

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Regular Select Board Meeting
July 7, 2015**

Members Present: Robert Richards, Sean Galvin, Dick Frazier, Jeff Sheldon, Rod Holzworth, II.

Others Present: Town Manager Herb Durfee, Minute Taker Claire Stanley, Rutland Herald Reporter Emily Cutts, John Lulek, Glen Roberts, Jay Brown, Rebecca Marcoux, Stephen Marcoux

Call to Order: Chairman Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: Mr. Frazier made a **motion to add, under New Business, Correct Grand List, PACIF Scholarship Application**; seconded by Mr. Sheldon and passed unanimously.

Approval of Minutes: Mr. Galvin **moved to approve the minutes** of the 6/23/2015 meeting; seconded by Mr. Holzworth; carried unanimously.

Mr. Frazier **moved to approve the minutes** of the 6/30/2015 meeting; seconded by Mr. Sheldon; carried unanimously.

Five Minutes for Public Comment: John Lulek expressed concern re: the flooded condition of the Airport Road water main road tunnel. Manager Durfee will have DPW investigate.

John Lulek requests use of a one ton dump truck to haul stone for the Cemetery Committee's August work day.

Jay Brown reported the new street light on pole 57 is not working.

Jay Brown requests the Academy Street sidewalk be cleaned.

Glen Roberts expressed appreciation to DPW for work taking care of limbs, etc. at his location.

Department Heads & Committee Reports: Town Manager Durfee reported:

- Water/Sewer reserve account detail report sheets are in members' packets.
- Chief Humphries Police Department report in packets.
- Work is on-going to sign up folks to Code Red. Information and applications are displayed on office front counter; application can be made on line; there are 65 current sign ups. At 8:30 a.m. tomorrow there will be a system all call encouraging sign ups.

- The Route 30 bridge closing detour signs are up; there is increased traffic.
- Knights of Columbus coin drop will be August 22. Though this is the only coin drop scheduled, no others will be accepted – deadline for application is passed.
- The Cedar Grove Cemetery pillar is repaired and paid by the offender's insurance co.
- State Sanitary Survey is done; Greg Marcy is working on the response.
- Water main flushing is done; working on "dead ends".

Mr. Galvin inquired re: headstone repair expense line. These are repairs at West Street cemetery very old graves. The cemetery fund interest and budgeted funds are used.

Mr. Frazier commented re: the very good job done of upkeep of Cedar Grove cemetery.

John Lulek noted some dead wood in some trees in the park.

NEW BUSINESS

Corrected Grand List: An information packet was handed to members. Mr. Sheldon made a **motion to approve the corrected Grand List as recommended by the Listers**; seconded by Mr. Holzworth. The two corrections resulted in a reduction of \$75,900; the Grand List is \$1,808,758. The motion carried unanimously. Members signed the document.

Set FYE 2015 – 16 Tax Rate: Mr. Sheldon made a **motion to set the 2015-16 tax rate: Homestead, 2.0707; non-residential, 2.2105**; seconded by Mr. Holzworth; passed unanimously.

Set FYE 2015 – 16 Water & Sewer Rates: Mr. Frazier made a **motion to Set FYE 2015 – 16 Water & Sewer Rates: Water base rate, \$31.20; Sewer base rate, \$16.30; Water usage rate, \$6.65/thousand gallons; Sewer usage rate, \$10.71/thousand gallons**; seconded by Mr. Holzworth. Calculations were validated; usage has decreased. These rates are valid for the fiscal year; an ordinance change can be done at any time. Ordinance change takes a minimum of 75 days. The motion carried unanimously.

John & Jennifer Wood, 3 Grove St. – Request for Abatement & Infrastructure Improvement:

This is a long water line; both freeze ups (December, 2014 & April, 2015) occurred on the customer side of the curb stop; the meter is in a meter pit; no cost documentation was submitted; moving the meter would have made no difference with the freeze up event(s). The meter needs to be moved into the house per State recommendation. After lengthy discussion, the Board consensus is that nothing can be done. Cost documentation of the first freeze up will be sought.

