

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Regular Select Board Meeting
May 12, 2015**

Members Present: Robert Richards, Jeff Sheldon, Dick Frazier, Rod Holzworth II.

Members Absent: Sean Galvin.

Others Present: Town Manager Herb Durfee, Minute Taker Claire Stanley, Superintendent of Public Works Bud Panoushek, Police Officer Dale Kerber, John Lulek, Glen Roberts, Bonnie Rosati.

Call to Order: Chairman Bob Richards called the meeting to order at 7:02 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: Omit agenda item 7a, water bill protest, at the complainant's request.

Approval of Minutes: Approval of minutes was tabled.

Five Minutes for Public Comment: None

Department Head & Committee Reports: Bud Panoushek reported both stone pillars at the main entrance to Cedar Grove cemetery need re-pointing. Frank Faryniarz quoted \$450.00 to do both pillars. **Motion made** by Frazier to approve re-pointing the two pillars for \$450.00. **Second** by Sheldon. The amount is under the bid ordinance limit. **Motion carries 4-0-0.**

Bud Panoushek reported working with Castleton on paving the slip ramp from River Street to Mahar Road (Howard's Garage) part of which is Fair Haven. The cost is \$5000.00. He reviewed the proposed River Street paving project presenting the options and noting a savings if both jobs were done at the same time. Re-claiming (Bomag) and 4" paving, \$183,981; 3", \$144,227. Add \$1800.00 for catch basin risers. No schedule has been finalized; 600 feet of River Street has been done.

Chief Humphries prepared a general vehicle update (in members' boxes). Because of rust on the frame, the chief's car, it will not pass inspection. He negotiated with Fair Haven Dodge to repair it for \$2000.00. Any sum over that will be absorbed by the repair shop. **Motion made** by Frazier to spend \$2000.00 to repair the rust on the frame from the reserve account. **Second** by Sheldon. After discussion, the motion and second were amended to expend the cost from the current budget. **Motion carries 4-0-0.**

Manager Durfee updated members on his health, expected temporary work schedule, and

accessibility to office from home.

Manager Durfee reported meeting with the Department of Transportation regarding a proposed 30-post solar panel project at Exit One rest area. They expect to file for Act 248 at end of this week.

Generator - \$3000 from Reserves if Approved: A \$3000.00 corrected bill was received for the military generator for the municipal building. Durfee explained the history of the purchase and erroneous billing noting the money is owed. **Motion** by Frazier made to approve payment for the generator from the reserve account. **Second** by Sheldon. There is a \$6000.00 further expense for installation of the generator, \$4000.00 of which is approved to upgrade electric service. There was discussion regarding the location of the unit and the need for a viable plan. **Motion carries 4-0-0.**

Request for Sewer Use Abatement – Jon & Joann Davidson; 5 Depot Street: **Motion** by Frazier to abate \$58.02 sewer use charges as requested. **Second** by Sheldon. Research and calculations were done that 6000 gallons did not reach the sewer due to a frozen meter at the Depot Street mobile home. **Motion carries 4-0-0.**

Cement Pad at Transfer Station – from Reserves if Approved: **Motion** by Sheldon to approve payment of \$5028.63 from Transfer Station reserves for cement pad. **Second** by Frazier. The pad allows for E-recycling, recommended at the recent inspection and is under the entire pole barn. The work was done by Tolin and Sons. **Motion carries 4-0-0.**

Compactor – Authorize Additional Payment: Durfee and Panoushek explained that two DPW staff and two DPW pieces of equipment were used to expedite the compactor installation. It is the consensus of the Board to deny payment as recommended by Manager Durfee.

Airport Wood Lot and Tree Harvest: Phil Stannard has done the necessary marking and paperwork to do the Compartment 3 timber harvest per the Forest Management schedule. Proceeds to go to the watershed account.

Peddler / Itinerant Vendor Ordinance: No signed copy of this ordinance has been found so need to go through process to approve ordinance. Warning and public hearing are done; draft copy is ready. The changes / edits include fees / penalty schedule, number of people per application as explained by Bonnie Rosati. **Motion** by Sheldon to prepare a copy of the ordinance with changes for review and signature by the Board. **Second** by Holzworth. **Motion carries 4-0-0.**

Recreation in Fair Haven: Manager Durfee reported that the Recreation Committee is defunct; there is no response, no meetings, no leadership. The summer program and baseball / softball programs will occur as there are contracted people to operate them. There was discussion regarding the need to start from scratch to initiate programs, how to proceed. Durfee will draft a letter to current Recreation Committee members for members' signature stating the issues.

Board Roundtable Discussion: Holzworth expressed deep concern on item 18 of the Electric Vehicle (EV) charge station contract. It appears that GMP has no responsibility for maintenance of the station, possibly having installed a charge station that does not work. Durfee will address the concerns with GMP.

Sheldon expressed concern about the deteriorated condition of the South Street railroad crossing. Bud Panoushek noted that improvement work was done today.

Richards asked that the office "late night" be changed to tax collection day.

He asked about the policy for locking the playground gate. Because of vandalism, the gate is closed at all times to vehicular traffic except when activities are in progress. There is a parking lot and anyone can walk into the playground.

Review of Finance Reports: Checkbook status: \$1,008,512.45

Motion by Sheldon to pay warrants -- General Fund, \$40,073.86; Payroll, \$29,470.84; **Second** by Frazier. **Motion carries 4-0-0.**

Motion by Frazier that the Board go into executive session at 9:02 p.m. to discuss a personnel / legal issue and include Town Manager Durfee and DPW Supt. Panoushek. **Second** by Sheldon. **Motion carries 4-0-0.**

At 9:35 p.m., **Motion** by Holzworth to move out of Executive Session at 9:35 p.m. **Second** by Sheldon. **Motion carries 4-0-0.** No action taken.

Motion by Frazier to adjourn at 9:35 p.m. **Second** by Sheldon. **Motion carries 4-0-0.** Meeting adjourned.

Respectfully submitted,
Claire Stanley



Dick Frazier, Board Clerk