

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Regular Select Board Meeting
June 23, 2015**

UNAPPROVED MINUTES

Members Present: Robert Richards, Sean Galvin, Dick Frazier, Jeff Sheldon, Rod Holzworth, II.

Others Present: Town Manager Herb Durfee, Minute Taker Claire Stanley, John Lulek, Emily Cutts, Rutland Herald, Bud Panoushek, Glen Roberts, Lorraine Brown, Jay Brown, Police Chief William Humphries, Greg R. Marcy, Traci Mattison, Michelle Murray, Rebecca Marcoux, Stephen Marcoux, Joey Williams, Brad Kendall.

Call to Order: Chairman Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: Mr. Sheldon moved to delete Robert Morency, RCAP Solutions – Small System Board Training; add approval of 6/16/2015 Minutes; seconded by Mr. Galvin and passed unanimously.

Approval of Minutes: Mr. Frazier moved to approve the minutes of the 6/9/2015 meeting; seconded by Mr. Sheldon; carried unanimously.

Mr. Sheldon moved to approve the minutes of the 6/16/2015 meeting; seconded by Mr. Frazier; carried unanimously.

Five Minutes for Public Comment: Mr. Lulek inquired re: the Willard Street demolition. Four bids were solicited; two refused to bid; VLCT selected Ellis Concrete to do the work; they used Spaulding for containers and disposal. It is expected that the \$1,000 deductible of the \$13,000 cost will be recovered during any Town sale/auction of the property.

Mr. Roberts commented that two Amish women who were selling strawberries at Shaw's were asked to leave the property.

Department Heads & Committee Reports: Chief Humphries reported working on the Willard Street fire. The stolen gun has been recovered after a joint investigation with the Granville, NY police department. Aside from that, things are as usual—steady calls.

Public Works Superintendent Panoushek reports the hydrant flushing is finished; paving has started. He will resume written reports as requested by Chairman Richards.

Town of Fair Haven, VT, Selectboard Meeting Minutes, 06/23/15 – DRAFT

Town Manager Durfee reported:

- Fair Haven was awarded a free water leak detection survey from the Department of Natural Resources. The Town leakage is at about twenty-something percent--less than typical system average.
- The Route 30 bridge over the railroad tracks will be closed causing significant increased traffic in this area. Mr. Brown suggests signage at the Blissville four corners warning of low clearance at the River Street underpass.
- The Doty dog issue seems to be resolved at this time.
- The Emergency Dispatch issue is being monitored by PD. There are agencies looking to form a regional entity of local emergency departments.
- The snake issue has been discussed proactively with the owner by PD.
- A letter of intent has been placed as a marker on the State H2O funding priority list.
- The Area Crop Walk will be September 27th, the same weekend as Applefest.
- The Rutland Region Transportation Council will hold a presentation on June 25th re: the Mechanic Street sidewalk among other projects seeking funding from the VTrans Bicycle & Pedestrian Program.
- The Planning Commission has only to finish the energy element to complete the Town Plan before its public hearing process.
- In member's boxes is a memo re: New England Clean Power Link—the Department of Taxes' method of assessment of property. The Public Service Board remains on schedule for its public hearing at the end of the year.

Public Hearing – Mechanic St. Pedestrian Path – Notice of Intent to Apply for VTrans Bicycle & Pedestrian Program Funds: Manager Durfee noted a Public Hearing is not required; analysis and feasibility studies were completed. The preferred alternative is for a sidewalk on Mechanic Street from Second to Fourth Street on the east side; from Fourth Street to the High School on the West side, retaining the East side striped for bicycle use. The application is in the works, due mid-July; if full funding is not received, the priority is from Fourth Street to the High School. More discussion needs to occur during the engineering phase; a delegated representative from the high school has been involved during the entire process.

Charles & Amy Pregger, 8 Washington St. – Request for Water/Sewer Abatement: A letter was received from the Pregger's (not present) citing water line freeze. There was discussion re: location of frozen line—Town or rate payer owned. Mr. Sheldon made a **motion to deny the request to abate \$32.88**; seconded by Mr. Holzworth; motion carried unanimously.

