

# **Town of Fair Haven**

## **Board of Selectmen Water and Sewer Commissioners Liquor Commissioners – Cemetery Commissioners**

**December 26, 2012**

Board Members Present: Chris Cole, David Ward, Claire Stanley, Jeff Sheldon

Board Member Absent: Tim Langlois

Others Present: William Humphries - Acting Town Manager;  
Bud Panoushek - Superintendent of Public Works,

### **CALL TO ORDER**

Chris Cole - Chair, called to meeting to order at 7:0 pm.

### **APPROVAL OF MINUTES**

Claire Stanley moved the Board to approve the minutes of the December 11, 2012 regular meeting. David Ward seconded. All voted in favor. Motion carried.

Claire Stanley moved the Board to approve the minutes of the December 20, 2012 special meeting. David Ward seconded. All voted in favor. Motion carried.

### **APPOINTMENTS WITH INDIVIDUALS**

None

### **PUBLIC COMMENT**

No public present

### **DEPARTMENT HEAD REPORTS**

Bud Panoushek – Public Works reported that a tree in the park is in very bad shape. A limb blew off and while removing the limb it was discovered the trunk of the tree is hollow and the tree should come down. The Board advised to take the tree down.

The new road is unofficially being used. Mr. Panoushek asked if Markowski will have a punch list for completion. Acting Town Manager Humphries indicated the road is not complete and Markowski will be returning to complete it.

The Board also discussed whether or not street lights are needed on the new road. This will be researched.

Acting Town Manager Humphries reported the easement for the new road has been received and signed and the purchase of the property is progressing.

Police Chief Humphries reported arrests had been made over the weekend but no major incidents had occurred and that the Christmas Party had been well attended.

Chris Cole reported that the Energy Committed met on December 19, 2012 and that the RFP issued for a second feasibility study of the dams had received one response. The RFP response came in at \$10,000. Mike Stannard and Neil Robinson of the Energy Committee will be at the next Select Board meeting to present their proposal.

## **NEW BUSINESS**

### a. Cemetery Deed – Deborah Saccente Perry

Jeff Sheldon moved the Board to approve the sale of a Cedar Grove Cemetery plot located in Section 11, Lot 120, for two graves, to Deborah Saccente Perry. Claire Stanley seconded. All voted in favor. Motion carried. The Board signed the deed.

### b. Contract review

The Board received several draft contracts for Town Manager and Public Works. The Board will review the drafts and discuss them at the meeting of January 8, 2012.

Jeff Sheldon moved the Board to enter executive session for contract discussion with Acting Town Manager Humphries and Superintendent of Public Works Bud Panoushek included. All voted in favor. Motion carried.

Entered executive session at 7:23 pm. Out of executive session at 7:46 pm. No action taken.

## **OLD BUSINESS**

### a. Budget

The Board reviewed some department expenditure budgets noting questions they have. The Board will email questions and changes to the Acting Town Manager so they can be consolidated before the next budget review.

The Town Clerk and Constables will be invited to the next budget meeting.

A special budget meeting is scheduled for Thursday, January 3, 2013 at 6:00 pm. Future Town Manager Herb Durfee will be invited.

## **REPORT OF BOARD**

Board Member Claire Stanley reported she had attended the last Chamber of Commerce meeting. Mrs. Stanley reported that the Chamber would like to see the Town put a garland of Christmas lights on the fence surrounding the park and a tree in the gazebo. Mr. Panoushek indicated that would be very difficult to do as there is no power throughout the park and there is an issue with bulbs being stolen.

Mrs. Stanley also reported that the Chamber would like the Town of Fair Haven to become a member of the Chamber of Commerce and presented a form for this purpose. The Fair Haven Chamber is trying to merge with the Poultney Chamber. The membership fee is \$65 per year.

Mrs. Stanley indicated that the Chamber talked extensively about Beaver Wood and would like their membership to do a letter writing campaign to Mary Powell of Green Mountain Power to negotiate with Beaver Wood in good faith. Mrs. Stanley will speak with Bill Canfield before she makes any letter suggestions.

Mrs. Stanley spoke about how quickly the road at Depot Street came together, in about three months, and thanked Acting Town Manager Humphries for his efforts.

Board Member David Ward reported that Bay 3 in the Fire Station needs to be looked at. The roof over the fire station is the issue. The snow from the roof of the main building slides off onto the roof of the fire station.

Board Chair Chris Cole spoke about the front lawn of the Municipal Building and the need to replace the bulletin board. Mr. Cole asked what the Planning Commission would be doing. Bonnie Rosati informed the Board that the Planning Commission had approved the plans for the front lawn and now it was a matter of the Town purchasing the Board. Mr. Cole asked for a copy of the approved site plan which cannot be found. Mrs. Rosati will provide the Board with a copy of the approved plan.

Claire Stanley informed the Board that she had emailed the Board a copy of the Board report for the town Report for their review and comment.

### **REVIEW OF FINANCE REPORTS**

#### Expenditure/Revenue Reports

No action. Reviewed under budget discussion.

#### Check Book Status

Board Member Stanley reported the check book status at \$273,092.

### **SIGNING OF THE WARRANT**

Board Member Stanley reported the following:

Payroll of \$24,133.24

General Fund Expenditures of \$109,271.42

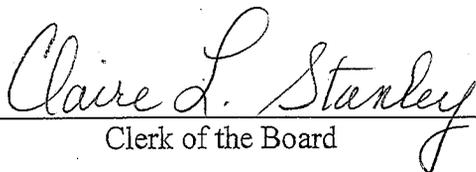
Claire Stanley moved the Board to approve and sign the warrant as reported. David Ward seconded. All voted in favor. Motion carried.

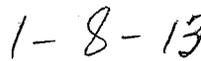
Claire Stanley moved the Board to adjourn. Jeff Sheldon seconded. All voted in favor. Motion carried.

### **ADJOURNMENT**

9:25 PM - Meeting adjourned

Respectfully Submitted,  
Bonnie Rosati

  
Clerk of the Board

  
Date