

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Special Select Board Meeting
October 24, 2016**

Members Present: Robert Richards, Rod Holzworth, II, Dick Frazier, Jeff Sheldon (7:03 pm)

Member Absent: Chris Cole

Others Present: Highway Foreman Jack Eaton, John Lulek (6:35 pm), Town Manager Herb Durfee

Call to Order: Chair Richards called the meeting to order at 6:00 p.m. and led the assembly in the Pledge of Allegiance.

Five Minutes for Public Comment: There was no public comment.

FYE 2018 Budget: By consensus, the board preliminarily agreed to the following changes and/or follow-up to the draft FYE 2018 Budget (for 030-Highways, 010-Delinquent Taxes, and 010-Municipal Buildings & Grounds):

- 030-5110-10.10 – Public Works Summer Work OT: Need some additional past actuals.
- 030-5110-21.10 – Public Works Summer Work CaCl: Need some additional past actual.
- 030-5110-21.30 – Public Works Summer Work Signs: What is status of sign upgrade requirement? What is left to do?
- 030-5110-83.00 – Public Works Summer Work M&E: Is Airport Rd culvert amount a “contract” or internal labor project? If internal, then \$5,144 should be able to be reduced from this budget line item.
- 030-5140-10.00 – Public Works Winter Work Salary: Recheck this line item for accuracy (and double-check other similar line items).
- 030-5310-21.00 – Public Works Buildings Op. Supplies – Fuel: Redo now that fuel bid has been acted upon. Also, need to obtain estimate to get rid of old underground fuel storage tank at the Highway Garage.
- 030-5310.23.00 – Public Works Buildings Small Tools & Equipment: Check for detail on what has been expended in the past and what inventory is available vs. what items are needed.
- 030-5900-10.00 – Public Works Hydrant Replacement Salary: Re-task the salary amount in this line item to 030-5360-10.00 Public Works Equipment Salary.
- 030-5900-10.10 – Public Works Hydrant Replacement OT: Delete this line item.

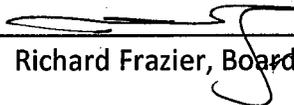
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- All other items discussed are as proposed by staff/Town Manager, at this time.

The Board asked for an update on injured personnel. At 8:00 p.m., Mr. Frazier moved **to enter executive session for discussing personnel matters and to include the Town Manager**; seconded by Mr. Holzworth and passed 4-0-0. At 8:15 p.m. Mr. Frazier moved **to exit executive session**; seconded by Mr. Holzworth and passed 4-0-0. No action taken.

Mr. Frazier **moved to adjourn** at 8:15 p.m.; seconded by Mr. Sheldon and passed 4-0-0. Meeting adjourned.

Respectfully submitted,
Herbert A. Durfee, III


Richard Frazier, Board Clerk