

**TOWN OF FAIR HAVEN, VERMONT**  
**SELECTBOARD**  
**WATER AND SEWER COMMISSIONERS**  
**LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS**  
**Special Select Board Meeting**  
**October 4, 2016**

**Members Present:** Robert Richards, Jeff Sheldon, Chris Cole, Rod Holzworth II, Dick Frazier.

**Others Present:** Town Manager Herb Durfee III, Minute Taker Claire Stanley, John Lulek.

**Call to Order:** Chairman Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

**Amendments to the Agenda:** Request from Olga Sears, Farmers Market to keep banners up through October. Members elected to table the matter to their October 11<sup>th</sup> meeting.

**Five Minutes for Public Comment:** Mr. Lulek noted that if the hangar demolition is to occur, it would be a good idea to disconnect the meter. It may be needed for the Air Park Pavilion. Nothing will be done until the hearing process is done. It is expected to cost a minimum of \$20,000 for the project; zoning permit is necessary; working with Historical Society to salvage items for an historical display.

**FYE 2018 Draft Budget Discussion:** Members opened the budget work session with the revenue section. One cent on property tax equals about \$20,000. Discussion included: Town Clerk fees have increased; police/constable/SRO revenue(s); police contracted services; transfer station fees are increased; last year of transfer station contract; West Haven impact (capital improvement is fully absorbed by Fair Haven); State Police and their equipment; K-9; fund balance is increased; and tax sales/delinquent taxes.

**EXPENSES:** Manager Durfee inquired: does the Board want personnel present at discussion? Mr. Frazier noted there are items that he would like to discuss without personnel. Mr. Durfee explained what items meet the criteria for executive session. There is need to finish the budget process, usually, by the third Thursday in January to be prepared for Town Report. Members decided on the discussion schedule: General Government, October 17<sup>th</sup>, 7:00; Public Safety, October 18<sup>th</sup>, 7:00; Highway, October 24<sup>th</sup>, 6:00; Water/Sewer, October 25<sup>th</sup>, 7:00; also every Tuesday in November @ 7:00. Mr. Holzworth stated there should be a paving plan for the 24<sup>th</sup> meeting.

Work is on-going on the Bolger Road shoulders.

**Town of Fair Haven, VT Special Select Board Meeting, 10/04/16**

**AUDITING:** Mr. Frazier stated the local auditors are not performing their duties. Elected auditors are not required; Fair Haven opts to elect auditors. \$300 was included in the elected auditors' budget.

**SELECTBOARD:** \$3600 stipend is established by the elected auditors. Secretarial Services set at \$2400. Advertising set at \$1500. Dues & Meeting set at \$200. Legal Services set at \$6000. Printing set at \$2000.

**TOWN MANAGER:** Set as proposed in the draft budget (no change).

The total full time employee salary is about \$835,000, including a factor for 2.5% increase. There was lengthy discussion re: salary department allocations.

Mr. Frazier moved to **adjourn** at 9:15 p.m.; seconded by Mr. Sheldon and passed 4-0-0

Respectfully submitted,  
Claire Stanley



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Richard Frazier, Board Clerk