Schedule Date for FEMA Incident Command System (ICS 100) Training for Board Members: Homeland Security pays as long as the event is open to other agencies. The workshop will be

September 22; Manager Durfee will inform schools and surrounding Towns who may want to participate.

Deborah Eddy – Request for Transfer Station Business Credit: Mr. Sheldon made a **motion to change the name on the Ron White (deceased) transfer station account to Deborah Eddy as requested**; seconded by Mr. Galvin. The motion carried 4 yes with **Mr. Frazier dissenting**.

PACIF Scholarship Application: Mr. Durfee reported applying for a grant through VLCT in the amount of \$577.50 for a consultant to do a Customer Service Skills Training workshop. Mr. Sheldon made a **motion to authorize the Chair to sign the Scholarship Application**; seconded by Mr. Frazier. No funding match is required. The motion carried unanimously. Mr. Richards signed the document.

OLD BUSINESS

Stephen & Rebecca Marcoux, 31 Cedar St. – Water/Sewer Abatement from Tabled Discussion: Manager Durfee inquired procedure used in other Towns. Bennington, Montpelier, Pittsford and Winooski responded. This is a new account with no history for reference. There followed lengthy discussion. Mr. Frazier **moved to abate \$100 sewer charge as requested**. The motion failed for lack of second. Mr. Sheldon **moved to abate no sewer account(s)**; seconded by Mr. Holzworth. The ordinance allows for an agreement with Town Manager or waiver by Select Board. The customer states they were asked by the Town to run the water so the Town pipe would not freeze. The motion failed 2 yes (Sheldon, Holzworth) **3 no (Galvin, Richards, Frazier)**. Mr. Frazier made a **motion to abate \$214.96 (57% of sewer portion, less base rate)**; seconded by Mr. Galvin. The motion carried 3 yes (Richards, Frazier, Galvin; **2 no, Sheldon, Holzworth**).

Jay & Lorraine Brown, 47 So. Main St. – Sewer Abatement Portion from Tabled Discussion: Previous sewer charges will be researched to allow calculations for possible abatement. The Water/Sewer Ordinance will be researched to make sure all are charged the same.

Peddler/Itinerant Vendor Ordinance: Changes to document were given to members at their last meeting. Mr. Frazier made a **motion to approve the Peddler/Itinerant Vendor Ordinance as presented**; seconded by Mr. Galvin and passed unanimously.

Board Roundtable Discussion: Mr. Frazier inquired if there was an update from the Planning Commission on the Town Plan. Mr. Durfee reported receiving no update since the committee's last Wednesday work session. Still need to draft the energy element, send draft of Town Plan to Regional Planning Commission, then on to Public Hearing. Mr. Frazier requests a time frame for completion.

Mr. Holzworth inquires re: extensive training and purchase of a bullet proof vest for the police dog. The vest was provided by a private citizen; the training (search and rescue) is to the level

previously reported to the Board; there are funds in the budget for training. Input from Chief Humphries is requested.

Mr. Sheldon suggests re-evaluating insurance providers—look for another since the incidents of “contents” not covered. Departments are working on listing/photographing contents. Mr. Richards requests a copy of this inventory when it is finished.

Working on River Street shoulders – are not done.

Need to discuss Mr. Holzworth’s suggestions re: Water/Sewer rates option(s).

Mr. Richards expressed frustration re: lack of information received by members. It is critical that members know overages; need highlights. Manager Durfee asked what more detail can be provided? At every meeting, detail sheets are provided with year to date line item percentage of expenditure. Discussion followed re: how labor is funded; impact of hard winter; summary sheets might be helpful.

Checkbook Status: Not available

Sign Warrants: Mr. Sheldon made a motion to sign warrants: payroll, \$15,265.60; general fund, \$38,704.93; seconded by Mr. Frazier and passed unanimously.

Mr. Frazier moved to **adjourn** at 9:40 P.M.; seconded by Mr. Sheldon; unanimously passed.

Respectfully submitted,
Claire Stanley


Richard Frazier, Board Clerk