# FAIR HAVEN, VERMONT
# SELECT BOARD
# WATER AND SEWER COMMISSIONERS
# CEMETERY COMMISSIONERS--LIQUOR COMMISSIONERS

## SELECT BOARD
## SEPTEMBER 15, 2014

**Members in Attendance:** Chris Cole, Rod Holzworth, Bob Richards, Jeff Sheldon, Dave Ward
**Others in Attendance:** John Lulek, John Vitagliano, Lois Vitagliano, Fred Capron, Charlotte Capron, William Tracy Carvis, James McCormick, Scott Loldell, Glen Roberts, Mike Stannard, Neil Robinson, Ceil Hunt, Police Chief William Humphries, Town Manager Herb Durfee, Recorder Wilma DeSpain

## CALL TO ORDER
Board Chair Christopher Cole called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

## APPROVAL OF MINUTES
Sheldon moved to approve the September 2, 2014 meeting minutes. Seconded by Richards. All voted aye.

## FIVE MINUTES FOR PUBLIC COMMENT
- William Tracy Harris, candidate for Rutland County Senator, discussed his candidacy. He believes Rutland County has not had its share of attention from state government.
- John Lulek reported on a drainage problem on Airport Road. He said this is caused by faulty contractor work performed during infrastructure construction related to the Guard building. Residents of the neighborhood attested to the impact it is having on their property, especially their driveways. Lulek showed pictures. The Board asked the property owners to get in touch with the Town Manager and the DPW Superintendent.

## DEPARTMENT HEAD AND COMMITTEE REPORTS
**Concerts in the Park:** Fred Capron reported on the success of this summer's Concerts in the Park. He is pleased with the number of people in attendance, the financial support of area businesses and residents, and the efforts of committee members and other people who helped. Also, he expressed appreciation for the $7,000 given by the Town that pays for the cost of the bands. He spoke about the 2nd annual college music scholarship funded by the 50/50 raffle, and indicated it is awarded to a graduating high school senior that becomes a music major in college and the scholarship amounts to $500 for each of four years as long as the student remains enrolled as a music major. Capron also gave board members a copy of the Concerts annual report and read it into the record.
**Energy Committee:** Mike Stannard, Chair gave a committee report. A primary activity soon to take place is evaluation of existing street lights prior to their conversion to LED fixtures. The evaluation primarily would focus on the need for each of the existing lights. Stannard emphasized the significant cost savings the Town will incur. Current information indicates

installing the new lighting fixtures would likely save the Town several thousand dollars annually, reduce kWh energy use by over 50%, and produce a better light that the existing high pressure sodium lamps.

**Police Chief:** Humphries provided the board with the latest two written monthly reports. Also, he reported there had been a recent incident that began with a DUI but later in the evening resulted in a suicide. That matter remains under investigation.

**Town Manager:** Durfee, in response to the Energy Committee report, indicated he has already put out a press release related to the inventory and the importance of public input on the street light conversion project. He reported Karen Stannard resigned as director for the Summer Recreation Program. He has a letter from her indicating her interest in serving on the Recreation Committee. He acknowledged a number of negative comments regarding Coin Drops. He is researching the costs for a mass notification system for emergencies and other governmental functions. One system, for example, is called *CodeRed* and would annually cost about $2,500. Based on the last board meeting, he looked into the cost to re-examine the crosswalk in front of Irving and Kokomo's. To re-study various alternatives, including better signage, it would cost the Town about $5,000. Also, Durfee asked DPW to research the cost of crosswalk painting with a more durable product. He referred to a summary of costs paid by the Town when we used a contractor to apply thermal line stripes. He has checked with VLCT to see if our insurance requires anything extra with the new police department dog. All is well.

**NEW BUSINESS**

**Sewer adjustment:** Baumans at 168 North Main Street, have requested an adjustment on their sewer bill. They had a water line break and the water went to the basement, not in the sewer line. Motion by Sheldon, second by Richards, to grant the Baumans a $290.10 one time credit on their account at 168 North Main. All voted aye.

**Cemetery:** Motion by Sheldon to transfer two grave sites, Lot 49, Section 11 to Shane Plummer. Second by Richards. All voted aye. Motion by Sheldon to transfer one grave site, Lot 116, Section 8, to John and Carol Thompson. Second by Holzworth. All voted aye. Sheldon moved to transfer one grave site, Section 116, Section 8, to John J. Thompson. Second by Holzworth. All voted aye.

**Records Management:** Manager reminded the Board he handed out a revised Records Management Policy at the last meeting. It will go on the next agenda. If there are issues or questions, please let him know.

**Coin Drop Policy:** Manager will check with the League regarding how much management this can be given by the Board--hours, age, affiliation of group making request, location, etc.

**ROUNDTABLE**

Richards reported he attended a Benson Board meeting. There was lengthy discussion regarding the Police Department and any agreement with Benson for service. Other services that might be shared were also discussed. The manager thinks it might be possible for them to work out something with an officer for his off time. He will check with our policies and procedures to be sure there is nothing there to preclude this. He will also check with VLCT. Richards maintains his interest in this, grants, etc. is only that everything be transparent. .

Ward made a motion to appoint Karen Stannard to the Recreation Committee. Second by Richards. All voted aye.

**REVIEW OF FINANCE REPORTS**
The manager provided finance reports for Board review.
The checkbook balance is $350,908.64

**SIGN WARRANTS**
Sheldon made a motion to pay the Warrants as follows: Payroll--$28,514.30; General Fund--$630,642.57 Holzworth seconded the motion. All voted aye.

**EXECUTIVE SESSION--Grievance Deliberation**
Holzworth moved to go into Executive Session initially without the Town Manager to discuss a grievance. Second by Sheldon. All voted aye..
Richards moved to come out of Executive Session at 9:26 p.m. Second by Sheldon. All voted aye.
Richards moved to find in favor of Officer Riehl with the accountant to confirm the number of hours Officer Riehl is to be paid and the Chair to draft a letter to Officer Riehl. Second by Sheldon. All voted in favor.

**ADJOURNMENT**
Motion to adjourn at 9.28 p.m. by Sheldon. Meeting adjourned.

Respectfully submitted,
Wilma B. DeSpain, Recorder

Jeff Sheldon