

**TOWN OF FAIR HAVEN, VERMONT  
SELECTBOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS  
Special Select Board Meeting  
December 15, 2015**

**Members Present:** Dick Frazier, Jeff Sheldon, Rod Holzworth II, Robert Richards, Sean Galvin.

**Others Present:** Town Manager Herb Durfee, Minute Taker Claire Stanley, Glen Roberts, John Lulek, Emily Cutts, Fire Chief Dave Ward, Constable Donald Proctor.

**Call to Order:** Chairman Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

**Amendments to the Agenda:** Mr. Sheldon **moved to add to the agenda:** New Business: Executive Session for Personnel. The motion was seconded by Mr. Holzworth and passed unanimously.

**Public Comment:** At John Lulek's inquiry, the Town Manager, Police Chief and Public Works Superintendent Panoushek are gathering information re: a second handicapped parking space near the corner of Main and Liberty Streets.

**Work Session -- FYE 2017 Budget:** Members agreed to work the budget until 9:00 p.m.

**CONSTABLES --** No expenses have been submitted year to date. Discussed the process of payment for serving "papers"; discussed consolidation of line items including machinery/equipment, legal, supplies and DPW work hours for other departments; Constable Proctor explained the certification criteria and the possibility of a second active officer.

**FIRE FIGHTING --** Increase in salary is based on average actuals and increased calls; training occurs in springtime -- when dues are paid; increased maintenance to cover unanticipated repairs.

**STREET LIGHTS --** There is a per light fixture cost; Efficiency Vermont projected \$9700/year savings; less is being realized; conversion to LED street light fixtures was at no cost to the Town.

**CEMETERY --** Tree and stump removal was included twice -- is now reflected in the DPW section of the cemetery budget, not the Cemetery Committee. There are one full-time, seasonal and one part-time, seasonal employees. Discussion re: the role of the Cemetery Committee.

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AIR PARK -- Cleaning and painting is for the pavilion. It is suggested that the work be offered as a project for an Eagle Scout. Discussion to hire engineered structural analysis of the hangar to determine if it is sound/what it can be used for; draft an article for Town Meeting warning asking to spend funds for analysis.

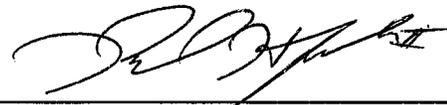
PUBLIC HEALTH INSPECTOR -- Shows reduced mileage.

Mr. Holzworth moved the Board and Town Manager into **executive session** at 9:22 p.m. to discuss personnel; seconded by Mr. Frazier and passed 5-0-0.

At 10:01 p.m., Mr. Frazier moved to **exit executive session**; seconded by Mr. Sheldon. Motion passed 5-0-0. No action taken.

At 10:01 p.m., Mr. Frazier moved to **adjourn**; seconded by Mr. Sheldon. Motion passed 5-0-0. Meeting adjourned.

Respectfully submitted,  
Claire Stanley



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Richard Frazier, Board Clerk

Ros Holzworth #