

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Special Select Board Meeting
June 30, 2015**

UNAPPROVED MINUTES

Members Present: Robert Richards, Dick Frazier, Jeff Sheldon, Rod Holzworth, II, Sean Galvin.

Others Present: Town Manager Herb Durfee, Minute Taker Claire Stanley, Madison Durfee.

Call to Order: Chairman Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: None

Five Minutes for Public Comment: None

FYE 2016 Water & Sewer Budget: Town Manager Durfee noted the budget sheets as presented reflect revenues and expenses to current warrant and include rate calculations. There followed lengthy discussion including: Water accounts and usage has decreased; the Town produces approximately 23% more water than is metered (leakage, fire events, etc.); there are outstanding abatement matters. Mr. Durfee explained the process to arrive at usage rates noting making sure two people do the calculations to assure accuracy. Members discussed base rates/usage rates options; base rates used for fixed costs; there has been significant effort to collection of delinquent accounts; Town utilities (water/sewer) are the property owner responsibility. There was discussion re: Moving some expense items such as Capitol Improvement to base rate and ways to educate rate payers of the value of services (nearby hydrant, etc.) and the impact on rates.

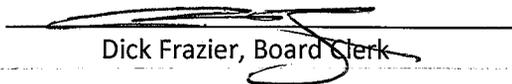
Mr. Frazier made a **motion to approve the Water & Waste Water operating budget as presented, \$842,392;** seconded by Mr. Sheldon. There was discussion re: how sinking funds may be spent in emergency. Mr. Durfee noted that, usually, such items are paid by the appropriate budget line item. For emergency matters, the sinking fund is used, only with Select Board approval, to replenish the budget. Water/sewer rates will be approved at the next Select Board meeting. The motion carried unanimously.

The **Checkbook status** is \$518,601.68.

Sign Warrants: Mr. Sheldon made a **motion to sign warrants:** Payroll, \$17,632.04; General Fund FYE '15, \$69,970.17; General Fund FYE '16, \$97,285.18; seconded by Mr. Frazier and passed unanimously.

Mr. Frazier made a **motion to adjourn** at 8:06 P.M.; seconded by Mr. Sheldon and passed 5 – 0 – 0

Respectfully submitted,
Claire Stanley


Dick Frazier, Board Clerk