarding the

Beaver Wood project is tomorrow night. This is an information meeting scheduled by individuals from out of town; apparently, in opposition to the project.

Claire Stanley and Julie Ellis will be going to Montpelier to the Beaver Wood hearing on Friday, before the Public Service Commission. She brought up the signage on the overpass on River Street, at the end of Cottage Street. One sign says the clearance is 12' 4" and another 11' 6." Discussion indicated clarification is needed.

Kenny Jones reported the lock on the gate at the airport was cut and it is being replaced with one he hopes is vandal proof. He has plans underway for the Christmas party.

Bonnie will do invitations and he will be in touch relative to date and activities.

Jeff Sheldon requested permission to block the north end of the Munger Road when deemed necessary.

SIGNING OF WARRANT

Claire Stanley made a motion to pay the warrant as follows: Payroll=\$25,284.84; General Fund-\$101,492.90. Second by Julie Ellis. Motion carried with a 5-0 vote.

EXECUTIVE SESSION/ Union Contract

At 9:57 p.m. Julie Ellis made a motion to go into Executive Session with Town Manager Serena Williams to discuss the Union Contract. Second by Ray Bunker. Motion carried by a 5-0 vote. No action was taken.

ADJOURNMENT

The meeting adjourned at 10:45 p.m. on motion by Claire Stanley, second by Julie Ellis.

Respectfully submitted,
Wilma B. DeSpain



Claire Stanley, Clerk