

SPECIAL MEETING
Selectboard, Water & Sewer Commissioners, Liquor Commissioners, Cemetery
Commissioners
October 14, 2014
Agenda

1. Call to Order – **7:00 pm**
2. Pledge of Allegiance – **7:01 pm**
3. Amendments to the Agenda – **7:02 pm**
4. Approval of Minutes of 9/29/14 - **7:03 pm**
5. Five Minutes for Public Comment – **7:05 pm**
6. Department Head & Committee Reports – **7:10 pm**
 - a. Cemetery Committee
 - b. Recreation Committee
7. New Business – **7:30 pm**
 - a. Sewer Abatement Request – Stephen Cathcart, 5 Mechanic Street
 - b. Cemetery Deed – Russell Merwin, Lot 124, Sec. 11, 2 Graves, Cedar Grove Cemetery
 - c. FYE 2016 Budget Preparation
 - Draft Budget Handout
 - Schedule
 - d. FYE 2014 Audit Handout
 - e. Purchasing Policy Amendment
 - f. Water Plant SOP Amended Procedure
 - g. Mass Notification System – Authorize Town Manager to Develop a Recommendation for Board Approval Not to Exceed \$3,000 Annually
 - h. LED Street Light Conversion – Execute Agreement with Efficiency Vermont
8. Old Business – **8:20 pm**
 - a. Coin Drop Policy
 - b. Transfer Station Fee Schedule
 - c. Job Description Update – Water/Wastewater Facilities Maintenance Technician
 - d. Education Property Tax Rate Cap Resolution
 - e. Union Contract – In Lieu Days (possible Executive Session)
9. Board Roundtable Discussion – **9:00 pm**
10. Review of Finance Reports – **9:05 pm**
 - a. Expenditure / Revenue Reports
 - b. Checkbook Status
 - c. Sign Warrants
11. Adjourn - **9:10 pm**

Upcoming Meeting Schedule:

- Regular Meeting: Monday, October 27, 2014; 7:00 p.m.
- Regular Meeting: Monday, November 10, 2014; 7:00 p.m.
- Regular Meeting: Monday, November 24, 2014; 7:00 p.m.

Auxiliary aids and reasonable accommodation shall be made upon request. A two week notice may be required for some requests.