

**TOWN OF FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
CEMETERY COMMISSIONERS--LIQUOR COMMISSIONERS
SELECT BOARD SESSION
MARCH 16, 2015**

Members Attending: Jeff Sheldon, Bob Richards, Sean Galvin, Rod Holzworth, Dick Frazier.

Others Attending: Glen Roberts, Town Manager Herb Durfee, Recorder Wilma DeSpain, DPW Superintendent Bud Panoushek, Dave Ward, Ray Phillips, John Lulek.

CALL TO ORDER

Chair Richards called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

BOARD RE-ORGANIZATION

- a. Chair (Election of Bob Richards on 03/10/2015)
- b. Clerk (Election of Dick Frazier on 03/10/2015)
- c. **Motion** by Galvin to set meeting days as every other Tuesday at 7:00 PM beginning 03/31/2015. **Seconded** by Holzworth. **Motion carries 5-0-0.**
- d. Re-adopt Board Rules of Procedure. Only addition/change was the addition of new Board members in place of Cole and Ward. Durfee explained only potential concern is a conflict of interest. A draft policy regarding this had been previously presented. Per Roberts Rules, members participate on "honor" system. There is nothing to prevent a member from participating and nothing that states member needs to step down. Per VLCT, nothing precludes member from discussing as long as member is impartial. If potential conflict, member to be called out at time of discussion. A possible conflict was voiced by resident of Fair Haven regarding Galvin's election to the Board while serving as part-time police officer. Durfee apprised Board of Galvin's work history with the Town. **Motion** by Sheldon to re-adopt current Board Rules of Procedure with name changes and meeting day change from Mondays to Tuesdays. **Second** by Holzworth. **Motion carries 5-0-0.** At Richards' request, Durfee indicated he would have the draft Conflict of Interest Policy on a future agenda.
- e. Newspaper of Record: **Motion** by Sheldon to use Lakes Region Free Press as Newspaper of Record and the Rutland Herald when the need for a daily newspaper is necessary and as a backup. **Second** by Holzworth. **Motion carries 5-0-0.**
- f. Appointments:
 - a) Fence Viewers: **Motion** by Frazier to appoint Claire Stanley and Glen Roberts as Fence Viewers for one year. **Second** by Sheldon. **Motion carries 5-0-0.**
 - b) Poundkeeper: **Motion** by Sheldon to appoint Alison Harvey, Animal Control Officer, as Poundkeeper for one year. **Second** by Galvin. **Motion carries 5-0-0.**
 - c) Inspectors of Lumber, Shingles, & Wood: **Motion** by Sheldon to appoint Ray Phillips as Inspector of Lumber for one year. **Second** by Holzworth. **Motion carries 5-0-0.**
 - d) Weigher of Coal: **Motion** by Sheldon to appoint Ray Phillips as Weigher of Coal for one year. **Second** by Holzworth. **Motion carries 5-0-0.**
 - e) Tree Warden: **Motion** by Sheldon to appoint Phil Stannard, Jr. as Tree Warden for one

accepting the slate of officers.

DPW: Still getting reports of frozen water. Had a broken water line on 22 No. Main by Mac's. Investigating another possible break on So. Main St. Need to post for cemetery positions. The positions are seasonal. Asking to hire one 20 hr and one 40 hr position. No benefits associated with either. Position estimated to start end of April. Both positions are in the budget. No objection from Board members.

Town Manager:

- Included in Board packets is a spreadsheet itemizing what we have so far regarding freeze-ups. DPW hours are not yet included. We will discuss later in the meeting.
- Community abiding by no cash at the Transfer Station. Permit sales are up over 26% over 2014 or the equivalent of \$615.00. Punch Card sales up over 100% over same time last year. User fees for same time period from this year to last up 18%. Recycling budget up. Budgeted \$8,000 recycling revenue, currently at \$15,000.00.
- Received notification today that we have been granted our motion to intervene in regards to the electric line from Canada to Ludlow. We need to put in writing any questions such as anticipated property tax revenue to the Town to be put on file. The hearing will not be held until December 2015.
- VLCT monthly newsletter and weekly legislative updates in packets. To receive electronically, contact VLCT. Highly recommend, very informative.
- PSAP Consolidation Report available regarding E9-1-1 Dispatch Consolidation. To discuss later on agenda.
- The north water tank may be leaking. We had low flow, tank not refilling as it should. We will continue to monitor. This could just be the result of the various leaks around town.
- Legislature is moving forward with H.481. This bill would add a payroll tax to cover health coverage costs. All towns to pay. Cost to Fair Haven approximately \$3,100.00 more per year.
- The survey has been closed and results are in your packets. All comments are verbatim. We received approximately 175 responses. The survey site was updated so we have the ability to run reports and comparisons.
- The Burlington Free Press has an article titled, "6 Things You Need to Know Regarding Education Reform Bill. Very interesting, may want to read.
- Our water studies are on track. Phase I for water is complete. Phase II for water should be ready for review in April. Phased analysis for WWTF is on target. We are waiting to see what the State is going to do regarding Total Daily Maximum Load (TDML) for phosphorus.
- In packets is a graph outlining the percent change in delinquent taxes. The outstanding amount continues to drop.
- A law is in the works that will require everyone use only clear plastic garbage bags. The Board will be kept up to date.
- A VLCT-PACIF Equipment Grant has been applied for. It is requesting funding for an electrical upgrade of the municipal building, safety bars on second floor windows overlooking roof to prevent access to electrical service, and a cart for the cutting saw.
- I have a meeting scheduled with a representative from Green Mountain Power to look into the possibility of an electric plug-in station to be located in town.
- I have asked Code Red for updated figures for their mass notification system. They had previously stated that they would install the system now, but would not invoice until new fiscal year.

