

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
CEMETERY COMMISSIONERS--LIQUOR COMMISSIONERS
SELECT BOARD SESSION
JANUARY 19, 2015**

Members Attending: Christopher Cole, Bob Richards, Jeff Sheldon, Dave Ward
Member Absent: Rod Holzworth

Others Attending: Mary McNeil, Ray Phillips, Brian Ward, Town Manager Herb Durfee, Recorder Wilma DeSpain

CALL TO ORDER

Chair Cole called the meeting to order at 7:05 p.m. and asked everyone to stand for the Pledge of Allegiance.

AMENDMENTS TO THE AGENDA

At Durfee's request, Sheldon made a **motion** to add to the agenda Police Department cruiser repair work. **Seconded** by Ward. The **motion passed 4-0-0**.

DEPARTMENT HEAD AND COMMITTEE REPORTS

Town Manager. Durfee noted February 16, a date for a Board meeting, falls on the Presidents' Day holiday. He asked Board members to think about moving that meeting to the 17th. He updated the Board on finishing the water monitoring plan sample sites for the state. Durfee noted the Rutland Regional Planning Commission and Transportation Council upcoming monthly meetings. He, also, noted he scheduled another Cracker Barrel session on Tuesday, February 10, from 6:00-8:00 p.m. in the Town Office Conference Room. He cited that the Town received a Rising Star Employee Wellness Award. Durfee provided a copy of an e-mail indicating that Dani Roberts wouldn't be able to continue as Clerk on the Planning Commission unless the budget amount requested by the Planning Commission was included in the FYE 2016 proposed budget. Lastly, Durfee passed around the VTrans annual Mileage Certification sheet asking that Board members sign the certification, so he could submit it to the state.

Cemetery Committee. Mary McNeil reported some trees need to be taken down soon.
Fire Department. Chief Dave Ward said there were a total of 95 fires in 2014. Already in 2015 there have been seven (7).

NEW BUSINESS

Resolution Supporting US Bicycle Route 7 and Western New England Greenway. Durfee reported he received a request asking for a Board supported resolution for designation of the US Bicycle Route 7 and the Western New England Greenway. The route would connect Route Verte from Montreal to the US/Canadian border with other greenways/path systems in Vermont and southern New England, specifically on the western side of the state, including Fair Haven. Richards **moved** to sign the resolution drafted by Durfee. **Seconded** by Ward. The **motion carried 4-0-0**. Durfee noted this

could help with bringing additional visitors to Fair Haven.

VLCT Model Social Service Agency Appropriation Policy. Based on previous Board discussion and due to some social service agency requests, Durfee reported VLCT has a model policy dealing with petitions and annual budget requests related to social service agencies. He asked the Board if they are interested in such a policy. There was general consensus to proceed with having the draft policy on a future agenda.

Town Manager performance evaluation. Durfee handed out blank Town Manager evaluation forms with applicable deadlines for members to return completed forms to the Chair. It was agreed the board would discuss the evaluation on February 16 (or 17).

OLD BUSINESS

Class 4 Roadway Maintenance Decision: Discussion centered on eight, existing Class 4 roadways in Town. Currently, no maintenance (e.g., plowing, sanding, salting, etc.) is carried out on these roads, except on an as needed basis (e.g., repairing drainage) as determined by the DPW Superintendent or as otherwise dictated by the Selectboard. On **motion** by Sheldon, **seconded** by Richards, the Board affirmed that the Town does not maintain its Class 4 roads on a regular basis and that any maintenance is only conducted sporadically, on an as needed basis according to Vermont law. **Motion carried 4-0-0.**

BOARD ROUNDTABLE DISCUSSION

Sheldon said the sidewalks are definitely in need of clearing. Durfee reported the sidewalk "plow" has been off line due to needed repairs. However, within the next couple of days, the Highway crew should be caught up.

Richards inquired about the availability of a cemetery map. Durfee said there is one for Cedar Grove, but it does require some update, which he thought might be a great intern project. He also noted that there is a card catalogue of plots for both cemeteries.

Ward asked about Transfer Station stickers and the "no cash" status at the Transfer Station. Durfee reported that efforts are proceeding to put up signs and to use other venues (FaceBook, webpage, Front Porch Forum, utility/tax stuffers, etc.) to notify persons of the no cash policy. He also updated the board on stickers by saying that at some point he'll have a staff person other than the Attendants at the gate reminder people of the stickers and, perhaps, selling them at that time.

REVIEW OF FINANCE REPORTS.

Board members were provided with expenditure and revenue reports for their review. The checkbook balance is \$438,996.

Sheldon **moved** to sign the warrants as follows: Payroll-\$27,369.81; General Fund-\$50,436.06. **Seconded** by Richards. The **motion carried 4-0-0.**

ADJOURN

Sheldon **moved** to adjourn at 8:06 p.m. **Seconded** by Ward. Meeting adjourned.

Respectively submitted,
Wilma B. DeSpain, Recorder



Jeff Sheldon, Clerk

Rod Holzworth, Acting Clerk