

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS--CEMETERY COMMISSIONERS**

**SPECIAL SELECTBOARD SESSION
DECEMBER 29, 2014**

Members Present: Chris Cole, Rod Holzworth, Bob Richards, Jeff Sheldon, Dave Ward

Others Present: John Lulek, Police Chief William Humphries, Recorder Wilma DeSpain, Town Manager Herb Durfee

CALL TO ORDER

Cole called the meeting to order at 6:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

CEMETERY DEEDS

Sheldon made a motion to sell 1 grave in Lot 118, Section 8, at Cedar Grove Cemetery to Kamdon James Thompson. Seconded by Holzworth. All voted aye.

Sheldon made a motion to sell 1 grave in Lot 117, Section 8, at Cedar Grove Cemetery to John Samuel Thompson, Jr. Seconded by Holzworth. All voted aye.

FYE 2016 BUDGET PREPARATION

Based on a spreadsheet handout, Durfee advised the Board, at this time, the proposed budget for General Fund and Highways is at a 7.19 % increase FYE 2015. He noted that he included several recommendations for cutbacks that would bring the percentage increase closer to the board's goal of only a 2-2.5% increase. Durfee proposed the following:

- Delete \$6,000 – Planning Commission Profession Services (grant amount, since it can come from existing reserves).
- Add \$2,000 – Transfer Station Salaries (historically, an underfunded line item).
- Delete \$16,000 – HRA (due to recent trends in expenditures also with caveat that the Emergency Reserve Fund will pay for any additional amount required by employee contract).
- Delete \$3,000 – DPW Vehicle/Equipment Reserve Allocation (level fund proposal).
- Delete \$5,000 – DPW Summer Work Salaries (historically, an overfunded line item).
- Delete \$5,000 – DPW Summer Outside Work (Paving).
- Delete \$12,500 – DPW Line Striping (assume continuation of paint instead of thermal roadway line striping).
- Delete \$1,500 – DPW Maintenance Supplies (assuming some work on large dump truck or new dump truck that would require less maintenance).
- Delete \$37,000 – DPW M&E Lease Purchase (assumes the FYE 2014 fund balances with make up the cost, whether a rehabbed or a new truck).

The board discussed each of the above line items and generally agreed to the proposed changes, subject to discussion on the FYE 2014 fund balances – \$210,583 (General Fund) and \$96,010 (Highways).

After lengthy discussion on the FYE 2014 fund balances, the board agreed, subject to on-going budget discussion, to recommend for voter approval the following fund balance allocations:

- From the General Fund Balance:
 - \$110,583 to the Emergency Reserve Fund
 - \$40,000 to the Reappraisal Reserve Fund
 - \$40,000 to the Municipal Building Reserve Fund
 - \$20,000 to the Bridge Repair Reserve FundRemaining fund balance after allocations = \$-0-

- From the Highways Fund Balance:
 - \$55,510 to the Highways Vehicles/Equipment Reserve Fund
 - \$40,500 (including earmarked \$25,000 for road repair in FYE 2016)Remaining fund balance after allocations = \$-0-

Given the above, the board also agreed to all of Durfee's budget changes, except one. Instead of deleting \$5,000 under DPW Outside Work, they agreed to delete \$25,000. This level funds that line item.

With the board's preliminary agreement, the FYE 2016 budget proposal status is at an increase of \$33,435, or 1.80% (without appropriations). With appropriations, the overall increase is estimated at about 1.91% (though petitioned amounts are not due until later in January).

ADJOURNMENT

Holzworth moved to adjourn at 9:06 P.M. Seconded by Richards. Meeting adjourned.

Respectively submitted,
Wilma B. DeSpain, Recorder


Jeff Sheldon, Clerk