- Rutland Regional Medical Center (RRMC) will be at Fair Haven Concerned on March 24, 2015. They are conducting a Rutland County needs assessment. Durfee trying to attend. If Board members are unable to attend, should complete the survey and return.
- The court date for the VT Structural Slate suit has been changed to Thursday, April 30, 2015.
- There have been slight changes to the Equalized Grand List. The Coefficient of Dispersion (COD) went from 16.82 to 16.77. The Common Level of Assessment (CLA) 117.17 to 116.67. If COD gets to 20%, we will be required to reappraisal.

NEW BUSINESS

Transfer Station Credit Applications:

Motion by Sheldon to accept a credit application from Wilson's Barber Shop. **Second** by Frazier. **Motion carries 5-0-0.**

Motion by Sheldon to accept a credit application from the First Congregational Church. **Second** by Frazier. **Motion carries 5-0-0.**

Liquor Licenses:

Motion by Sheldon to approve an outdoor license to Eagles Aerie #3907, FOE, Inc. **Second** by Galvin. **Motion carries 5-0-0.**

Motion by Sheldon to approve a 1st Class Liquor License to Eagles Aerie #3907, FOE, Inc. **Second** by Galvin. **Motion carries 5-0-0.**

Motion by Sheldon to approve 2nd Class Liquor License to Stewart's Ice Cream Co., Inc. **Second** by Holzworth. **Motion carries 5-0-0.**

Motion by Holzworth to approve a 1st Class Liquor License to Jekyll & Hyde, Inc. (d/b/a/ Tomasi's). **Second** by Sheldon. **Motion carries 5-0-0.**

Motion by Sheldon to approve 2nd Class Liquor License to Shaw's. **Second** by Holzworth. **Motion carries 5-0-0.**

Motion by Frazier to approve 2nd Class Liquor License to Sherman V. Allen, Inc. (d/b/a Mac's Convenience Store/Truck Stop #20). **Second** by Sheldon. **Motion carries 5-0-0.**

Motion by Sheldon to approve 2nd Class Liquor License to Rite Aid of Vermont (d/b/a Rite Aid Pharmacy #3201). **Second** by Frazier. **Motion carries 5-0-0.**

Request for Water/Sewer Abatement-Maureen Faryniarz. Meter was replaced at Town expense. No increased usage, thus, nothing to abate. No action taken.

OLD BUSINESS

E9-1-1 Dispatch Resolution. Durfee read resolution aloud. States that the Town of Fair Haven Selectboard goes on record as being opposed to the proposed elimination of the Rutland and Derby E9-1-1 Dispatch Centers that would result in a loss of local jobs and public safety. Since E9-1-1 formed, has gone from 8 to 4 call centers without any adverse effects to public safety. State now wants to eliminate 2 more centers. **Motion** by Sheldon to adopt the 9-1-1 Dispatch Resolution. **Second** by Galvin. Richards against adoption indicating the State needs to make cuts and that newest technology helps to minimize "local" issues. Galvin felt it was important to have a local dispatcher to call, knew area and better able to help. **Motion fails 2-3-0 (Richards, Holzworth, Frazier opposed).**

Winter Water Department Issues (Individual Incidents – Service Line, not Main Related): Durfee explained that the spreadsheet he provided is incomplete. He would prefer that the Board not act upon any of the items at this time. Durfee to work with DPW and Water Department to update spreadsheet. **Motion** by Sheldon to table the discussion until March 31st meeting. **Second**

by Holzworth. **Motion carries 5-0-0.**

Board Roundtable Discussion.

Holzworth: Received a call from a neighboring town official. Interested in our proposed Social Service Agency Appropriation Policy. They will be following closely and plan to use ours as a model.

Sheldon: Will not be at the March 31st meeting. At that time, Holzworth and Frazier stated they may not be able to attend the April 14 meeting.

Richards: Wording on last water bill regarding due date was confusing. Durfee explained the reason for the wording was result of how Water Ordinance was written and what previously was printed on the bills. Richards requested a reduction hardcopies of paperwork.

Durfee: There will be a joint meeting with Benson regarding the New England Clean Power Link electric transmission line on April 6, 2015 in Benson. The Department of Public Service to attend. Durfee to update when time and location finalized.

Review of Finance Reports.

General Fund expenses = \$61,159.35. **Motion** by Sheldon to sign the warrant as presented.

Second by Holzworth. **Motion carries 5-0-0.**

Payroll Expenses = \$28,440.55. **Motion** by Sheldon to sign the warrant as presented. **Seconded** by Holzworth. **Motion carries 5-0-0.**

Checkbook balance = \$407,176.22.

ADJOURN

Motion by Frazier to adjourn at 9:30 p.m. **Second** by Sheldon. **Motion carries 5-0-0.** Meeting adjourned.

Respectfully submitted,
Beverly Fedolfi, Substitute Recorder


Richard Frazier, Clerk