Charles & Amy Pregger, 2 Caernarvon St. – Request for Water/Sewer Abatement: Mr. Frazier made a **motion to abate \$1,344.13 as requested**; seconded by Mr. Sheldon. It was noted that this was due to broken pipes inside the house—water did not enter the sewer system. The motion carried unanimously.

Nathan Egan, 2 Third St. – Request for Water/Sewer Reduction (Abatement): Mr. Frazier made a **motion to abate \$116.04 as requested**; seconded by Mr. Galvin and passed unanimously.

Anne & Cynthia Reed, 53 & 55 Academy St. -- Request for Water/Sewer Abatement: Mr. Galvin made a **motion to deny the request for water/sewer abatement**; seconded by Mr. Holzworth; and passed unanimously.

Stephen & Rebecca Marcoux, 31 Cedar St. -- Request for Water/Sewer Abatement: Mr. Frazier made a **motion to abate \$182.70 water charge**; seconded by Mr. Holzworth and passed unanimously.

Mr. Frazier made a **motion to abate \$100 sewer charge as requested by the rate payer**; seconded by Mr. Galvin. There followed lengthy discussion including that there is no billing history at this location—they moved in during November 2014. Mr. Frazier **withdrew the motion**; Mr. Galvin **withdrew the second**.

Mr. Frazier made a **motion to refer the Marcoux sewer issue to the Town Manager's office for further study**; seconded by Mr. Sheldon and passed unanimously.

Mr. Galvin made a **motion to rescind the \$182.70 Marcoux water charge abatement**; seconded by Mr. Holzworth. The motion carried 4 – 1 with Mr. Frazier dissenting.

Mr. Sheldon made a **motion to abate \$121.80 of Marcoux water charge**; seconded by Mr. Galvin and passed unanimously.

Jay & Lorraine Brown, 47 So. Main St. -- Request for Water/Sewer Abatement: Mr. Sheldon made a **motion to abate \$100, of welder charge (half the second thaw); \$67.46 water; \$27.40, water; (no sewer abatement, at this time); for a total abatement of \$194.86**; seconded by Mr. Holzorth and passed unanimously.

Mr. Brown requests that the water pipe in the street be lowered this summer. Mr. Panoushek could not say if there is time to do that work this summer and noted that this pipe never froze before. Manager Durfee suggests reviewing the ordinance language for clarity.

Outside Consumption Permit Request – American Legion Fair Haven Post #49: Mr. Sheldon made a **motion to grant the request for outside consumption (permanent use, 1:00 p.m. to 9:00 p.m.)**; seconded by Mr. Galvin and passed unanimously.

School Resource Officer (SRO) – Contract Renewal: Mr. Sheldon made a **motion to authorize the Board Chair to sign the SRO contract on behalf of the Board**; seconded by Mr. Frazier and passed unanimously.

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Peddler/Itinerant Vendor Ordinance: Manager Durfee presented a revised draft to members noting the changes as suggested by Bonnie Rosati. It includes a schedule of penalties and the license approval process. The matter was tabled to the next regular meeting.

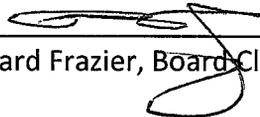
FYE 2016 Water & Sewer Budget: No formal changes have been made; the year to date spreadsheet shows expenses to June 10th. Members did a line by line review of the budget. There was lengthy discussion including the impact of reserve amount(s) on base/usage rates and the calculation process; electronic billing is not an option with the current computer program; line item overages due to inordinately harsh winter conditions; income was less than anticipated; year to date expense/revenue sheets are provided at each meeting for approval. Capital and sinking funds were defined; amounts in each were given. It was decided to maintain sinking funds at current levels and make allocations into capital funds. Final decisions to be made at next week's meeting. Mr. Marcy presented a memo of long-range plan re: new connections at end of flushable points with suggestions for solution.

Checkbook Status: \$540,645.90

Sign Warrants: Mr. Sheldon made a **motion to sign warrants: payroll, \$34,732.50; general fund, \$49,901.47;** seconded by Mr. Frazier and passed unanimously.

Mr. Frazier moved to **adjourn** at 10:38 P.M.; seconded by Mr. Sheldon; unanimously passed.

Respectfully submitted,
Claire Stanley


Richard Frazier, Board Clerk