

**Fair Haven Free Library**

Board of Trustees Meeting

June 3, 2015

Present: Ceil Hunt, Chuck Laramie, Betsy Birchenough, Judy Gevry, Judy Sheldon

Absent: Carol Scott

6:30-6:50 pm Executive session to discuss personnel issues

6:50 pm Meeting began

Amy Proctor, the library's bookkeeper, joined the session.

Motion made and seconded to accept the minutes of the May meeting.

Treasurer's report was discussed. Report was accepted, motion made and seconded.

Topics related to keeping the books were discussed. These included current situation with the IRS? Amy reported that this has all been resolved. The motion was made and seconded to start paying taxes monthly on-line to the IRS. The possibility of using a credit card for the library was considered and the decision was made to discuss this later with Carol. The motion was made and seconded to arrange to open the safe deposit box at the bank. Betsy will pursue this.

Librarian's report was not available at this meeting but it is believed that the book sale was quite successful. (\$800?)

The board will plan to donate books to the library in memory of Polly Doran, Carol's mother and a long-time volunteer. Flowers have been delivered to the family from the directors as well.

The next meeting of the board will be on June 24 at 7 pm. This meeting will involve end of fiscal year planning. There will not be a meeting in July. The next regular meeting will be on August 5.

Respectfully submitted,

Judy Sheldon