

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Special Select Board Meeting
June 16, 2015**

APPROVED MINUTES

Members Present: Robert Richards, Dick Frazier, Jeff Sheldon.

Members Absent: Rod Holzworth, II, Sean Galvin.

Others Present: Town Manager Herb Durfee, Minute Taker Claire Stanley, John Lulek, Emily Cutts, Rutland Herald, Greg R. Marcy, Peter M. Laramie, Bud Panoushek, Wayne Elliott, Nathan Pion, Donald Beede, Traci Mattison.

Call to Order: Chairman Bob Richards called the meeting to order at 7:01 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: None

Five Minutes for Public Comment: None

Aldrich + Elliott: Presentation of "Water Distribution System Hydraulic Assessment & Long Range Plan": Manager Durfee explained the presentation is included at this meeting so members would have the information before proceeding with Water/Sewer budget work. Wayne Elliott noted the project was done in two phases, phase one is finished identifying deficiencies and needs. Tonight's presentation is phase two that prioritizes needs, both short and long term. A comprehensive handout of their assessment and recommended plan (attached) was given to members. Nathan Pion expounded on the report and both answered questions for clarification noting there is no right or wrong way to do the work; cost is the biggest challenge; sources for funding; criteria/deadlines for new project application; that Fair Haven's current water rates are very near State average; some work can be done during roadway construction projects. The handout includes an implementation schedule beginning June, 2015 (this presentation), with a bond vote November, 2015 and construction beginning August 2016. Discussion included the impact and uncertainty of legislative work toward lowering waste water phosphorous runoff. Because of location it is expected that Fair Haven will receive a .2 ml/liter level. Peter Laramie noted the last phosphorous update was done in 2000. Dick Frazier made a **motion to direct the Town Manager and Aldrich + Elliott to prepare an application for funding before the deadline to be included on the State priority list:** seconded by Jeff Sheldon and passed unanimously.

FYE 2016 Water & Sewer Budget: Mr. Frazier asked what is the bottom line increase? Mr. Durfee stated that the budget is very near level funded as proposed; there is a 2.5% salary increase for the staff portion of the budget according to contract. There are still some unknowns. Members held a lengthy work session reviewing the proposed budget line by line. Greg Marcy and Peter Laramie answered questions for clarification. Mr. Durfee stated that Department heads are very diligent in budget

preparation working together to keep costs at a minimum. It was noted that debt service is paid by the base rate.

Adjourn: Mr. Frazier moved to **adjourn** at 8:49; seconded by Mr. Sheldon and passed unanimously.

Respectfully submitted,
Claire L. Stanley

Richard Frazier, Board Clerk