

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

NOVEMBER 30, 2010

Members Present: Ron Adams, Ray Bunker, Julie Ellis, Jeff Sheldon, Claire Stanley

Others Present: John Lulek, Neil Robinson, Trish Young, Ken Jones, Allen Bowen, Karen Close, Lucia Suaret (Rutland Herald), Shaun Tomasi, Police Chief William Humphries, Town Manager Serena Williams

CALL TO ORDER

Board Chair Ron Adams called the November 30, 2010 meeting of the Fair Haven Select Board to order at 7:00 p.m.

APPROVAL OF MINUTES

Claire Stanley made a motion to approve the minutes of the November 16, 2010 meeting of the Select Board. Second by Julie Ellis. There were no omissions or corrections noted and the motion carried with a 5-0 vote.

NEW BUSINESS

Executive Session

Julie Ellis made a motion to go into Executive Session at 7:05 p.m. with the Town Manager to discuss personnel. Second by Jeff Sheldon. Motion carried with a 5-0 vote. At 7:35 p.m. the Board continued in open meeting.

Resignation

The Chair read a statement from Town Manager, Serena Williams, as follows: "As per Section 48 of my contract, please consider this my 30 day advance notice of termination of my employment with the Town of Fair Haven. My last day of employment will be December 31, 2010." She will accept a management position in the private sector. Several complimentary comments were made including, "Fair Haven is better for her service." Julie Ellis made a motion to accept Serena Williams' resignation with regret. Second by Claire Stanley. The motion carried with a 5-0 vote.

The Chair asked for a special Select Board meeting Monday night. Julie Ellis made a motion to schedule a Special Meeting of the Select Board, Monday night, December 6, to consider membership of a Search Committee to find qualified applicants for the position of Town Manager. Second by Jeff Sheldon. Motion carried with a 5-0 vote. Julie Ellis moved to have the Chair talk with an individual about becoming Interim Town Manager for a period of up to three months. Second by Claire Stanley. Motion carried with a 5-0 vote. The Chair pointed out the Town has so much going on right now it is vital to have a person in such a position. He mentioned the Union contract and Fourth Street sidewalk as two concerns.

APPOINTMENT WITH INDIVIDUAL

Robert Spaulding distributed material for the Board to read. It related to his involvement with solid waste management. He and the Town Manager discussed the scrap metal removal and the Manager reported she has received two checks totaling \$16,228.16 from the sale of the scrap metal. Spaulding stated there is still more to be sold.

PUBLIC COMMENT

Ken Jones is working on the Christmas party which he says will be December 18 at the American Legion. Gathering will begin at 6 p.m. and dinner at 7 p.m. There was discussion on what groups should be invited, including town employees, volunteers serving on Boards and Committees, Historical Society, Town School Board, Fire Department, elected officials, Town office staff, Probate Court staff.

Neil Robinson said the public meeting held recently related to Beaver Wood, he felt, was one of the best he had ever attended-- good presenters and responses from attendees.

DEPARTMENT HEAD REPORTS

Police Chief Bill Humphries reported there will be another meeting regarding the Neighborhood Watch, Thursday, December 2. 6:30 p.m.

DPW Jack Eaton reported on several projects they have been, or are, working on around town. He also said they had to do a little sanding of roads last Friday.

NEW BUSINESS

Beaver Wood Energy: Last Friday, the Chair, Select Ellis, and Select Stanley attended a Public Service hearing related to the Beaver Wood Energy project. They did constitute a quorum, but there was nothing illegal about the circumstance, because they were not conducting town business. (This was confirmed by the Secretary of State's office.) The Chair emphasized the need for the community to support the Beaver Wood project. There will be another Public Service hearing covering Beaver Wood, December 14, 9:30 a.m. in Montpelier. The Chair emphasized the need for community support at the hearings. He also said Beaver Wood will be on every Select Board agenda as long as necessary.

OLD BUSINESS

FY 11/12 Budget: The Board reviewed budget information related to Select Board, Police Department and Recreation Department. They did not consider the Auditors' budget as Shaun Tomasi was the only auditor present and he felt they should all be there. It will be on the agenda for review at the next regular meeting, along with budgets for Town Manager, Fire Department, Public Works, Town Clerk and Treasurer. The Chair emphasized he is still wanting to work toward a zero increase in the budget.

REVIEW OF FINANCE REPORTS

The Town Manager provided finance reports for Board members to review. She reported taxes are still coming in.

REPORTS OF BOARDS

Town Manager Serena Williams said the Girl Scouts are asking to do Christmas caroling from the gazebo in the Park, December 19. This is to be allowed. Copies of the Forest Reserve Management report were distributed. Will Dodge contacted her about the need for more light on his car lot near the bottom of Town Hill (Prospect Street). This would involve an increase in wattage and resulting cost. The Board was not in favor of this and it was suggested the CVPS light be tilted to put more light on the car lot. There was discussion about Steve Woods' request for a key to the gate at South Tank for access to his wood lot. She has Attorney Bloomer checking on related issues. Select Sheldon and Select Bunker were asked to check on a water related issue involving Sheldon Reservoir and Inman Pond Reservoir. Jeff Sheldon said he is going to place the block on the north end of Munger Road. The Board supported the action. The Chair suggested the Select Board should have feedback from our representatives on the county or regional boards. Representatives should represent the views of the Town, not their personal views.

SIGNING OF THE WARRANT

Claire Stanley made a motion to pay the warrant as follows: General Fund-\$559,195.22; Payroll-\$25,774.03. Second by Julie Ellis. The motion carried with a 5-0 vote.

EXECUTIVE SESSION

Julie Ellis made a motion to go into Executive Session at 9:35 p.m. with the Town Manager to discuss the Union Contract. Second by Jeff Sheldon. Motion carried with a 5-0 vote.

ADJOURNMENT

Returning to Regular Session, Claire Stanley made a motion to adjourn at 10:40 p.m. Second by ~~Claire Stanley~~ *Julie Adams*. The meeting adjourned.

Respectfully Submitted
Wilma B. DeSpain

Claire L. Stanley

Claire Stanley, Clerk