

**TOWN OF FAIR HAVEN, VERMONT  
SELECTBOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS  
Special Select Board Meeting  
June 28, 2016**

**Members Present:** Jeff Sheldon, Rod Holzworth II, Robert Richards, Chris Cole.

**Members Arriving Later (8:10 p.m.):** Richard Frazier

**Others Present:** Town Manager Herb Durfee, Minute Taker Claire Stanley, Robert Farkas, Kellie White, Walter White, John Lulek, John T. Adams, Roger Bishop, Sandra Bishop, Donna Sbardella, Karl Sbardella, Dani Roberts, Robert Spaulding, George Stannard, Emily Cutts, Rutland Herald, Shawn Tomasi, Danielle Tomasi.

**Call to Order:** Chair Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

**Amendments to the Agenda:** None

**Five Minutes for Public Comment:** None

**PUBLIC HEARING -- Draft 2016 Town Plan:** This is the third public hearing for the Town Plan. Mr. Karl Sbardella wants to make sure that his property(s) remain unchanged, industrial.

Mr. Spaulding inquired re: timeline. Town Manager Durfee noted that assuming no major changes, the Town Plan can be adopted tonight and shortly thereafter sent to the Regional Planning Commission for "approval". A zoning amendment could take as little as three to four months allowing for warning(s) and public hearing(s) but, probably, would take the Town until the end of the year to complete. It's essentially the same process to amend the Zoning Ordinance as it is to adopt the Town Plan.

Mr. Tomasi requests parcels 81, 82, 83 on the north side of River Street between the bridge and Railroad underpass be changed from Residential to Mixed River. Lengthy discussion followed re: definition of "Mixed River", properties around are Mixed River; whether this is a substantial change requiring another public hearing; not adopting the Town Plan holds up other projects such as grant applications and application for downtown designation; can this change be done as an amendment. Mr. Holzworth made a **motion to change lots 80, 81, 82, & 83 from residential to mixed river as a minor change**; seconded by Mr. Cole and passed 3-1-0 with **Mr. Sheldon dissenting**.

**Adopt 2016 Town Plan & Agree to Submit to Rutland Regional Planning Commission (RRPC) for Approval (Subject to Public Hearing):** Mr. Cole made a **motion to adopt the 2016 Town Plan with the minor change made tonight and include the changes approved at the two previous Public Hearings**.

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The motion was seconded by Mr. Holzworth and passed 4-0-0. Town Manager Durfee noted the Town Plan goes into effect upon adoption, and he reviewed the RRPC process.

**Set FYE 2017 Tax Rate:** Necessary information has not yet been received from the State. Mr. Durfee noted his office is internally ready.

**School Resource Officer (SRO) Annual Contract Review:** Copies of contract information were made available to Board members and Chief Humphries for review. Mr. Holzworth made a **motion to authorize the Board Chair to sign the law enforcement contract with the high school on behalf of the Board with noted changes as recommended by Manager Durfee.** The motion was seconded by Mr. Sheldon and passed 3-0-1 with **Mr. Cole abstaining.**

**Board Roundtable Discussion:** Bolger Road culvert work is on-going; paving bids are out with July 5<sup>th</sup> opening.

Manager Durfee noted that Jenny Bertrum (Town Accountant) is doing "yeoman's work" to finish the end of year work while taking up much of the load with Bev on medical leave. Dani Roberts is working 4 hrs./day in that position.

The **Checkbook Status** is \$337,901.07

**Sign End-Of-Year Warrants:** Mr. Sheldon made a **motion to sign end-of-year warrants:** payroll, \$20,031.19; general fund, \$17,993.54; seconded by Mr. Cole and passed, 4-0-0.

Mr. Holzworth moved the Board and the Town Manager into **executive session** at 7:50 p.m. to discuss Town Manager contract and confidential employee arbitration. The motion was seconded by Mr. Sheldon and passed 4-0-0.

The recording secretary was excused at this time.

Mr. Frazier arrived at 8:10 p.m. Also, from 8:30 p.m. to 9:10 p.m., the Board conducted executive session without the Town Manager.

At 9:37 pm, Mr. Holzworth moved to exit executive session. Seconded by Mr. Cole, and motion passed 5-0-0. No action taken.

At 9:37 pm, Mr. Frazier moved to adjourn. Seconded by Mr. Cole, and motion passed 5-0-0. Meeting adjourned.

Respectfully submitted,  
Claire Stanley

  
Richard Frazier, Board Clerk