

**TOWN OF FAIR HAVEN, VERMONT  
SELECTBOARD  
WATER AND SEWER COMMISSIONERS  
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS  
Special Select Board Meeting  
October 18, 2016**

**Members Present:** Robert Richards, Rod Holzworth, II, Dick Frazier, Chris Cole, Jeff Sheldon

**Others Present:** Police Chief William Humphries, John Lulek, Constable Sean Galvin, Town Clerk/Treasurer Suzanne Dechame, Acting Fire Chief Jim Heller, Constable Don Proctor, Town Manager Herb Durfee (at 9:20 pm)

**Call to Order:** Chair Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

**Five Minutes for Public Comment:** Mr. Galvin announced that there will be a FEMA ICS-402 training session on Thursday, November 17 at 6:30 p.m. at the Legion. The session is designed for management and senior elected officials and is an introduction to the "Incident Command System". Also, if a community is to benefit from FEMA after a disaster event, a member of the community (e.g., Town Manager) needs to have taken the course.

**FYE 2018 Budget:** By consensus, the board preliminarily agreed to the following changes to the draft FYE 2018 Budget (for Police, Constables, Fire, and Forest Fire Warden):

- 010-4010-21.00 Emergency Management Fuel – Went with Manager recommend of \$400. Also, Holzworth asked what happens to the school generator given the Act 46 discussions of consolidation.
- 010-4110-10.10 Police Dept OT – Manager's recommend: \$8,000.
- 010-4110-20.00 Police Dept Office Supplies – from \$1,200 to \$1,000.
- 010-4110-21.01 Police Dept K9 – Manager's recommend: \$700.
- 010-4110-34.00 Police Dept Communications – Manager's recommend: \$8,000.
- 010-4110-56.01 Police Dept Copier – Check on copy count.
- 010-4110-83.00 Police Dept M&E – Question of whether or not to merge as one Town account (similar to legal expenses).
- 010-4130-21.00 Police Training Operating Supplies – Manager's recommend: \$650.
- 010-4180-21.10 Police Vehic/Equip Gasoline – Manager's recommend: \$12,500.
- 010-4190 Constables – General discussion about Constables total increase in expenses in a singular year. Also, discussion about revenue proposed (i.e., some board members explained that revenues raised shouldn't be based solely in support of a budgeted set of

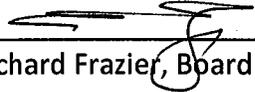
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expenses. Note: Constables had a handout which already was in board members' budget book.

- 010-4540-76.00 Fire Dept Communications – Manager's recommend: \$600.
- 010-4580-10.00 Fire Dept Equip Wages – Manager's recommend: \$1,400.
- 010-4580-23.00 Fire Dept Equip Small Tools & Equip – Manager's recommend: \$1,150.
- 010-4580-83.00 Fire Dept Equip M&E – Manager's recommend: \$11,000. Also, there was considerable discussion about turnout gear that was ordered last year but had to be paid out of the current year's budget in part, since the invoice was not received until after the 60-day period after the June 30, 2016 close of fiscal year. Frazier requested a copy of the 60-day rule.
- All other items discussed are as proposed by staff/Town Manager, at this time.

Mr. Frazier **moved to adjourn** at 9:33 p.m.; seconded by Mr. Sheldon and passed 5-0-0. Meeting adjourned.

Respectfully submitted,  
Herbert A. Durfee, III

  
Richard Frazier, Board Clerk