

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Regular Selectboard Meeting
December 11, 2012**

UNAPPROVED MINUTES

Members Present: Christopher Cole, Timothy Langlois, Jeff Sheldon (by phone), Claire Stanley, David Ward, Richard Frazier, Mary McNeil, George Stannard, Joan Sheldon, Michelle Murray, Interim Town Manager Bill Humphries, Neil Robinson.

Call to Order: Chairman Chris Cole called the meeting to order at 6:09 p.m. and led the assembly in the Pledge of Allegiance.

Executive Session: Dick Frazier made a motion to go into executive session at 6:10 p.m. to discuss the Town Manager Search; seconded by George Stannard and passed.

Motion to come out of executive session at 7:16 p.m. by Tim Langlois; seconded by David Ward and passed.

Others Present (after executive session): Melinda Eaton, John Lulek, Allen Bowen, Lucia Suarez, Larry Hughes, Glen Roberts, Karyn Stannard.

Michelle Murray made a motion to recommend Herbert A. Durkee III for Town Manager to the select Board; seconded by Mary McNeil. The motion carried with Tim Langlois and Jeff Sheldon dissenting.

Five minute break. The phone connection with Jeff Sheldon was terminated at this time.

Approval of Minutes: Tim Langlois moved the Board to approve the minutes of the November 27, 2012 meeting; seconded by David Ward. CORRECTION: Pg.2, ¶ 5. The salary is a \$3000 stipend added to the current salary of \$46,000, paid over a six month period. The motion carried.

Claire Stanley moved the Board to approve the minutes of the December 6, 2012 meeting; seconded by David Ward; motion carried with Tim Langlois abstaining.

Welcome Sign: John Lulek presented a handout of the five welcome signs -- cost \$2,227 and reported he still needs zoning permits and landowner permission(s); installation is expected to occur in the spring. The Board thanked Mr. Lulek for his timely efforts in this matter.

Public Comment: Glen Roberts stated that it is OK to hire from "outside" instead of "in-house"; over-qualified people are also looking for work. Mr. Roberts supports the on-going personnel cross training.

Neil Robinson inquired re: State Police moving here. Mr. Humphries reported that the State Police will have a "satellite" in Fair Haven renting a two desk space. They bring with them Sovernet fiber optics, Data Master and a digital fingerprint machine. The Fair Haven police department will have full access to this equipment thus saving Fair Haven much time and expense.

Larry Hughes commented agendas were not posted at Shaws. Mr. Humphries apologized; he forgot.

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Reports: Fire Chief Ward reported 91 runs to date this year. There was a mishap at one of the November 27th fire incidents. One of our fire trucks backed into an out of Town truck causing damage to Fair Haven's truck only.

Police Chief Humphries reported an arrest this weekend after a break-in at the vacant Brown house. Paperwork was initiated for a "habitual offense" status hoping for prosecution. The Chief reported approximately 200 arrests to date this year; there were 225 total arrests last year.

Interim Town Manager Humphries reported that work has started on the Depot Street bridge by-pass project. The project will come in at \$130,000 / \$140,000; it will be a Town road and grant funds are available; the Town will buy the warehouse property; the bridge will eventually be for pedestrian traffic only. Mr. Humphries noted that the engineers and property owners were great to work with.

Mr. Humphries reported that Jeff Higgins has been hired for the vacant DPW position; starts the 17th.

Contract: Tim Langlois made a motion to authorize Interim Town Manager Bill Humphries to sign the contract between the Town of Fair Haven and Markowski Excavating, Inc. for the Depot Street bridge by-pass project; seconded by David Ward and passed.

Town Report Bids: Three bids were received for a 96 page book. Ruby Printing, \$2727; CMC Printing, Graphics and Communications, \$1859; Quik Print, \$2500. Tim Langlois made a motion to award the contract to CMC Printing, Graphics and Communications for 96 pages for \$1859; seconded by Claire Stanley and passed.

Resignation: Chairman Chris Cole read a letter of resignation from lister Danielle Roberts effective Town Meeting day.

Budget Review: First draft of budget was reviewed in detail. There was lengthy discussion including how to address funds for cemetery marker repair; Rec department request for fencing; the CPI is 2.08% which is the projected union increase; status of police funding for 4th officer. It appears the budget will decrease again this year. The fund balance is not known until the professional audit report is received.

Round Table: It is unknown why Cedar Grove cemetery was closed 12/10/20.

Tim Langlois, noting the Rec committee attended, further discussed their budget.

Review of Finance Report: Mr. Humphries reported that Mr. Laramie purchased a new heater for the waste water equipment for \$5900.

The checkbook balance is \$331,534.76

Claire Stanley moved to pay warrants: payroll, \$25,207.81; general fund, \$33,050.59; seconded by Tim Langlois and passed.

Adjourn: Tim Langlois moved to adjourn at 8:24; seconded by David Ward and passed.

Respectfully submitted,
Claire L. Stanley, Board Clerk



Claire L. Stanley, Select Board Clerk