

**REGULAR MEETING**  
**Selectboard, Water & Sewer Commissioners, Liquor Commissioners, Cemetery Commissioners**  
**December 22, 2015**  
**Agenda**

1. Call to Order – **7:00 pm**
2. Pledge of Allegiance – **7:01 pm**
3. Amendments to the Agenda – **7:02 pm**
4. Approval of Minutes of 12/8/2015 & 12/15/15 - **7:03 pm**
5. Five Minutes for Public Comment – **7:05 pm**
6. Department Head & Committee Reports – **7:10 pm**
7. New Business – **7:20 pm**
  - a. Larry & Rebecca Desroucher, Acct # 941, 7 River St. (Down) – Sewer Abatement Request
  - b. Cemetery Deed “Transfer” – Barry & Mary Breslen: At Cedar Grove Cemetery, Voiding Lot 36, Section 11, 2 Graves & Deeding Lot 133, Section 11, 2 Graves
  - c. Draft Town Plan – Preliminary Review
  - d. Policies:
    - a) Town Officials Policy & Expectations, Draft
    - b) Fraud Prevention Policy, Draft
    - c) Trustees of Public Funds Investment Policy, Draft
    - d) Cash Receipts, Petty Cash & Returned Check Policy, Draft
    - e) Cemetery Committee Bylaws, Possible Amendment – Delineating Responsibility for Monument & Other Stone Care (Town vs. Deed Holder)
  - e. Job Description Amendment – Chief Operator – Water Treatment Facility
8. Old Business – **8:00 pm**
  - a. FYE 2017 Budget – Starting with Animal Control
9. Board Roundtable Discussion – **9:30 pm**
10. Review of Finance Reports – **9:45 pm**
  - a. Expenditure / Revenue Reports
  - b. Checkbook Status
  - c. Sign Warrants
11. Adjourn - **9:50 pm**

Upcoming Meeting Schedule:

- Special Meeting: Tuesday, December 29; 7:00 p.m.
- Regular Meeting: Tuesday, January 5, 2016; 7:00 p.m.
- Special Meeting: Tuesday, January 12, 2016; 7:00 p.m. (Tentative)
- Regular Meeting: Tuesday, January 19, 2016; 7:00 p.m. (Sign Town Meeting Warrant)
- Regular Meeting: Tuesday, February 2, 2016; 7:00 p.m.
- Regular Meeting: Tuesday, February 16, 2016; 7:00 p.m.
- Public Info Meeting re: Town Meeting: Monday, February 29, 2016; 7:00 p.m., School Gymnasium
- Town Meeting (& Presidential Primary): Tuesday, March 1, 2016 – VOTE!
- Re-Organizational Meeting: Tuesday, March 8, 2016; 7:00 p.m.

Auxiliary aids and reasonable accommodation shall be made upon request. A two week notice may be required for some requests.