

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Regular Selectboard Meeting
November 27, 2012**

APPROVED MINUTES

Members Present: Christopher Cole, Timothy Langlois, Jeff Sheldon, Claire Stanley, David Ward.

Other Present: Bill Humphries, Melinda Eaton, John Lulek Donald Beede, David Kitchin, Allen Bowen, Lucia Suarez, Walter Panoushek, Steven Digilio, Marty Irons.

Call to Order: Chairman Chris Cole called the meeting to order and led the assembly in the Pledge of Allegiance.

Approval of Minutes: Tim Langlois moved the Board to approve the minutes of the November 13, 2012 meeting; seconded by Claire Stanley; motion carried.

Bicycle Usage: Marty Irons reported Bike Committees in Brattleboro, Newport and Middlesex, Vermont; that 132 bike racks were obtained by Vermont communities through Department of Transportation (DOT) grants; the DOT is looking to start another grant program; there are three bike racks in Fair Haven. Mr. Irons reports that he continues to make contacts and asks that the ad for Fair Haven Bike committee members be published again. Mr. Humphries reported receiving one letter of interest.

Public Comment: John Lulek inquired re: bulletin boards at front of the Municipal Building. This matter was to be taken up by the Planning Commission. It is suggested that bulletin boards be attached to the building, one on each side of the front door. Interim Town Manager Humphries will check with the Planning Commission and proceed to do the job.

Mr. Beede asked that a culvert pipe be removed as it changed the direction of drainage on West Street. This issue was previously discussed and left to be observed to see if the change caused problems. Mr. Beede stated that there are no problems at this time, but expects issues in the spring. Claire Stanley agreed to meet with Mr. Beede at his residence at 2:00 tomorrow.

Depot Street Project Bids: Mr. Digilio reported the design is finalized; bids were received today. Apparent low bid is from Markowski Excavating at \$58,060.55; followed by Giancola at \$75,900; Fabian, \$79,450; Belden, \$92,789; Courtland, \$93,383; Herman \$104,066; J.P. Sicar, 137,102. Mr. Digilio will call to review details and ensure low bidder has a thorough understanding of project details, but the bid seems to be in line with specs. The appraisals are received and Mr. Digilio and Mr. Humphries are working with owners to secure easements. After thorough review, the bid will be awarded with the bidder having knowledge that a contract will not be signed until easements are in place. Mr. Digilio is meeting with the railroad president tomorrow.

Executive Session: Jeff Sheldon moved the Board and Mr. Digilio into executive session at 7:30 P.M. to discuss a legal issue; seconded by Tim Langlois and passed.

Tim Langlois moved the Board out of executive session at 7:45; seconded by David Ward and passed.

Jeff Sheldon made a motion to authorize the Interim Town Manager to enter into negotiations with the Depot Street Project property owners; seconded by Tim Langlois. It was noted that there may have to be a special meeting after bids have been reviewed. The motion carried.

Department Head Reports: Fire Chief David Ward reported there are two mutual aid fire events going on at this time that his department has answered.

Police Chief Humphries reported a busy weekend with four arrests and many still open cases.

Mr. Humphries stated that Sharon needs to know what size Town Report book is desired. The consensus of the Board is to continue with the large size.

The Christmas party is scheduled for December 15th beginning at 6:00 p.m. at the Legion building.

Mr. David Kitchin representing the Recreation Department reported while sorting out equipment, it was found that the cash register has been stolen. Mr. Canfield will no longer be coaching 3rd and 4th grade basketball and the committee needs to find a replacement if the program is to continue. Melinda Eaton reported a very successful soccer program that included efforts by Chris Chapdelaine of CSC, two high school students and 20 parents. They expounded on plans and ideas to secure a program director and job description that would include fundraising, advertising, scheduling and coordination of all programs.

Budget Revue: Copies of budgets were given to members and the Recreation budget was reviewed in detail. There was lengthy discussion re: future plans, available grants, introduction of new programs, plans for changes, partnering with local colleges, summer offerings, expansion and growth.

There was brief discussion re: the process to handle cemetery funds for upkeep and improvement whether a line item or reserve fund. This matter will be addressed at a later time.

DPW Supervisor: Mr. Bowen asked why the position was posted in-house since it is not a union position. Mr. Humphries stated it was posted in-house to give all interested employees the opportunity to apply for the position and afford a chance for career advancement.

Because of another fire incident, Chief Ward left the meeting.

Jeff Sheldon moved the Board and Mr. Walter Panoushek into **executive session** at 8:45 P.M. for a personnel matter; seconded by Tim Langlois and passed.

Tim Langlois moved the Board out of executive session at 9:23 P.M.; seconded by Jeff Sheldon and passed.

Tim Langlois made a motion to appoint Mr. Panoushek as Interim Public Works Supervisor for six months effective immediately. Mr. Panoushek will be paid a \$3000 stipend over a period of six months added to his current salary of \$46,000. The motion was seconded by Jeff Sheldon and passed with Mr. Chris Cole abstaining.

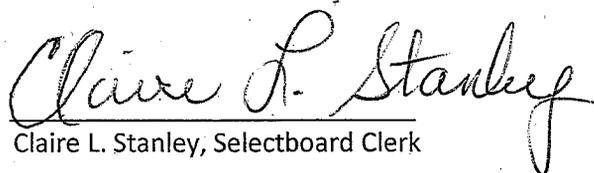
Reports of Boards: Mr. Cole noted that from the minutes he receives, Fair Haven seems not to be well represented at Rutland Region Planning Commission and the Regional Transportation Council.

Review of Finance Reports: Members received copies of expenditure / revenue reports showing the checkbook balance is \$179,251.50.

Claire Stanley moved to pay warrants for payroll, \$25,265.83; general fund, \$614,624.69; seconded by Tim Langlois. It was noted that quarterly school payments were made. The motion carried.

Tim Langlois made a motion to **adjourn** at 9:32 P.M.; seconded by Claire Stanley and passed.

Respectfully submitted,
Claire Stanley, Selectboard Clerk


Claire L. Stanley, Selectboard Clerk