FAIR HAVEN, VERMONT
SELECT BOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMISSIONERS

NOVEMBER 3, 2014
SPECIAL SELECT BOARD SESSION

Members Present: Christopher Cole, Rod Holzworth, Bob Richards, Jeff Sheldon, Dave Ward

Others Present: Bud Panoushek, Glen Roberts, John Lulek, Town Manager Herb Durfee, Recorder Wilma DeSpain

CALL TO ORDER
Board Chair Cole called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

AMENDMENT TO THE AGENDA
At Durfee's request, Richards **moved** to amend the agenda to include discussion of the holiday party. **Seconded** by Holzworth. **All voted aye.**

NEW BUSINESS
FYE 2016 budget preparation – DPW: The board discussed the Public Works (030) budget line items. This included Public Works Administration, Summer Work, Winter Work, Public Works Buildings, Public Works Equipment, and Hydrant Replacement. Panoushek summarized each of the department's line items as the progressed through them. Several lines items specifically included additional discussion for clarification including: salaries and their determination, equipment especially whether to consider replacing or repairing the large dump truck with the wing plow, and adequacy of budgeted amounts for repairs & maintenance and supplies based mostly on whether the dump truck is replaced or repaired. There was other, general discussion on operating supplies, vehicle maintenance, maintenance work and supplies, cemetery care, summer work (mowing), equipment upkeep/replacement, winter road maintenance, utilities, fuel, and crosswalk and parking area painting/marking. The board asked staff to further research the salary line items (Object code 10.00) including whether it would make sense to re-examine restructuring the DPW line items. In addition, Holzworth asked staff to include consideration for a "straight box" replacement with tailgate sander/salter for the dump truck under review. Richards asked staff to see if it was possible to be "reimbursed" for the impact tractor trailers have been having on Fair Haven's roadways due to the bridge work in Whitehall, NY. Lastly, Holzworth questioned if DPW should have an internal procedure to solidify proper care and maintenance of Town vehicles with the idea of gaining vehicle longevity.
Holiday Party: Due to the Legion's need to know sooner than later if the Town would like to reserve a date for a holiday party, Durfee asked that the item be included on tonight's agenda. Durfee explained from last year's experience that he felt it would be better if the holiday party was scaled back to when it was more related to staff than to the larger party it has become in the

last couple of years. Members of the board were unified in that scaled down direction.

ADJOURNMENT
Richards **moved** to adjourn at 10:08 p.m. **Seconded** by Sheldon. The meeting adjourned.

Respectively submitted
Wilma B. DeSpain, Recorder

Jeff Sheldon, Clerk